



John Bel Edwards
Governor

STATE OF LOUISIANA

LOUISIANA CEMETERY BOARD

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Lucy L. McCann
Director

NOTICE OF MEETING

There will be a meeting of the LOUISIANA CEMETERY

BOARD on **Friday, November 4, 2016, 9:00 A. M.,**

3445 N. Causeway Blvd, Suite 509, Metairie, Louisiana

AGENDA
LOUISIANA CEMETERY BOARD
November 4, 2016

1. Call to order – 9:00 A.M.

2. Introductions

3. Public Comment

4. Approval of Minutes (TOPIC #1)

Board Meetings – May 12, 2016 and May 13, 2016

Executive Committee Meetings – July 6, 2016 and October 19, 2016

Rules and Regulations Committee Meetings – October 19, 2016

5. Reports of Officers

Chairman

Vice-Chairman

Secretary/Treasurer (TOPIC #2)

- a) Statement of Operations January through October 31, 2016
- b) Cash & Investments as of October 31, 2016
- c) Budget vs. Actual January through October 2016
- d) 2016 Proposed Budget Amendments
- e) Projected Budget for January 1, 2017 through December 31, 2017
- f) Legal Litigation Escrow Account
- g) Long Term Liabilities and Extra Ordinary Expenses Account

6. Report of Director

7. Approval of Applications for Pre-Construction Sales Projects (TOPIC #3)

- a) S.E. Cemeteries of Louisiana, LLC d/b/a St. Bernard Memorial Gardens, Chalmette, LA – Chapel Addition Glass Front Niches
- b) Our Lady of the Lake Catholic Church d/b/a Delcambre Catholic Cemetery, Delcambre, LA – Garden Mausoleum Phase 9
- c) St. Mary's Assumption Roman Catholic Church d/b/a St. Mary's Assumption Cemetery, Cottonport, LA – New Garden Mausoleum
- d) St. Joseph Roman Catholic Church d/b/a St. Joseph Cemetery, Lafayette, LA – Garden Mausoleum
- e) Forest Park West Associates, Inc. d/b/a Forest Park West Cemetery, Shreveport, LA – Garden of Gethsemane
- f) St. Philomena Roman Catholic Church d/b/a St. Philomena Cemetery, Labadieville, LA – Garden Mausoleum Phase 6

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- g) St. Napoleon Roman Catholic Church d/b/a St. Anne Cemetery, Napoleonville, LA – Garden Mausoleum Phase 7 Addition
- h) St. Peter Roman Catholic Church d/b/a St. Peter Cemetery, Reserve, LA – Resurrection Mausoleum No. 8
- i) Our Lady of Perpetual Help Catholic Church d/b/a Our Lady of Perpetual Help Cemetery, Belle Chasse, LA – Mausoleum Addition Building C
- j) St. Ann Roman Catholic Church d/b/a St. Ann Cemetery, Morganza, LA - Garden Mausoleum
- k) St. Anthony Roman Catholic Church d/b/a St. Anthony Catholic Church Cemetery, Krotz Springs, LA – Garden Mausoleum

8. Ratification of Certificates of Authority issued:

2016 Non-Exempt (New/Transfers):

- a) #16-527 – St. Paul C.O.G.I.C., L.L.C. d/b/a St. Paul C.O.G.I.C., L.L.C. Cemetery, Slaughter, LA

2016 Non-Exempt (Renewals):

- a) #16-526
- b) #16-528

Other Non-Exempt (Renewals):

- a) Arcola-Roseland Cemetery Association d/b/a Arcola-Roseland Cemetery, Roseland, LA - #10-505; #11-517; #12-514; #13-522; #14-530; #15-529

Exempts (New):

- a) #1395E – Ann Dorgan d/b/a Dorgan Family of Immaculate Conception Cemetery, Port Allen, LA
- b) #1396E – True Light Worship Cemetery d/b/a True Light Worship Center's Cemetery, Darrow, LA
- c) #1397E – Thomas Town Estates, L.L.C. d/b/a Thomas Memorial Gardens, Franklinton, LA
- d) #1398E – Willie Patrick Nunez d/b/a WP Nunez Family Cemetery, Bell City, LA
- e) #1399E – The Islamic Association of Greater Shreveport, LTD d/b/a Islamic Cemetery of North Louisiana, Shreveport, LA

9. Reports of Committees

Executive Committee (TOPIC #4)

- a) Recommended amendments and additions to Board Policies and Procedures
 - i. Section 3: Personnel
 - ii. Section 7: Certificates and Licenses

Examination & Inspection Committee (TOPIC #5)

- a) October 2016 Summary Report

Rules and Regulations Committee (TOPIC #6)

- a) Recommended amendments and additions to LAC 46:XIII

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8. **Old Business**

9. **New Business**

- a) Approval of legal contract – Jerry W. Sullivan **(TOPIC #7)**
- b) Approval of Application for Abandoned Cemetery Sales and Management License **(TOPIC #8)**
- c) Legislation
- d) Report on 2016 Flooding **(TOPIC #9)**
- e) 2017 LCB Meeting Dates **(TOPIC #10)**
- f) Ratification of Proposed Consent Agreements: **(TOPIC #11)**
 - a. Informal Proceeding #2015-017-I (Amended Consent Agreement) – St. John Cemetery Association, Inc.
 - b. Informal Proceeding #2015-014-I and #2014-002-E – Alexandria Garden of Memories, Inc. d/b/a Alexandria Garden of Memories
 - c. Informal Proceeding #2016-025-A – Evangeline Properties of Ville Platte, Inc. d/b/a Gate of Heaven Cemetery
- g) Ethics Training

10. **Executive Session**

- a) State of Louisiana and the Louisiana Cemetery Board versus Stephanie Means Green, Denise Baranco, Wayne A. Matthews, Sr., Ronald R. Matthews, Dollie Matthews, Darryl G. Baranco, Sr., Mignon Baranco Fontenette, June B. Gumbel, Joseph S. Baranco, Jr., Christopher P. Baranco, Robert G. Baranco, III, Ramon M. Baranco, Schyvanda T. Baranco, Edith B. Baranco, David Brian Baranco, Sr., Nineteenth Judicial District Court, Parish of East Baton Rouge, Docket No. 613710, Section 24
- b) State of Louisiana by and through the Louisiana Cemetery Board versus Highland Cemeteries, Inc. d/b/a Highland Cemetery, Ann Williams Birdwell, Kevin Higdon, and H&H Funeral Services, Inc., Docket No. 74612, Division B, Forty-Second Judicial District Court, Parish of DeSoto – Alleged violation of Title 8 for failing to complete application for certificate of authority and for operating without a license. Petition seeks to close the cemetery
- c) In Re: National Information Services, Inc., Emergency Petition for Judicial Review, Docket No. 765936 Division K, Twenty-Fourth Judicial District Court, Parish of Jefferson
- d) Review of staff performance