

AGENDA

Louisiana State Board of Architectural Examiners
Baton Rouge, Louisiana
June 17, 2011
10:00 AM

1. Call to order by the President.
2. Approval of minutes from the meeting held March 18, 2011.
3. IDP Report - Marsha Cuddeback.
4. Executive Director's primary office functions:
 - A. 2011 firm renewal reminder postcards mailed in May and beginning of renewal process.
 - B. Checking receipt of continuing education audit letters.
 - C. Continuing to work with Peacock Communications and Vincent Miranda on new website design.
 - D. Completed installation of large TV/monitor and connections in board room, along with purchase of new chairs.
 - E. Preparation for internal audit/working with Legislative Auditor for firm selection.
 - F. Preparation for Board meeting.
 - G. Attendance:
 1. March 21 – Breakfast meeting with Representative Simon and Marsha Cuddeback.
 2. March 23 – OCDD/LSU
 3. March 31 – AIALA Board meeting with Ron Blich.
 4. May 3 – Legislature/bill on exemptions/kept updated with progress.
 5. May 12-14 – New Orleans (AIA National).
 6. June – Advertising for lack of nominees from Districts 1 and 2 on Architects Selection Board.
5. Legal - Paul Spaht
 - A. NOI for Chapter 15 (Titles, Firm Names) appeared in February 20, 2011 LA Register/Adoption.
 - B. Status of 2011 legislation/original (HB 362/exemptions) and engrossed versions/signed by Senate and awaiting for the Governor's signature.

- C. Building Officials Guide to Architecture/meeting of joint Arch/Eng committees on Tuesday, July 12, 11:00 AM (committee appointment).
 - D. Faxes between FMO (Burch/Zeringue) re: architect seal and shop drawings review stamp (information only).
 - E. Grace and Hebert/Cat Foy/correspondence relating to consulting architect registration (information only).
 - F. Number of Blue Covers issued prior Katrina to date (information only).
 - G. Proposed Rules for General Disciplinary Guidelines.
 - H. **11:30 AM** – Lynn Robertson/Steve Maher AIALA.
 - I. Don Hedrick, architect (request for waiver of delinquent fee because of military service).
 - J. Board of Ethics/Personal Financial Disclosure deadline May 15, 2011 (information only).
 - K. Proposed questions and answers for website.
 - L. CRC Matters:
 - 1. Chris Coincon - Practice on expired license.
 - 2. Brawer & Hauptman, Architects, LLC - unlicensed practice by a firm.
 - 3. Zeigler and Cooper Inc. – unlicensed practice by a firm.
 - 4. Monsour Architecture + Consulting, LLC – unlicensed practice by a firm.
 - 5. Pryor & Morrow Architecture – unlicensed practice by a firm.
 - M. Enforcement Report/Eddleman.
6. Election of officers.
 7. Review of May, 2011 Budget Report.
 8. Approval of 2011-2012 Budget.
 9. Future Staffing.
 10. 2011 meeting dates:
 - Friday, September 23
 - Friday, December 16

NCARB
SC/NCARB 2012

Washington, DC
Seattle, WA

June 22-25, 2011
March 9-11, 2012