

AGENDA
LOUISIANA CEMETERY BOARD
October 21, 2011

1. Call to order
2. Introductions
3. Approval of Minutes of Board Meeting – May 12, 2011 and May 13, 2011 (TOPIC #1)
4. Reports of Officers

Chairman

Vice-Chairman

Secretary/Treasurer (TOPIC #2)

- a) Statement of Operations January through September 2011
- b) Louisiana Cemetery Board Cash & Investments as of September 30, 2011
- c) Louisiana Cemetery Board Budget vs. Actual January through September 2011
- d) 2011 Proposed Budget Amendments
- e) Projected Budget for January 1, 2012 through December 31, 2012
- f) Legal Litigation Escrow Account
- g) Long Term Liabilities and Extra Ordinary Expenses Account

5. Report of Director

Pending Applications for Certificates of Authority / Cemetery Sales & Management Organizations / Renewals

- a) Sand Hill Cemetery Association, Inc., d/b/a Sand Hill Cemetery, Ponchatoula, LA – Pending Application for Certificate of Authority changing from an Exempt status to a Non-Exempt status
- b) Garden of Memories of Alexandria, Inc. d/b/a Garden of Memories of Alexandria, Alexandria, LA - Pending Application for Certificate of Authority for the change in ownership
- c) St. John the Baptist Church d/b/a/ St. John the Baptist Cemetery, Crowley, LA - Pending Application for Certificate of Authority changing from an Exempt status to a Non-Exempt status
- d) Alfortish Cemetery Management, Inc., d/b/a False River Memorial Park, New Roads, LA – Pending Application for Certificate of Authority for the change in ownership
- e) Christensen Properties, L.L.C. d/b/a DeQuincy Memorial Park, DeQuincy, LA - Pending Application for Certificate of Authority for the change in ownership
- f) Jigger Garden of Memories Cemetery Corporation d/b/a Jigger Garden of Memories, Winnsboro, LA – Pending Application for Certified of Authority for the establishment of a new cemetery
- g) Pleasant Valley Missionary Baptist Church d/b/a Pleasant Valley Missionary Baptist Church Cemetery, Loranger, LA - Pending Application for Certificate of Authority changing from an Exempt status to a Non-Exempt status

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- h) Walters Funerals, L.L.C. d/b/a Greenlawn Memorial Gardens, Lafayette, LA – Pending Application for Certificate of Authority for the change in ownership
- i) Church of Jesus Christ of Tangipahoa d/b/a Church of Jesus Christ of Tangipahoa Cemetery, Amite, LA - Pending Application for Certificate of Authority for the establishment of a new cemetery

Perpetual Care & Merchandise Trust Funds / Storage Facilities

- a) Oak Lane Memorial Park, L.L.C. d/b/a Oak Lane Memorial Park, Prairieville, LA – 2011 On-site Examination of Perpetual Care Trust Fund **(TOPIC #3)**
- b) Stewart Enterprises: Lake Lawn Park, LLC d/b/a Lake Lawn Park; S.E. Cemeteries of Louisiana LLC d/b/a Metairie Cemetery; Mt. Olivet Cemetery; St. Bernard Memorial Gardens; & St. Vincent de Paul Cemetery – Status Report regarding On-site Examination of Perpetual Care and Merchandise Trust Funds **(TOPIC #4)**
- c) Legacy Funeral Holdings of Louisiana, LLC d/b/a Resthaven Gardens of Memory, Baton Rouge, LA – Request for approval of proposed allocation of excess funds in Merchandise Trust Fund **(TOPIC #5)**
- d) City of Baker Cemetery Commission d/b/a Hillcrest Memorial Gardens, Baker, LA – Status Report regarding On-site Examination of Merchandise Trust Fund **(TOPIC #6)**
- e) Lamar Cemetery, Inc. d/b/a Lamar Cemetery, Delhi, LA – Status Report regarding On-site Examination of Perpetual Care Trust Fund **(TOPIC #7)**
- f) Rose Lawn Development Association, Inc. d/b/a Roselawn Memorial Park, Baton Rouge, LA – Status Report regarding On-site Examination of Perpetual Care Trust Fund **(TOPIC #8)**
- g) Roselawn Memorial Gardens, Inc. d/b/a Roselawn Memorial Gardens, Calhoun, LA – Status Report regarding On-site Examination of Perpetual Care Trust Fund **(TOPIC #9)**
- h) Kilpatrick's Rose-Neath Funeral Homes, Crematorium and Cemeteries, Inc. d/b/a Rose Neath Cemetery, Bossier City, LA – Status Report regarding On-site Examination of Perpetual Care Trust Fund **(TOPIC #10)**
- i) Kilpatrick's Rose-Neath Funeral Homes, Crematorium and Cemeteries, Inc. d/b/a Round Grove Memorial Gardens, Shreveport, LA – Status Report regarding On-site Examination of Perpetual Care Trust Fund **(TOPIC #10)**
- j) Forest Park East Associates, Inc. d/b/a Forest Park Cemetery, Shreveport, LA – Status Report regarding On-site Examination of Perpetual Care and Merchandise Trust Fund **(TOPIC #11)**
- k) Forest Park West Associates, Inc. d/b/a Forest Park West Cemetery, Shreveport, LA – Status Report regarding On-site Examination of Perpetual Care and Merchandise Trust Fund **(TOPIC #11)**
- l) Richwood Gardens, Inc. d/b/a Richwood Gardens, Monroe, LA – Status Report regarding On-site Examination of Perpetual Care Trust Fund **(TOPIC #12)**
- m) Woodlawn Mausoleum, Inc. d/b/a Woodlawn Mausoleum, Ferriday, LA – Status Report regarding On-site Examination of Perpetual Care Trust Fund **(TOPIC #13)**

Consumer Complaints

Mausoleums or Similar Structures

Applications For Pre-Construction Sales Projects (TOPIC #14)

- a) City of Mandeville d/b/a Mandeville Cemetery, Mandeville, LA – Garden Mausoleum
- b) St. Charles Borromeo Roman Catholic Church d/b/a St. Charles Barromeo Cemetery, Montegut, LA – Garden Mausoleum No. 5
- c) St. Ann’s Roman Catholic Church d/b/a St. Ann’s Cemetery, Bourg, LA – Garden Mausoleum Phase 5
- d) St. Bernard Roman Catholic Church d/b/a St. Bernard Cemetery #2, Breaux Bridge, LA – Garden Mausoleum Phase 5
- e) St. James Roman Catholic Church d/b/a St. James Cemetery, St. James, LA – Garden Mausoleum Phase V
- f) Hope Haven Garden of Memory, Inc. d/b/a Hope Haven Garden of Memory of Gonzales, Gonzales, LA – Garden Mausoleum Phase V Addition
- g) Kilpatrick Cemetery, LLC d/b/a Kilpatrick’s Serenity Gardens, West Monroe, LA – Chapel Mausoleum

6. Ratification of Certificates of Authority issued

2011 Non-Exempt (New/Transfers):

- a) #11-506 – Greater Philadelphia Baptist Church d/b/a Greater Philadelphia Cemetery, Slaughter, LA
- b) #11-507 – The Congregation of St. Charles Borromeo Roman Catholic Church, Diocese of Lake Charles, Louisiana d/b/a Lacassine Catholic Cemetery, Lacassine, LA
- c) #11-508 – Serenity Memorial, Inc. d/b/a Serenity Memorial Park, Opelousas, LA
- d) #11-509 – Woodlawn Mausoleum, Inc. d/b/a Woodlawn Mausoleum, Ferriday, LA
- e) #11-510 – Broussard Cemetery Annex, Inc. d/b/a Broussard Cemetery Annex, New Iberia, LA
- f) #11-511 – St. Peter’s Baptist Church #II of New Roads, Louisiana, Inc. d/b/a Memorial Garden Cemetery, New Roads, LA
- g) #11-512 - S.E. Cemeteries of Louisiana, LLC d/b/a Metairie Cemetery, New Orleans, LA
- h) #11-513 - S.E. Cemeteries of Louisiana, LLC d/b/a Mt. Olivet Cemetery, New Orleans, LA
- i) #11-514 - S.E. Cemeteries of Louisiana, LLC d/b/a St. Bernard Memorial Gardens, Chalmette, LA
- j) #11-515 - S.E. Cemeteries of Louisiana, LLC d/b/a St. Vincent de Paul Cemetery, New Orleans, LA

2011 Non-Exempt (Renewals):

- a) #11-505

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Exempts (New):

- a) #1290E – Robert Hezkiel Says and Norma Jean Says d/b/a Says Cemetery, Starks, LA
- b) #1291E – Teche Gardens Cemetery Corporation d/b/a Teche Gardens Cemetery, Centerville, LA
- c) #1292E – David W. & Vicky Winchester d/b/a Winchester Cemetery, Logansport, LA
- d) #1293E – Cornerstone Baptist Church d/b/a Cornerstone Cemetery, Houma, LA
- e) #1294E – John D. Ellard, Sr. and Judy A. Ellard d/b/a Ellard Cemetery, Jonesville, LA

7. **On-Site Examinations performed since last Board Meeting**

Perpetual Care (23) - Merchandise Trust Funds (4)

Pending SCI Examinations – Perpetual Care (8) – Merchandise Trust Funds (5)

8. **Reports of Committees**

Executive Committee

Administrative Committee

- a) 2012 Meeting Dates **(TOPIC #15)**
- b) Legal Contract Amendment – Sharon C. Mize
- c) Renewal of CPA Contract

Legislative Committee

Examination & Inspection Committee

- a) Comments on Review

Rules and Regulations Committee

- a) Status Report

9. **Old Business**

- a) Evangeline Memorial Park Incorporated d/b/a Evangeline Memorial Park, Ville Platte, LA – Status Report regarding Order issued in Administrative Hearing #2010-001 Reconvened **(TOPIC #16)**
- b) Alexandria Garden of Memories, Inc. – Status Report regarding Order issued in Administrative Hearing #2008-002 Reconvened **(TOPIC #17)**
- c) Forest Park East Associates, Inc. d/b/a Forest Park Cemetery, Shreveport, LA & Forest Park West Associates, Inc. d/b/a Forest Park West Cemetery, Shreveport, LA – Status Report regarding Consent Agreement and maintenance issues **(TOPIC #11)**
- d) Arcola Roseland Cemetery Association d/b/a Arcola Roseland Cemetery, Roseland, LA – Cease & Desist Order **(TOPIC #18)**
- e) Attorney General's Opinion #10-0280 regarding impact of Act 707, Louisiana Historic Cemetery Preservation Act, on conclusions set forth in Attorney General's Opinion #08- 0135 **(TOPIC #19)**

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10. New Business

- a) Alfortish Cemetery Management, Inc. d/b/a False River Memorial Park, New Roads, LA – Administrative Hearing #2011-001 (TOPIC #20)
- b) Oak Lane Memorial Park, L.L.C. d/b/a Oak Lane Memorial Park, Prairieville, LA – Administrative Hearing #2011-002 (TOPIC #21)
- c) Public Comment

11. Executive Session

- a) State of Louisiana and The Louisiana Cemetery Board vs. Lymus W. Washington
- b) Review of staff performance