

**Capital Area Human Services District (CAHSD) Board Meeting**  
**Draft Agenda for Monday, May 5, 2025 @ 1:00 p.m. –Zoom & In-Person**  
**Meeting Location: 7389 Florida Blvd., Suite 100A • Baton Rouge, LA 70808**

You are invited to a Zoom webinar!

When: May 5, 2025 01:00 PM Central Time (US and Canada)

Topic: CAHS MAY 2025 Board of Directors Meeting

Join from PC, Mac, iPad, or Android:

<https://capitalareahumanservicesdistrict.zoom.us/j/99961532566?pwd=SWbZ1DrAvFj4eu01CYApJYCkPan1oJ.1>

Passcode: 535338

Phone one-tap:

+13097403221,,99961532566#,,,,\*535338# US

+12122258997,,99961532566#,,,,\*535338# US

Join via audio:

+1 309 740 3221 US

+12122258997 US

+16462551997 US

+14042012656 US

+14805624901 US

Webinar ID: 999 6153 2566

Passcode: 535338

International numbers available: <https://capitalareahumanservicesdistrict.zoom.us/j/99961532566?pwd=SWbZ1DrAvFj4eu01CYApJYCkPan1oJ.1>

**Certification of Ability to Operate In Accordance with New Law:** Acts 2023, No. 393.

SENATE BILL NO. 201 BY SENATORS HEWITT, ABRAHAM, BARROW, BOUDREAUX, CARTER, CLOUD, CORTEZ, DUPLESSIS, HENSGENS, JACKSON, MILLIGAN, FRED MILLS, MIZELL, STINE, TALBOT AND WOMACK AND REPRESENTATIVE NEWELL

Prefiled pursuant to Article III, Section 2(A)(4)(b)(i) of the Constitution of Louisiana.

AN ACT To amend and reenact R.S. 42:17.2, to enact R.S. 42:14(E) and 17.2.1, and to repeal R.S. 27:11(G)(2), R.S. 42:17.3 and 29, and R.S. 46:123(M), relative to open meetings; to authorize certain public bodies to conduct meetings via electronic means; to provide for public notice and participation requirements; to provide for definitions; to remove provisions authorizing specified public bodies to conduct meetings via electronic means; and to provide for related matters.

Be it enacted by the Legislature of Louisiana: Section 1. R.S. 42:17.2 is hereby amended and reenacted and R.S. 42:14(E) and 17.2.1 are hereby enacted to read as follows: §14. Meetings of public bodies to be open to the public. ACT No. 393-OPEN MEETINGS VIA ELECTRONIC MEANS information can be obtained by clicking on the following link:

<https://legis.la.gov/Legis/ViewDocument.aspx?d=1332592>.

Considering the foregoing, the Capital Area Human Services District's meeting on May 5, 2025, at 1:00 PM will be held on site/in-person and via video conference in a manner that will allow for observation and input by members of the public, as set forth in the notice posted for this meeting.

Members of the public may submit public comment on an agenda item by sending an email to [cahsconnections@la.gov](mailto:cahsconnections@la.gov) before or during the meeting or by leaving a voicemail at **225-397-7803** no later than noon on Friday on May 2, 2025. All public comments will be properly identified and acknowledged during the meeting.

Certified this 28<sup>th</sup> day of April, 2025.

Jan Laughinghouse, PhD, LCSW-BACS, LAC, CCS , Executive Director

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**Consent Agenda (vote as one)**

Approval of May 5, 2025 Draft Agenda  
Approval of February 3, 2025 Minutes  
No Minutes for March 3, 2025 or April 7, 2025

**ACTION**

**Public Comment**

In accordance with the Open Meetings Law, all items on which action is to be taken are open for public comment, and comments and questions may be received on other topics reported at such time as the opportunity is announced by the Board Chair or the person conducting the meeting.

**Reports from the Executive Director - Communication:**

CAHS joins River Parishes CC Spring Fling Festivities-<https://cahsd.org/cahs-joins-river-parishes-cc-spring-fling-festivities>

CAHS joins BRCC for Mental Health Monday “Chat & Chill”-<https://cahsd.org/cahs-joins-brcc-for-mental-health-monday-chat-chill/>

“Recovery Sundays” team visits New Canaan Baptist Church in BR-<https://cahsd.org/recovery-sundays-team-visits-new-canaan-baptist-church-in-br/>

CAHS participates in Senior Black American Health Fair-<https://cahsd.org/cahs-attends-senior-black-american-health-fair/>

“Easter Extravaganza” held at Broadmoor Elementary School-<https://cahsd.org/easter-extravaganza-held-at-broadmoor-elementary-school/>

“Bee Healthy 100” Community Health Fair at Southern U.-<https://cahsd.org/bee-healthy-100-community-health-fair-at-southern-u/>

CAHS attends EBR Housing Authority Health Fair-<https://cahsd.org/cahs-attends-ebh-housing-authority-health-fair/>

E. Feliciana School Board recognizes CAHS’ Amy Christian-<https://cahsd.org/e-feliciana-school-board-recognizes-cahs-amy-christian/>

CAHS launches Youth Mental Health awareness campaign-<https://cahsd.org/cahs-youth-mental-health-awareness-campaign/>

“Inspire and Recharge” event at Amazon BR facility-<https://cahsd.org/inspire-and-recharge-focuses-on-domestic-violence-prevention><https://cahsd.org/news/page/2/>

- Administration – Upcoming Move
- Staff Update
- HB559
- Self-Generated Revenue Update
- 40-HR CIT Training Sessions - 2025
- Board Membership

**Reports from the Chairman**

- **Governance Policy Review by Direct Inspection:**

**March 3, 2025 Meeting**

- Board Job Description
- Governance Style

**ACTION**  
**ACTION**

**April 7, 2025 Board Meeting**

- Compensation & Benefits, (% Default Merit Report)
- Public Comment
- Board Committee Principles

**ACTION**  
**ACTION**  
**ACTION**

**May 5, 2024 Board Meeting**

- Financial Planning/Budgeting
- Financial Condition & Activities
- Chairperson’s Role
- Board Member’s Code of Conduct
- Emergency Ex. Director Succession, Letter

**ACTION**  
**ACTION**  
**ACTION**  
**ACTION**  
**ACTION**



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- |  |               |
|--|---------------|
| • Delegation to the Executive Director (Compliance)                  | <b>ACTION</b> |
| • Convene Nominating Committee/Present Slate of Officers             | <b>ACTION</b> |
| • Board Resolutions  | <b>ACTION</b> |
| • Retreat or Board Development                                       | <b>ACTION</b> |
| • Board Member Self-Evaluations (link provided)                      |               |
| • Tier 2.1 Personal Financial Disclosure Statements Due May 15, 2025 |               |
| • Other  |               |
| • <b><u>Adjournment</u></b> <b>Next Meeting: June 2, 2025</b>        |               |

**The CAHS ADA Coordinator is the agency's representative, responsible for facilitating the interactive evaluation process relative to any request for accommodation, whose contact information is: Karen Pino, CAHS ADA Coordinator, [cahsadacoord@LA.GOV](mailto:cahsadacoord@LA.GOV) or (225) 925-1860; Capital Area Human Services District, P.O. Box 66558, Baton Rouge LA 70896.**