



## LOUISIANA BOARD OF DRUG AND DEVICE DISTRIBUTORS

12091 Bricksome Avenue, Suite B

Baton Rouge, LA 70816

(225) 295-8567 Fax (225) 295-8568 admin@drugboard.la.gov www.drugboard.la.gov

### **BOARD ANNUAL MEETING NOTICE**

**Tuesday, June 10, 2025, 9:30 am**

**Board Administrative Office**

**12091 Bricksome Avenue, Suite B, Baton Rouge, LA**

### **AGENDA**

- I. Call to Order
- II. Roll Call and Introduction of Guests
- III. Call for Additional Agenda Items (Discussion at Agenda Item XI)
- IV. Approval of Meeting Minutes- March 11, 2025
- V. Financial Matters
  - A. Financial Statements
    1. March 2025
    2. April 2025
    3. May 2025
  - B. FY2025 to Date Review
  - C. Annual Financial Attestation Preparation – FY2025
- VI. Service Contracts
  - A. Facility Inspections (North) - Renewal of Services
  - B. Legal - Compliance – Renewal of Services
  - C. Legal – Regulatory – Renewal of Services
  - D. Track & Trace - Software Subscription and Host Services
    1. Host Services- Webcam Scanning Feature
- VII. New Business
  - A. Office of ADA Coordinator – Web Accessibility Program
  - B. Legislative Updates
- VIII. General Matters
  - A. SOS Annual Records Manager Designation
- IX. Old Business
  - A. Track and Trace Security Network- Compliance Response Program Update

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Michael Davis  
Chairman

James Delatte  
Vice-Chairman

Trion Horgan  
Secretary/Treasurer

Chad Gielen  
Board Member

Vacant  
Board Member

Cindy Luton  
Board Member

Scott Irelan  
Board Member

Nicholas Latino  
Board Member

George Lovecchio  
Executive Director

Kimberly B. Barbier  
Executive Assistant

**BOARD ANNUAL MEETING**  
**AGENDA**

Tuesday, June10, 2025

- B. Compliance Management (Program) Update
- C. Federal DSCSA Update
- X. Licensure Matters
  - A. New Licenses Issued
- XI. Approved Additional Agenda items (from Agenda Item III)
- XII. Employee Matters
  - A. Annual List of Recognition Rewards
- XIII. Board Matters
  - A. Election of Officers
  - B. Confirmation of Next Board Meeting
- XIV. EXECUTIVE SESSION
  - A. Personnel Matters
    - 1. Annual Employee Review - Executive Director Position
- XV. Adjournment