



**BID #50-00128749**

**TWO YEAR LABOR & MATERIALS CONTRACT FOR THE SUPPLY & INSTALLATION OF PILINGS FOR THE JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS-PARKWAYS & PARISHWIDE.**

**February 27, 2020 @ 2:00 P.M.**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street-Suite 4400  
Gretna, LA 70053  
Buyer II Name: SHANNA FOLSE  
Buyer Email: SFOLSE@JEFFPARISH.NET  
Buyer Phone: 504-364-2680**



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

January 2020

### **Changes to Jefferson Parish Bidding Information**

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

**Probable Construction Cost:** Per Jefferson Parish Administrative Policy, the probable construction cost is not revealed in the Jefferson Parish Bidding Documents. Jefferson Parish Administrative Policy has changed and a range of the probable construction cost will be stated in the Jefferson Parish bidding document, entitled Important Notice to All Bidders – Bid Requirements. Per Louisiana Public Bid Law, the probable construction cost will be read at the bid opening.

**Insurance Requirement:** **All bidders** must provide proof of valid insurance in the required amounts as stated in the Standard Insurance Requirements for bidding purposes. Failure to provide the proof of valid insurance in all of the required coverage amounts will result in bid rejection.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETNA, LA 70053  
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET) WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)

**SPECIFICATIONS FOR**

**BID #50-00128749**

**TWO YEAR LABOR &  
MATERIALS CONTRACT FOR  
THE SUPPLY & INSTALLATION  
OF PILINGS FOR  
THE JEFFERSON PARISH  
DEPARTMENT OF  
PUBLIC WORKS-PARKWAYS &  
PARISHWIDE.**

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## **BID REQUIREMENTS AND SPECIAL CONDITIONS**

### **DESCRIPTION:**

Supply and drive, as-needed, pilings at various locations throughout Jefferson Parish.

### **BID BOND:**

A bid bond in the amount of 5% of the total bid response is due with the bid submission.

### **PERFORMANCE BOND:**

A performance bond in the amount of 50% of the total contract amount is required at the signing of the formal contract.

### **PAYMENT BOND:**

A payment bond in the amount of 50% of the total contract amount is required. Payment bond shall be produced upon contract execution.

**PRE-BID CONFERENCE:** Not applicable.

### **GENERAL INFORMATION:**

Bidders are to include all applicable requested information. Bidders are to ensure that all requested information is returned, as indicated per the instructions and specifications.

### **TERM OF CONTRACT:**

The successful bidder shall have a maximum of twenty one (21) calendar days to supply and drive the required piles after the Notice to Proceed is issued.

### **LICENSE REQUIREMENT:**

All bidders shall possess, at minimum, a current Louisiana Contractor's license with the classification of Residential Pile Driving and/or Building Construction and/or Heavy Construction.

## **SUMMARY OF WORK**

Jefferson Parish is soliciting bids from qualified Contractors for the turnkey operation of as-needed pile driving at various locations throughout the parish. Turnkey operation shall include all items associated with pile driving including, but not limited to, labor, mobilization, material, equipment, transportation, site remediation, insurances and licenses. The Contractor will not be required to provide any surveying, testing, design, calculations, pile layout, monitoring or piling cutoff. The Contractor will not be required to apply for, or pay for, any permits associated with pile driving. The Contractor will be responsible for following any applicable regulations related to pile driving operations such as proximity to waterways during flood stages.

The Contractor shall utilize pages 8 & 9 to submit his bid pricing. Bid pricing shall be based on multiple conditions: pile type, size, number of piles and job site location. Bid pricing shall be submitted per linear foot of piling for the turnkey operation.

### **Pile Type**

The Contractor shall provide unit pricing for Class 9, Class 5 and Class B timber pilings and for ASTM A252 Grade 2 carbon steel pipe piles. Refer to pages 5 & 6 for specifications of each pile type. The linear foot pricing shall include the entire length of the pile specified by Jefferson Parish, not the length of pile driven. For example, a 40 linear foot pile may be specified, but once installed, only 35 linear feet was able to be driven to refusal as determined by the Owner's Engineer. The Contractor will be paid for the 40 linear foot pile based on his unit pricing. Additionally, the Contractor shall be paid for a minimum 30' pile length per job.

### **Number of Piles**

The Contractor shall provide unit pricing based on the number of piles to be driven at each job site location. Pricing shall be provided for jobs utilizing twenty (20) or less piles and for jobs utilizing twenty one (21) or more piles. Additionally, the Contractor shall be paid for a minimum of four (4) piles per job.

## **Job Site Location**

The Contractor shall provide unit pricing based on the proximity of the work to the Joseph S. Yenni building. The Contractor shall provide a unit price for pilings to be driven inside of a 12 mile radius of the Joseph S. Yenni building, and a price for pilings to be driven within Jefferson Parish outside of a 12 mile radius of the Joseph S. Yenni building. For reference, the address of the Joseph S. Yenni building is 1221 Elmwood Park Boulevard, Jefferson, Louisiana 70123.

If multiple work orders are issued, the Contractor will be paid based on the pile type, size and number of piles required for each individual work order.

## **Equipment**

The Contractor shall be responsible for determining the type of equipment best suited for each project and/or location. All pilings shall be driven via a machine imploring a drop hammer. No vibrating of piles shall be allowed. The size of the machine necessary to access a job site will vary. The Contractor shall be aware that pile driving may occur in locations that will require a small skid steer type pile driver. Job site locations will vary, but may include work inside of Jefferson Parish parks, work on roadway medians and work within close proximity of existing trees. It shall be the Contractor's responsibility to implement all required traffic control methods, tree protection, utility protection and infrastructure protection.

It shall be the Contractor's responsibility of have all utilities located prior to his operations. Any damage to existing utilities and/or infrastructure shall be repaired at the Contractor's expense.

The Contractor shall be responsible for protecting all trees within the vicinity of his operations. This includes, but is not limited to, canopy pruning, root pruning and dripline protection.

## **Pilings:**

### **Class 9 Treated Timber Piles Minimum Specifications (priced per Linear Foot)**

Wood Species: Southern Yellow Pine. Shall comply with ASTM D 25.

Length: Varies, 30' maximum  
Min. Tip Diameter: 4-3/4"  
Min. Butt Diameter: 7"  
Preservative: Chromated Copper Arsenate (CCA)  
Preservative Retention: .80cca

Treatment Process: As per AWWA Standard C3  
Class 5 Treated Timber Piles Minimum Specifications (priced per Linear Foot)

Wood Species: Southern Yellow Pine. Shall comply with ASTM D 25.  
Length: Varies, 40' maximum  
Min. Tip Diameter: 6"  
Min. Butt Diameter: 8"  
Preservative: Chromated Copper Arsenate (CCA)  
Preservative Retention: .80cca  
Treatment Process: As per AWWA Standard C3

Class B Treated Timber Piles Minimum Specifications (priced per Linear Foot)

Wood Species: Southern Yellow Pine. Shall comply with ASTM D 25.  
Length: Varies, 75' maximum. Price according to length ranges (see bid form)  
Min. Tip Diameter: 6-3/8"  
Min. Butt Diameter: 12"  
Preservative: Chromated Copper Arsenate (CCA)  
Preservative Retention: .80cca  
Treatment Process: As per AWWA Standard C3

8" Diameter Carbon Steel Pipe Piles (priced per Linear Foot)

Length: Varies, 50' maximum\*  
Pipe Diameter (nominal): 8"  
Pipe Diameter (outside): 8.625"  
Wall Thickness: 0.322"

Mechanical Properties: ASTM A252 Grade 2

10" Diameter Carbon Steel Pipe Piles (priced per Linear Foot)

Length: Varies, 50' maximum\*

Pipe Diameter (nominal): 10"

Pipe Diameter (outside): 10.750"

Wall Thickness: 0.365"

Mechanical Properties: ASTM A252 Grade 2

\* Note: The Contractor has the option to supply and drive full length pipe or supply and drive in segments no less than 10' in length and connect with field-welded couplings. Unit price shall include all labor, equipment, materials and incidentals necessary to accomplish the splicing.

The Owner shall be given advanced notice of when the pilings will be delivered to the site for inspection. Pilings not meeting the minimum dimensions, warped or crooked piles or pilings that are split or damaged will be rejected.

The Contractor shall be responsible for visiting the site to determine the best location for unloading the pilings. It is the Contractor's responsibility to supply the proper equipment for offloading and moving the pilings around the site. Any damage caused to the site, surrounding roadways, sidewalks and infrastructure shall be the responsibility of the Contractor.

The Contractor may encounter existing trees in the vicinity of the work site. The Contractor may prune, as needed, existing trees to allow for clear access of his equipment. All tree pruning must be performed under the direct supervision of the Jefferson Parish Parkways Department. The Contractor will not be allowed to damage the existing tree canopies during his operations.

The Contractor shall plan his operations in a manner to cause the least amount of damage possible to the existing grade. The Contractor will not be required to bring in any fill dirt, but he will be required to grade any ruts, holes or similar damage as a result of his operations.

All piling locations shall be marked (flagged) by the Owner prior to the start of pile driving.

Pilings shall be driven to a depth of 1" – 3" above existing grade, or until refusal. Piling cut offs and removal shall be by others.

No vibration monitoring shall be required by the Contractor. The Owner may, at his discretion, employ his own testing company for vibration monitoring.

The Contractor shall be responsible for calling Louisiana 811 to get all utilities marked.



In accordance with the terms of the Engineer's agreement with the Owner, the average hourly rate to be charged for resident inspection for this construction project is \$\_\_\_\_\_ and the reasonable budget for such inspections is \$\_\_\_\_\_ (the overtime rates shall be \$\_\_\_\_\_ per hour). The cost of inspection in excess of this budgeted amount shall be assessed against Contractor's progress payments, all in accordance with LSA R.S. 38:2216(L)(2).

**E. METHODS OF BID SUBMISSION**

- 1) Online at no charge via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) Registration and use of this site is free to Jefferson Parish vendors.
- 2) West Bank Purchasing Department, Suite 4400, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053.  
Office Hours: Monday-Friday, 8:30AM-4:30PM
- 3) East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson, LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids submitted for this project will be publicly opened at the West Bank location on the date and time advertised for bid opening.  
Office Hours: Monday-Friday, 8:30AM-4:30PM

**F. ETHICAL STANDARDS AND COOPERATION WITH THE OFFICE OF THE INSPECTOR GENERAL, INCLUDING CONFLICTS OF INTEREST**

Vendor agrees by bid submission to comply with all provisions of Louisiana Law as well as compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, as published on <http://ethics.la.gov> and applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the inspector general in any investigation, audit, inspection, performance review, or hearing pursuant to this chapter. Every parish contract and every bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program shall contain a statement that the corporation, partnership, or person understands and will abide by all provisions of this chapter.

**Conflicts of Interest:** Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

**G. REQUIRED AFFIDAVITS**

For convenience, all legally mandated affidavits have been combined into one form, entitled THE PUBLIC WORKS BID AFFIDAVIT. All bidders must submit with their bid submission, a completed, signed and properly notarized affidavit in its original format and without alteration in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration prior to, or at contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**H. BID REQUIREMENTS (BID DOCUMENTS, SPECIFICATIONS, BONDS, W-9 AND PAYMENT INFO)**

Bidders must review the bid specifications and include any required documentation including but not limited to the LA Public Works Uniform Bid Form, Bid Security, Corporate Resolution or written evidence of signature authority, and the Public Works Affidavit. Pursuant to LA R.S. 38:2212(B)(3)(b), bidders shall also be responsible for providing any other documentation as required, i.e. federal grant documentation, etc. Please note that the payment and performance bonds must be supplied by the successful bidder at contract signing. Further, while Jefferson Parish may have these on file, all bidders are encouraged to furnish their current W-9 Form and respective Tax Identification Numbers with bid submission; records on file may be invalid or expired. However, the successful bidder must submit a W-9 Form and respective Tax Identification Number upon contract execution. Failure to do so may result in payment delays. Bidders must comply with all provisions of the General Terms and Conditions as approved by Resolution No. 113646 and/or 113647. A copy of these terms and resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, Louisiana 70053. Bidders may also obtain a copy by visiting the Purchasing Department's webpage at [www.purchasing.jeffparish.net](http://www.purchasing.jeffparish.net) and clicking on Online forms.

**Bid Security:** Bidders shall provide bid security in the form of a bid bond, cashier's check or money order in the amount of five percent (5%) of the total bid price (Base Bid and any Alternates). Such security will become the property of the Owner in the event the successful bidder fails or refuses to execute the Contract or fails to produce performance and payment bonds upon contract signing.

If submitting online, bidders must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.

**Performance Bond:** A performance bond is required in 100% of the contract amount and is due at the signing of the formal contract.

**Payment Bond:** A payment bond is required in 100% of the contract amount and is due at the signing of the formal contract.

## I. INSURANCE REQUIREMENTS

All Bidders must submit with bid submission a current (valid) insurance certificate evidencing required coverages. Failure to comply will cause the bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

### JEFFERSON PARISH REQUIRED STANDARD INSURANCE

WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

COMMERCIAL GENERAL LIABILITY

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

COMPREHENSIVE AUTOMOBILE LIABILITY

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence. Property Damage Liability \$1,000,000.00 each occurrence.

### UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

### FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

1) OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

2) BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

**INSURANCE DEDUCTIBLES** - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

September 11, 2019

Base Bid Line Items

LA Public Work Bid Form and Unit Price Form

The bidder's Total Base Bid entry on the signature page must reflect the sum total of all base bid line items (inclusive of applicable insurance line items) from the Unit Price page of the Louisiana Public Work Bid Form. The line items pertaining to insurance must have a numeric entry in the unit price field for each type of insurance for the bid submission to be responsive, and must reflect actual cost to be incurred for the respective insurance line item. If your company will not incur a charge for the respective insurance(s), then you must enter a value, i.e., \$0.00, indicative of no charge, for the bid response to be responsive.

If you have any questions, please contact the buyer assigned to the bid.

Sincerely,

Jefferson Parish Purchasing Department

DATE: 1/22/2020

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00128749

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

BUYER: SFOLSE@jeffparish.net

**BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 2/27/2020 AND PUBLICLY OPENED THEREAFTER.**

For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

**LATE BIDS WILL NOT BE ACCEPTED**

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

**Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)**

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

**A. AWARD OF CONTRACT:** JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

**PROTESTS:** Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

**PREFERENCE:** Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

**B. USE OF BRAND NAMES AND STOCK NUMBERS:** Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

**C. CANCELLATION OF CONTRACT:** JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

**D. PRICES:** Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

**This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.**

**This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.**

**Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.**

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

**4,6,7,10,11,12,14**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session – Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

**It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.**

**See Page 1 for Conflicts of Interest Statement**

TO: JEFFERSON PARISH
PURCHASING DEPT
200 DERBIGNY ST. SUITE 4400
GRETNA, LA 70053
(Owner to provide name and address of owner)

BID FOR: TWO YEAR LABOR & MATERIALS CONTRACT FOR
THE SUPPLY & INSTALLATION OF PILINGS FOR THE
JEFFERSON PARISH DEPARTMENT OF
PUBLIC WORKS-PARKWAYS & PARISHWIDE.

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: \_\_\_\_\_ and dated: \_\_\_\_\_

(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) \_\_\_\_\_

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

\_\_\_\_\_ Dollars (\$)

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A Dollars (\$)

Alternate No. 2 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A Dollars (\$)

Alternate No. 3 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A Dollars (\$)

NAME OF BIDDER: \_\_\_\_\_

ADDRESS OF BIDDER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NUMBER: \_\_\_\_\_

NAME OF AUTHORIZED SIGNATORY OF BIDDER: \_\_\_\_\_

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: \_\_\_\_\_

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*: \_\_\_\_\_

DATE: \_\_\_\_\_

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* A CORPORATE RESOLUTION OR WRITTEN EVIDENCE of the authority of the person signing the bid for the public work as prescribed by LA-R.S. 38:2218 (B)(5).

BID SECURITY in the form of a bid bond, certified check or cashier's check as prescribed by LA-R.S. 38:2218.(A) is attached to and made a part of this bid.

LOUISIANA UNIFORM PUBLIC WORK BID FORM  
UNIT PRICE FORM

Bid# 50-00128749

TO: JEFFERSON PARISH  
PURCHASING DEPT  
200 DERBIGNY ST. SUITE 4400  
GRETN, LA 70053  
(Owner to provide name and  
address of owner)

**TWO YEAR LABOR & MATERIALS CONTRACT FOR  
THE SUPPLY & INSTALLATION OF PILINGS FOR  
THE JEFFERSON PARISH DEPARTMENT OF  
PUBLIC WORKS-PARKWAYS & PARISHWIDE.**

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices.  
Amounts shall be stated in figures and only in figures.

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid	0010 Class 9 Pilings Less than 12 miles radius to	
	<input type="checkbox"/> Alt.#__	the Yenni Building 20 Pilings or less	
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE
	120.00	LF	
UNIT PRICE EXTENSION (Quantity times Unit Price)			

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid	0020 Class 9 Pilings Less than 12 miles radius to	
	<input type="checkbox"/> Alt.#__	the Yenni Building 21 Pilings or more	
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE
	630.00	LF	
UNIT PRICE EXTENSION (Quantity times Unit Price)			

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid	0030 Class 9 Pilings Greater than 12 miles radius to	
	<input type="checkbox"/> Alt.#__	the Yenni Building 20 Pilings or Less	
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE
	120.00	LF	
UNIT PRICE EXTENSION (Quantity times Unit Price)			

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid	0040 Class 9 Pilings Greater than 12 miles radius to	
	<input type="checkbox"/> Alt.#__	the Yenni Building 21 Pilings or more	
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE
	630.00	LF	
UNIT PRICE EXTENSION (Quantity times Unit Price)			

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid	0050 Class 5 Pilings Less than 12 miles radius to	
	<input type="checkbox"/> Alt.#__	the Yenni Building 20 Pilings or Less	
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE
	160.00	LF	
UNIT PRICE EXTENSION (Quantity times Unit Price)			

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid	0060 Class 5 Pilings Less than 12 miles radius to	
	<input type="checkbox"/> Alt.#__	the Yenni Building 21 Pilings or more	
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE
	840.00	LF	
UNIT PRICE EXTENSION (Quantity times Unit Price)			

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid	0070 Class 5 Pilings Greater than 12 miles radius to	
	<input type="checkbox"/> Alt.#__	the Yenni Building 20 Pilings or less	
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE
	160.00	LF	
UNIT PRICE EXTENSION (Quantity times Unit Price)			

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid	0080 Class 5 Pilings Greater than 12 miles radius to	
	<input type="checkbox"/> Alt.#__	the Yenni Building 21 Pilings or more	
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE
	840.00	LF	
UNIT PRICE EXTENSION (Quantity times Unit Price)			

Wording for "DESCRIPTION" is to be provided by the Owner.  
All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner.

LOUISIANA UNIFORM PUBLIC WORK BID FORM  
UNIT PRICE FORM

Bid# 50-00128749

TO: JEFFERSON PARISH  
PURCHASING DEPT  
200 DERBIGNY ST. SUITE 4400  
GRETN, LA 70053  
(Owner to provide name and  
address of owner)

**TWO YEAR LABOR & MATERIALS CONTRACT FOR  
THE SUPPLY & INSTALLATION OF PILINGS FOR  
THE JEFFERSON PARISH DEPARTMENT OF  
PUBLIC WORKS-PARKWAYS & PARISHWIDE.**

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices.  
Amounts shall be stated in figures and only in figures.

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid <input type="checkbox"/> Alt.#__	0090 Class B 20' - 30' Length Pilings Less than 12 miles radius to the Yenni Building 20 Pilings or less		
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	120.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid <input type="checkbox"/> Alt.#__	0100 Class B 20' - 30' Length Pilings Less than 12 miles radius to the Yenni Building 21 Pilings or more		
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	630.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid <input type="checkbox"/> Alt.#__	0110 Class B 20' - 30' Length Pilings Greater than 12 miles radius to the Yenni Building 20 Pilings or less		
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	120.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid <input type="checkbox"/> Alt.#__	0120 Class B 20' - 30' Length Pilings Greater than 12 miles radius to the Yenni Building 21 Pilings or more		
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	630.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid <input type="checkbox"/> Alt.#__	0130 Class B 35' - 45' Length Pilings Less than 12 miles radius to the Yenni Building 20 Pilings or less		
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	180.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid <input type="checkbox"/> Alt.#__	0140 Class B 35' - 45' Length Pilings Less than 12 miles radius to the Yenni Building 21 Pilings or more		
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	945.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid <input type="checkbox"/> Alt.#__	0150 Class B 35' - 45' Length Pilings Greater than 12 miles radius to the Yenni Building 20 Pilings or less		
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	180.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid <input type="checkbox"/> Alt.#__	0160 Class B 35' - 45' Length Pilings Greater than 12 miles radius to the Yenni Building 21 Pilings or more		
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	945.00	LF		

Wording for "DESCRIPTION" is to be provided by the Owner.  
All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner.

LOUISIANA UNIFORM PUBLIC WORK BID FORM  
UNIT PRICE FORM

Bid# 50-00128749

TO: JEFFERSON PARISH  
PURCHASING DEPT  
200 DERBIGNY ST. SUITE 4400  
GRETN, LA 70053  
(Owner to provide name and  
address of owner)

**TWO YEAR LABOR & MATERIALS CONTRACT FOR  
THE SUPPLY & INSTALLATION OF PILINGS FOR  
THE JEFFERSON PARISH DEPARTMENT OF  
PUBLIC WORKS-PARKWAYS & PARISHWIDE.**

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices.  
Amounts shall be stated in figures and only in figures.

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0170 Class B 50' - 60' Length Pilings Less than 12 miles radius to <input type="checkbox"/> Alt.#__                      the Yenni Building 20 Pilings or less			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	240.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0180 Class B 50' - 60' Length Pilings Less than 12 miles radius to <input type="checkbox"/> Alt.#__                      the Yenni Building 21 Pilings or more			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	1,260.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0190 Class B 50' - 60' Length Pilings Greater than 12 miles radius to <input type="checkbox"/> Alt.#__                      the Yenni Building 20 Pilings or less			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	240.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0200 Class B 50' - 60' Length Pilings Greater that 12 miles radius to <input type="checkbox"/> Alt.#__                      the Yenni Building 21 Pilings or more			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	1,260.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0210 Class B 65' - 75' Length Pilings Less than 12 miles radius to <input type="checkbox"/> Alt.#__                      the Yenni Buidling 20 Pilings or less			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	300.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0220 Class B 65' - 75' Lenght Pilings Less than 12 miles radius to <input type="checkbox"/> Alt.#__                      the Yenni Building 21 Pilings or more			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	1,575.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0230 Class B 65' - 75' Length Pilings Greater than 12 miles radius to <input type="checkbox"/> Alt.#__                      the Yenni Building 20 Pilings or less			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	300.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0240 Class B 65' - 75' Length Pilings Greater than 12 miles radius to <input type="checkbox"/> Alt.#__                      the Yenni Building 21 Pilings or more			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	1,575.00	LF		

Wording for "DESCRIPTION" is to be provided by the Owner.  
All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner.

LOUISIANA UNIFORM PUBLIC WORK BID FORM  
UNIT PRICE FORM

Bid# 50-00128749

TO: JEFFERSON PARISH  
PURCHASING DEPT  
200 DERBIGNY ST. SUITE 4400  
GRETN, LA 70053  
 (Owner to provide name and  
 address of owner)

**TWO YEAR LABOR & MATERIALS CONTRACT FOR  
 THE SUPPLY & INSTALLATION OF PILINGS FOR  
 THE JEFFERSON PARISH DEPARTMENT OF  
 PUBLIC WORKS-PARKWAYS & PARISHWIDE.**

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices.  
 Amounts shall be stated in figures and only in figures.

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0250 8 inch Steel Pipe Pilings Less than 12 miles radius to <input type="checkbox"/> Alt.#__                      the Yenni Building 20 Pilings or less			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	40.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0260 8 inch Steel Pipe Pilings Less than 12 miles radius to <input type="checkbox"/> Alt.#__                      the Yenni Building 21 Pilings or more			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	210.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0270 8 inch Steel Pipe Pilings Greater than 12 miles radius to <input type="checkbox"/> Alt.#__                      the Yenni Building 20 pilings or less			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	40.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0280 8 inch Steel Pipe Pilings Greater than 12 miles radius to <input type="checkbox"/> Alt.#__                      the Yenni Building 21 Pilings or more			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	210.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0290 10 inch Steel Pipe Pilings Less than 12 miles radius to <input type="checkbox"/> Alt.#__                      the Yenni Building 20 Pilings or less			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	210.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0300 10 inch Steel Pipe Pilings Less than 12 miles radius to <input type="checkbox"/> Alt.#__                      the Yenni Building 21 Pilings or more			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	210.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0310 10 inch Steel Pipe Pilings Greater than 12 miles radius to <input type="checkbox"/> Alt.#__                      the Yenni Building 20 Pilings or more			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	40.00	LF		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0320 10 inch Steel Pipe Pilings Greater than 12 miles radius to <input type="checkbox"/> Alt.#__                      the Yenni Building 21 Pilings or more			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	210.00	LF		

Wording for "DESCRIPTION" is to be provided by the Owner.  
 All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner.

LOUISIANA UNIFORM PUBLIC WORK BID FORM  
UNIT PRICE FORM

Bid# 50-00128749

TO: JEFFERSON PARISH  
PURCHASING DEPT  
200 DERBIGNY ST. SUITE 4400  
GRETNA, LA 70053  
(Owner to provide name and  
address of owner)

**TWO YEAR LABOR & MATERIALS CONTRACT FOR  
THE SUPPLY & INSTALLATION OF PILINGS FOR  
THE JEFFERSON PARISH DEPARTMENT OF  
PUBLIC WORKS-PARKWAYS & PARISHWIDE.**

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices.  
Amounts shall be stated in figures and only in figures.

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0330 Cost to contractor to list Jefferson Parish as an additional <input type="checkbox"/> Alt.#__      insured on Contractor's General Liability Insurance			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	1.00	ONLY		

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid      0340 Cost to contractor to list Jefferson Parish as an additional <input type="checkbox"/> Alt.#__      insured on Contractor's Automotive Insurance			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
	1.00	ONLY		

<b>DESCRIPTION:</b>	<input type="checkbox"/> Base Bid <input type="checkbox"/> Alt.#__			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)

<b>DESCRIPTION:</b>	<input type="checkbox"/> Base Bid <input type="checkbox"/> Alt.#__			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)

<b>DESCRIPTION:</b>	<input type="checkbox"/> Base Bid <input type="checkbox"/> Alt.#__			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)

<b>DESCRIPTION:</b>	<input type="checkbox"/> Base Bid <input type="checkbox"/> Alt.#__			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)

<b>DESCRIPTION:</b>	<input type="checkbox"/> Base Bid <input type="checkbox"/> Alt.#__			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)

<b>DESCRIPTION:</b>	<input type="checkbox"/> Base Bid <input type="checkbox"/> Alt.#__			
REF NO.	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)

Wording for "DESCRIPTION" is to be provided by the Owner.  
All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner.

## **Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

**Public Works Bid**

**AFFIDAVIT**

**STATE OF** \_\_\_\_\_

**PARISH/COUNTY OF** \_\_\_\_\_

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_  
\_\_\_\_\_, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized \_\_\_\_\_ of \_\_\_\_\_ (Entity),  
the party who submitted a bid in response to Bid Number \_\_\_\_\_, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

**Choice B** \_\_\_\_\_ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Affiant further said:

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the parish to the Affiant.

**Choice B** \_\_\_\_\_ There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Affiant further said:

Affiant personally has not been convicted of, nor has he/she entered into a plea of guilty or nolo contendere to any of the crimes or equivalent federal crimes listed below. No individual partner, incorporator, director, manager, officer, organizer, or member, who has a minimum of a ten percent ownership in the Bidding Entity, has been convicted of, or has entered a plea of guilty or nolo contendere to any of the crimes or equivalent federal crimes listed below. A conviction of or plea of guilty or nolo contendere to the following state crimes or equivalent federal crimes shall permanently bar any person or the bidding entity from bidding on public projects:

- (a) Public bribery (R.S. 14:118)
- (b) Corrupt influencing (R.S. 14:120)
- (c) Extortion (R.S. 14:66)
- (d) Money laundering (R.S. 14:230)

A conviction of or plea of guilty or nolo contendere to the following state crimes or equivalent federal crimes shall bar any person or the bidding entity from bidding on public projects for a period of five years from the date of conviction or from the date of the entrance of the plea of guilty or nolo contendere:

- (a) Theft (R.S. 14:67)
- (b) Identity Theft (R.S. 14:67, 16)
- (c) Theft of a business record (R.S. 14:67.20)
- (d) False accounting (R.S. 14:70)
- (e) Issuing worthless checks (R.S. 14:71)
- (f) Bank fraud (R.S. 14:71.1)
- (g) Forgery (R.S. 14:72)
- (h) Contractors; misapplication of payments (R.S. 14:202)
- (i) Malfeasance in office (R.S. 14:134)

The five-year prohibition provided for in this section shall apply only if the crime was committed during the solicitation or execution of a contract or bid awarded pursuant to these provisions. If evidence is submitted substantiating that a false attestation has been made and the project must be readvertised or the contract cancelled, the awarded entity making the false attestation shall be responsible to the public entity for the costs of rebidding, additional costs due to increased costs of bids and any and all delay costs due to the rebid or cancellation of this project.

*[The remainder of this page is intentionally left blank.]*

Affiant further said:

- (1) Entity is registered and participates in a status verification system to verify that all employees in the State of Louisiana are legal citizens of the United States or are legal aliens.
- (2) Entity shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the State of Louisiana.
- (3) Entity shall require all subcontractors to submit to the Entity a sworn affidavit verifying compliance with statements (1) and (2).

\_\_\_\_\_  
Signature of Affiant

\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name of Notary

\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires \_\_\_\_\_.

**CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
\_\_\_\_\_  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF \_\_\_\_\_  
INCORPORATED, DULY NOTICED AND HELD ON \_\_\_\_\_,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT \_\_\_\_\_, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

\_\_\_\_\_  
SECRETARY-TREASURER

\_\_\_\_\_  
DATE