

A NOTICE OF PUBLIC MEETING

I. A public meeting will be held as follows:

DATE: Thursday January 9th, 2025

TIME: 5:30 p.m.

LOCATION: SoLacc Ville Platte Campus Conference Room (C.B. Coreil)
1124 Vocational Dr. Ville Platte, LA 70586

II. Agenda

Call to Order

Chairman, Opal Andrus

Roll Call

Secretary, Raquel Manuel

1. Invocation & Pledge of Allegiance
2. Amendment to the Agenda – This is the time and place to change the order of the agenda or delete any agenda item(s)
3. Approval of Previous Meeting Minutes
4. Office Announcements and Committee Reports
 - a. Meeting Space Rental Agreement with Solacc
 - i. 2nd Thursday of each month at 5:30 pm

New Business

5. Determine a Paper of Record
6. Establishment of Committees
 - a. Executive Committee
 - i. Shall be comprised of the Chairman, vice chair, Past Chair, Treasurer, Secretary. The executive committee shall meet on monthly basis one week prior to the regular board meeting to review financials and discuss what it's to be included on the regular board meeting agenda. The executive committee is responsible for creating proposed amendments to the bylaws for presentation to the board for approval.



E E D A

Evangeline Economic Development Authority

b. Finance Committee

- i. Will be responsible for preparation and submission of annual budget, including monthly financial reports, general fiscal management and accounting practices and any other relevant duties assigned by the Chairperson of the board. This committee will be composed of the Chair, Vice-Chair, Treasurer, Commissioner 1, and Commissioner 2.

c. Other Committees

- i. The board shall have the right to establish committees to address special issues as the need arises and to appoint the chairperson and members of any such committee. The Committee may solicit temporary participation in these groups in an ad-hoc capacity as needed by non-board members. It is required to have a minimum of three (3) people with a recommendation of four (4) people on each committee. All committees formed by the board shall keep regular minutes of their proceedings and report the same to the board.

1. Motion for Other Committees

7. Adjournment