

<b>INVITATION TO BID</b>		<b>LSU</b>	<b>BID DUE DATE AND TIME</b>	
BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL & MECHANICAL COLLEGE			<b>04/02/2020</b>	<b>11:00 AM CT</b>
<b>SOLICITATION</b> RFQ-0000001149 <b>SUPPLIER #</b> <b>SUPPLIER NAME AND ADDRESS</b> <div style="border: 1px solid black; height: 100px; width: 100%;"></div>		<b>RETURN BID TO</b> Louisiana State University and Agricultural and Mechanical College Procurement 213 Thomas Boyd Hall Baton Rouge, LA 70803  <b>Buyer</b> Alexandra Torres Huber <b>Buyer Phone</b> +1 (225) 578-9398 <b>Buyer Email</b> atorre6@lsu.edu <b>Issue Date</b> 02/27/2020		
TITLE: APPLIANCES- TERM CONTRACT				
Addendum 01: Notice is given to all parties that this Solicitation is amended by the University as stated herein. This Addendum is hereby made an official part of this solicitation. See attached for new instructions on bid submittals and vendor inquiries and responses.				
<b>To Be Completed By Supplier</b>				
1. _____ "No Bid" (sign and return this page only). 2. _____ My Company does not wish to receive future solicitations for this spend category. 3. Specify your Delivery: To be made within _____ days after receipt of order. 4. If applicable, Supplier's Addendum Acknowledgement/Response: As an authorized agent/signatory of the supplier, I/we acknowledge receipt of this Addendum, and _____ submit no alterations/clarifications to our original bid. _____ submit superseding revisions/clarifications to our original bid as written herein or attached hereto.				
<b>General Instructions to Suppliers</b>				
1. Sealed bids for furnishing the items and/or services specified are hereby solicited, and will be received by LSU Procurement at the "Return Bid To" address stated above, until the specified due date and time. 2. Read the entire solicitation, including all terms, conditions and specifications. 3. All bid information and prices must be typed or written in ink. Any corrections, erasures or other forms of alteration to unit price are to be initialed by the supplier. 4. Bid prices are to be quoted FOB LSU/Destination and inclusive of any and all applicable shipping and handling charges unless otherwise specified in the solicitation. Any invoiced delivery charges not quoted and itemized on the LSU purchase order are subject to rejection and non-payment. 5. Payment is to be made within 30 days after receipt of properly executed invoice, or delivery and acceptance, whichever is later. 6. By signing this solicitation, the supplier certifies compliance with all general instructions to suppliers, terms, conditions and specifications; and further certifies that this bid is made without collusion or fraud.				
<b>SUPPLIER NAME</b>		<b>MAILING ADDRESS</b>		
<b>AUTHORIZED SIGNATURE</b>		<b>CITY, STATE ZIP</b>		
<b>PRINTED NAME</b>		<b>PHONE #</b>		
<b>TITLE</b>		<b>FAX #</b>		
<b>E-MAIL</b>		<b>FEDERAL TAX ID #</b>		

Solicitation 0000001149

ADDENDUM 01:

Notice is given to all parties that this Solicitation is amended by the University as stated herein. This Addendum is hereby made an official part of this solicitation.

Due to the COVID-19 emergency, LSU Procurement Services is suspending in-person attendance at public bid openings conducted by LSU Procurement Services.

The LSU campus is closed to non-essential personnel making the receipt of physical bids impossible. Therefore, bids must be submitted electronically to LSU Procurement Services until further notice.

Bids must be emailed to lsubids@lsu.edu (This email address should be used for bid submissions only). When submitting electronically, the RFQ number and solicitation title should be listed in the subject line of the email.

If you have submitted a bid through USPS, FedEx, UPS or another mail carrier, it is your responsibility to send an additional copy electronically. Neither the physical bids nor late bids will be accepted.

Any supplier who would like to view the opening of this bid can access the following link:

<https://lsu.zoom.us/meeting/register/u5Yocmtpjwic3qMBbUv2mGXg3EyfFeWww>.

The link will be live at 11:00 AM CST on the date of bid opening and will provide live audio and video access to this bid opening. Bid opening will begin at 11:10 AM CST to allow for all attendees to get logged in and signed in.

Requests for bid tabulations and solicitation inquiries should be directed to the Buyer-of-Record listed on the solicitation.

Vendor Inquiries and Responses:

Q1) Need model # for item # 1 and correct model # for item # 2 for washer and dryer please.

A1) Item #1 model number is NED4655EW and item #2 model number is GTW500ASNNS. Model numbers are only provided as guidance. Appliances bid must meet all listed specifications including depth, height, width, and various required features.

Q2) On item 1- Dryer, can the DEPTH of the machine can be 28 inches (instead of 25.75"-27")?

A2) No, due to space restrictions, this depth must be between 25.75" – 27".

Q3) On item 4- 3.0-3.2 Cu ft electric washer/dryer stack, what is the maximum HEIGHT? The model quoted is 75.5 inches high and our model is 78.17 inches high.

A3) There is no limitation on height. The model listed is an example.

Q4) Do you have any idea how many units will be ordered at a time?

A4) Typically 10-15 units

Q5) Do you know if they will keep a certain amount of units in stock and then order when they get low or as they need them (within the 7 business days)?

A5) Yes, appliances are kept in stock so rush orders are rarely needed.

Q6) On your price sheets you request a seperate Stackable Washer & Dryer. In your specifications for both you request the GE White Laundry Center with 2.3 cu. ft. Washer and 4.4 cu. ft. 240-Volt Vented Electric Dryer model # GUD24ESSJWW. The GE Laundry Center washer & dryer do not detach. Please clarify if you want the GE Laundry Center or seperate GE washers & dryers that stack?

A6) We are requesting 2 stack washer/dryer units. They are not detachable. The correct model number for item 3 is GUD24ESSMWW. The correct model number for item 4 is GUD27ESSMWW.