



## LOUISIANA BOARD OF DRUG AND DEVICE DISTRIBUTORS

12091 Bricksome Avenue, Suite B

Baton Rouge, LA 70816

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### **BOARD MEETING NOTICE**

**Tuesday, September 8, 2015, 9:30 am**

**Board Administrative Office**

**12091 Bricksome Avenue, Suite B, Baton Rouge, LA**

### **AGENDA**

1. Call to Order
2. Roll Call and Introduction of Guests
3. Call for Additional Agenda Items (added to agenda item 11)
4. Approval of Meeting Minutes
  - a. June 9, 2015
5. Disciplinary and Enforcement Actions
  - a. Disciplinary Actions
    - i. Case No. 2015002
  - b. Enforcement Actions
    - i. Case No. 2015EA1001
6. Professional Services
  - a. Contracts
    - i. Legal Services (renewal)
      - 1) Resolution
  - b. Purchase Orders
    - i. Meeting Facilitator Services
    - ii. Research & White Paper
7. Financial Matters
  - a. Financial Statements
    - i. May 2015
    - ii. June 2015
    - iii. July 2015
  - b. Annual Financial Attestation- Fiscal Year 2015

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Bob Broadus  
Chairman

Michael Davis  
Vice-Chairman

Randall Brooks  
Secretary/Treasurer

Wayne Gremillion  
Board Member

Kenneth Dugas  
Board Member

Chad Gielen  
Board Member

Jacob Dickson  
Board Member

Kimberly B. Barbier  
Executive Assistant

George Lovecchio  
Executive Director

**BOARD MEETING**  
**AGENDA**

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- c. Fiscal Year 2015 – Annual Financial Report (AFR)
- 8. Statutes and Regulations
  - a. Statutes – 2015 Regular Session, Act No. 443
  - b. Regulations – Proposed Amendments
- 9. New Business
  - a. Goals and Objectives from the Executive Director
    - i. Personnel Plan
  - b. 2015 Medical Device Distributor Task Force – SR 177
  - c. Policies and Procedures
    - i. Worker’s Compensation Post-Accident Drug Testing Policy
    - ii. Appointments and Hires to Classified Positions
- 10. Licensing Matters
  - a. Application Reviews
  - b. Designated Responsible Party Requirements
  - c. List of New Licenses Issued
- 11. Additional Agenda Items Properly Brought Before the Board (agenda item 3)
- 12. Board Issues
  - a. Report on Nominations for Expired Board Seats
  - b. Confirmation of Next Board Meeting Date
- 13. Adjournment