



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

January 22, 2020

### ADDENDUM # 1

**Bid Number:** 50-00129183

**Bid Opening Date:** February 11, 2020

**Postponed To Date:**

**Description of Bid:** Two (2) Year Labor & Materials Contract For Turnkey Landscape Bed Maintenance Operations for the Jefferson Parish Parkways Department

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### **ADDITION:**

VERBIAGE CONCERNING THE UNIT PRICING HAS BEEN ADDED TO PAGE 5 OF THE SPECIFICATIONS FOR THIS BID.

**\*\* PLEASE SEE THE AMENDED SPECIFICATION PAGES ATTACHED\*\***

**\*\*BID OPENING DATE WILL REMAIN THE SAME\*\***

Sincerely,

*Shanna Folse*

Shanna Folse, Buyer II  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of This addendum on the bid form as indicated. Failure to do so will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

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**Trash:** Trash shall refer to any manmade, inorganic, debris that may be located within a landscape bed. All trash shall be picked up by the Contractor prior to any work taking place at a given site. The picked up trash shall be properly disposed of off-site by the Contractor immediately after completion of any work performed at each site. Trash removal shall be inclusive to any requested task at a particular site. Any time that the Contractor performs a task at any site location, he shall ensure all trash is removed as part of the task. For example, if the Contractor is given a work order to mulch a location, he shall also pick up any trash at the site. There will be no separate pay item for trash removal.

**Traffic Control:** Traffic control shall refer to as needed, cones, signs, flagmen, barricades and the like to safely move vehicular and/or pedestrian traffic around a work site. All traffic control shall be the responsibility of the Contractor. In the event that any vehicular traffic lanes need to be closed by the Contractor, he must provide Parkways with written notice a minimum of ten (10) working days prior to the desired closing(s). There will be no separate pay item for traffic control.

**Work Orders and Invoicing:** Once work is assigned, and the initial inspection for each landscape bed area is complete, Parkways will provide the Contractor with a work order to authorize the requested work. The Contractor shall not perform any work without receiving a work order from Parkways. If any work is performed without a work order, the Contractor may not be compensated.

Once all work is complete, inspected and approved by Parkways, the Contractor may submit an invoice for the work.

## **QUANTITIES**

This is an as-needed contract. There is no guaranteed minimum or maximum of work to be performed by the Contractor. A list of individual tasks is included in this bid for pricing, but there is no guarantee that all tasks on the Bid Form will be requested. Unit pricing for this contract shall include all material, labor, tools, incidentals and machinery required to complete the task.

All tasks shall be priced in increments of 10 square feet of landscape bed area. When a task is requested by Parkways, the Contractor and a Parkways representative shall measure the site and determine an agreed upon square footage of landscape bed area. For simplicity, each individual landscape bed shall be rounded up or down to the nearest 10 square feet. For example, if the agreed upon area of a landscape bed is 26 square feet, the work order will reflect an assignment for 30 square feet.

For chemical applications, bid pricing shall include the product, labor, equipment and incidentals required to make the application in accordance with the manufacturer's specifications. The Contractor will be responsible for locating as needed water sources to apply the product as well as water-in the product. In addition, the bid pricing shall reflect each physical application. The manufacturer, and/or Parkways, may recommend or require multiple applications of a product in certain situations. The Contractor shall be compensated for each individual application.

- When consider the unit pricing, the minimum square foot purchase order that will be issued by Jefferson Parish will include a minimum of 750 SF per task. The minimum square foot number may include multiple locations, but the minimum quantity for a bid item will be 750 SF for that purchase

order. For example, if a purchase order is issued to provide and install mulch, the purchase order will not be issued for less than 750 SF.

**LOCATIONS**

As-needed work may take place along any public right-of-way throughout Jefferson Parish. Locations may include, but are not limited to:

**EASTBANK:**

- Raised planters along 17<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup> Streets in Fat City (Metairie)
- Sign on Bissonet Drive at Veterans Boulevard (Metairie)
- Little Farms Avenue at Jefferson Highway (River Ridge)
- David Drive at West Esplanade Avenue (Metairie)
- Sign on West Napoleon near Tina Street intersection (Metairie)
- Sign on Bonnabel Boulevard at Codifer Boulevard (Metairie)
- Sign on Bonnabel Boulevard at West Esplanade Avenue (Metairie)

**WESTBANK:**

- The center median of Manhattan Boulevard at Lapalco Boulevard (Harvey)
- Raised planters along Terry Parkway from Harvard Avenue to Hickory Street (Terrytown)
- Various landscape beds along the lower level of the Westbank Expressway
- Sign on Lapalco Boulevard at Apollo Avenue (Harvey)
- Sign on Manhattan Boulevard near Bradford Place (Harvey)
- Lafitte Parkway at Barataria Boulevard (Marrero)
- Sign on Woodmere Boulevard at Lapalco Boulevard (Harvey)
- Fountain area on Lapalco Boulevard near Destrehan Avenue (Harvey)
- Sign on Dueling Oaks Avenue at Barataria Boulevard (Marrero)
- Sign on Westminster Boulevard at Lapalco Boulevard (Marrero)

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PLEASE BE ADVISED THAT THESE ARE APPROXIMATE LOCATIONS. THERE ARENT ANY MAPS AVAILABLE TO SHOW, OR PROVIDE EXACT LOCATIONS.

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