

December 5, 2024 Board Meeting

LOUISIANA STATE BOARD OF NURSING BOARD MEETING - December 5, 2024 AGENDA

Place:

Louisiana State Board of Nursing
17373 Perkins Road
Baton Rouge, Louisiana 70810

Call to Order:

Roll Call

Adoption of Agenda

Approval of Minutes

9:00 A.M

October 10, 2024 Board Minutes

Public participation is available in person, as space permits, and virtually using Microsoft TEAMS.

If you wish to speak to an item, please complete the comment card below and e-mail to campera@lsbn.state.la.us.

Virtual participants may also ask to be recognized during the meeting by using the “raise your hand” feature in Microsoft TEAMS.

Click [HERE](#) to join the meeting via Microsoft TEAMS.

UNFINISHED BUSINESS

Board Officer Elections: Executive Counsel Wheeler

BSN Exceptions Research: Dr. Karen Lyon

LPN to RN Apprentice Program Update: Cathy Maddry

Louisiana Christian University Restructure: Dr. Karen Lyon/Chancellor Fontenot

Legislative Oversight RT Rules/Discipline that may Represent Restriction of Market Forces: EC
Wheeler

Appointment of PICC Insertion & Removal Task Force: need Chair from Board reps

Approve 2025 Board Hearings and Board Meeting dates

NEW BUSINESS

1. Consent Agenda Motions

1. Education Announcements

1. Grambling State University
2. Grambling State University
3. Southern University at New Orleans
4. Louisiana State University at Eunice
5. McNeese State University

2. Division Reports

1. Division of Nursing Practice

1. Chief Credentialing Officer - **Dr. Monique Calmes**
2. Education and Examination - **Chancellor Fontenot**

1. Continuing Education Providers- Reapproval

2. Out of State Clinical Approval

1. South College's Request for Graduate Clinical Experience in Louisiana
2. George Mason University's Request for Graduate Clinical Experience in Louisiana

3. Major Substantive Changes

1. Substantive Change Notification for Bradley University
2. Substantive Change Notification for Herzing University
3. Substantive Change Notification for Loyola University

4. Probationary Status Reports

1. Herzing University

3. Licensure and Practice - **Stacey Jones**

2. Compliance Division

1. Chief Regulatory Officer - **Ms. Lauren Papillion**
2. RNP/Monitoring - **Ms. Urhonda Beckwith**
3. Compliance - **Ms. Geneva Carter**

3. Division of Administration

1. Chief Administrative Officer - **Ms. Isonel Brown**
 1. FY 2026 Annual Budget

2. Information Technology - **Mr. Carl Nagin**
 1. Request for IT Expenditure
3. Human Resources - **Ms. LaQueda Ricks**
4. Administrative Services - **Ms. Katrina Duncan**
4. Division of Legal Affairs
 1. Chief Legal Officer
 2. Hearings - **Mr. Donald Bowman**
5. Office of Executive Counsel – **Alicia Wheeler**
 1. Occupational Licensing Review Program
 2. Complaint Lifecycle Analysis
3. **Office of the Executive Director/CEO**
 1. Center for Nursing - **Dr. Karen Lyon**
 1. New Reports on Racial and Ethnic Diversity in Louisiana's Nursing Workforce
 2. Training with Dr. Victoria Priola on Realigning Discipline
4. **Reports**
 1. Report of President
 2. Report of Vice-President
 3. Report of Executive Director
5. **Professional Development**
6. **Strategic Plan**
 1. Strategic Plan Update
7. **National Council State Boards of Nursing**
 1. InFocus Vol.4 2024
8. **Public Comments**
9. **Executive Session**
 1. Report on Litigation
 2. Personnel Issues

ANNOUNCEMENTS AND COMMUNICATIONS

Adjournment

NOTE: This agenda is tentative until 24 hours in advance of the meeting, at which time the most recent revision becomes official.

Effective: Revised:

MISSION: To safeguard the life and health of the citizens of Louisiana by assuring persons practicing as registered nurses and advanced practice registered nurses are competent and safe.

VISION: LSBN will be a leader in regulatory excellence that advances nursing workforce, education, and practice.

Board Officer Elections

December 5, 2024 Board Meeting

BOARD AGENDA ITEM NO.

TO:
FROM:
RE:

LOUISIANA STATE BOARD OF NURSING MEMBERS
Alicia Wheeler
Board Officer Elections

Action Requested

Summary/Background

Fiscal Impact

Attachments

Official Ballot for the Election of Officers

BSN Exceptions Research

December 5, 2024 Board Meeting

BOARD AGENDA ITEM NO.

TO:
FROM:
RE:

LOUISIANA STATE BOARD OF NURSING MEMBERS
Karen C. Lyon, PhD, RN, NEA
BSN EXCEPTIONS RESEARCH

Action Requested

Having reviewed the research of all Nursing Board jurisdictions in the United States conducted by Ms. Tammy Buchholz, MSN, RN, CNE, Associate Director for Education at the North Dakota Board of Nursing, the LSBN Board is asked to approve the following motion: The Board approves faculty waivers to the requirement of *LAC 46.XLVII.3515.B.4. The Nurse faculty shall hold a graduate degree in nursing; and 3515.B.9. Exceptions to the academic qualifications for undergraduate nurse faculty shall be justified and approved under board established guidelines. Exceptions, if granted by the board shall be:*

such that educationally underqualified nursing faculty with BSN and 2 years clinical practice experience will be allowed to teach in RN prelicensure nursing programs not to exceed 50% of total faculty FTEs.

Summary/Background

BSN exceptions to the requirement for a graduate degree in nursing are a strategy implemented by BONs to alleviate the nursing shortage allowing prelicensure nursing programs to hire faculty not meeting the minimum educational requirements. To date, no evaluation has been conducted to explore the extent to which BON waiver provisions are available or utilized in the U.S. A study conducted by Ms. Buchholz of 42 US BONs revealed the following:

ï,§RN licensure required (100%)

- ï,§Both didactic and clinical setting (81.0%)
- ï,§Graduate program enrollment required (78.6%)
- ï,§Limit total faculty FTE to 10-50% using waivers (61.9%)
- ï,§No minimum practice experience required (40.5%)
- ï,§Require mentor relationship (9.5%)

Fiscal Impact

None; monitoring currently performed in regular Credentialing activities.

Attachments

IRE Study_Poster Presentation_Final_Approved MB PS_JUL 22 2019_TBuchholz (002)

Table B_U.S.BON Waiver Characteristics_TBuchholz_JUN2019

54-03.2-04_Faculty_Standards for Nrsge Ed Programs

Legislative oversight r/t rules/discipline that may represent restriction of market forces

December 5, 2024

BOARD AGENDA ITEM NO.

TO:
FROM:
RE:

LOUISIANA STATE BOARD OF NURSING MEMBERS
ALICIA WHEELER
LEGISLATIVE OVERSIGHT R/T RULES/DISCIPLINE THAT MAY REPRESENT
RESTRICTION OF MARKET FORCES

Action Requested

Summary/Background

Fiscal Impact

Attachments

Occupational Licensing Review Program- Enrollment

Appointment of PICC Insertion & Removal Task Force

December 5, 2024

BOARD AGENDA ITEM NO.

**TO:
FROM:
RE:**

**LOUISIANA STATE BOARD OF NURSING MEMBERS
Karen C. Lyon, PhD, RN, NEA
APPOINTMENT OF PICC INSERTION AND REMOVAL TASK FORCE**

Action Requested

Summary/Background

Fiscal Impact

Attachments

PICC LINE PETITIONER

Approve 2025 Board Hearings and Board Meeting dates

December 5, 2024 Board Meeting

BOARD AGENDA ITEM NO.

TO:
FROM:
RE:

LOUISIANA STATE BOARD OF NURSING MEMBERS
Karen C. Lyon, PhD, RN, NEA
2025 BOARD HEARINGS AND BOARD MEETING DATES

Action Requested

To approve the proposed 2025 calendar for board hearings and meeting dates

Summary/Background

Fiscal Impact

Attachments

LSBN Board Hearing and Meeting Dates 2025 (1) proposed

1.a.i - 12/5/24

December 5, 2024

BOARD AGENDA ITEM 1.b.i

TO:

FROM:

RE:

LOUISIANA STATE BOARD OF NURSING MEMBERS
CHANCELOT FONTENOT, MSN, RN
RN PROGRAM CONSULTANT
EDUCATION ANNOUNCEMENT - GRAMBLING STATE UNIVERSITY

Action Requested

None

Summary/Background

On October 9, 2024, LSBN staff received notification from Grambling State University that CCNE reviewed the continuous improvement progress report (CIPR) submitted on May 31, 2024, by the baccalaureate degree program in nursing and determined that additional reporting is required. The CCNE directs the baccalaureate program to submit a follow-up report to demonstrate compliance with Key Elements I-C, III-H, and IV-B.

Fiscal Impact

Attachments

Grambling State University CCNE

1.a.ii - 12/5/24

December 5, 2024

BOARD AGENDA ITEM 1.b.ii

TO:

FROM:

RE:

LOUISIANA STATE BOARD OF NURSING MEMBERS
CHANCELOT FONTENOT, MSN, RN
RN PROGRAM CONSULTANT
EDUCATION ANNOUNCEMENT - GRAMBLING STATE UNIVERSITY

Action Requested

None

Summary/Background

On November 25, 2024, LSBN staff received notification from Grambling State University that CCNE reviewed the information resulting from the in-person verification visit conducted on May 19, 2024, pertaining to the baccalaureate degree program in nursing at Grambling State University, and determined that the program has satisfied CCNE's in-person verification visit requirement. No reporting by the program is required related to that visit.

Fiscal Impact

Attachments

Grambling State University CCNE (2)

1.a.iii - 12/5/24

December 5, 2024

BOARD AGENDA ITEM 1.b.iii

TO:

FROM:

RE:

LOUISIANA STATE BOARD OF NURSING MEMBERS
CHANCELOT FONTENOT, MSN, RN
RN PROGRAM CONSULTANT
EDUCATION ANNOUNCEMENT- SOUTHERN UNIVERSITY AT NEW ORLEANS

Action Requested

None

Summary/Background

On October 10, 2024, LSBN staff received notification from Southern University at New Orleans that the CCNE Board of Commissioners acted at its meeting on September 17-20, 2024, to grant accreditation to the baccalaureate degree program in nursing at Southern University at New Orleans for 5 years, extending to December 31, 2029. The accreditation action is effective as of March 4, 2024, which is the first day of the program's recent CCNE on-site evaluation.

Fiscal Impact

Attachments

SOUTHERN UNIVERSITY AT NEW ORLEANS CCNE

1.a.iv - 12/5/24

December 5, 2024

BOARD AGENDA ITEM 1.b.iv

TO:

FROM:

RE:

LOUISIANA STATE BOARD OF NURSING MEMBERS
CHANCELORE FONTENOT, MSN, RN
RN PROGRAM CONSULTANT
EDUCATION ANNOUNCEMENT - LOUISIANA STATE UNIVERSITY AT EUNICE

Action Requested

None

Summary/Background

On December 2, 2024, LSBN staff received notification from Louisiana State University at Eunice that Dr. Mae Simoneaux announced her resignation from the position of Director of Nursing/Chief Nursing Administrator effective December 31, 2024. Due to ongoing health issues, she has made the difficult decision to step down from academia.

Fiscal Impact

Attachments

LSUE - Dr. Simoneaux Resignation

1.a.v - 12/5/24

December 5, 2024

BOARD AGENDA ITEM 1.b.v

TO:

FROM:

RE:

LOUISIANA STATE BOARD OF NURSING MEMBERS
CHANCELOT FONTENOT, MSN, RN
RN PROGRAM CONSULTANT
EDUCATION ANNOUNCEMENT - MCNEESE STATE UNIVERSITY

Action Requested

None

Summary/Background

On October 10, 2024, LSBN staff received notification from McNeese State University that the CCNE Board of Commissioners acted at its meeting on September 17-20, 2024, to grant accreditation to the Doctor of Nursing Practice program at McNeese State University for 5 years, extending to December 31, 2029. The accreditation action is effective as of March 6, 2024, which is the first day of the programs recent CCNE on-site evaluation.

Fiscal Impact

Attachments

McNeese State University CCNE

2.a.ii.1 - 12/5/24

Date Board Meeting

BOARD AGENDA ITEM 2.a.ii.1

TO:

FROM:

RE:

**LOUISIANA STATE BOARD OF NURSING MEMBERS
CHANCE FONTENOT, MSN, RN
RN PROGRAM CONSULTANT
CONTINUING EDUCATION PROVIDER RENEWAL - HSLI**

Action Requested

That the Board re-approve the request of Hospital Services of Louisiana Inc. (HSLI) as a Continuing Education Provider to expire December 12, 2026.

Summary/Background

On November 12, 2024, LSBN staff received the continuing education renewal application from Hospital Services of Louisiana Inc. (HSLI) for re-approval of current Continuing Education Provider status. The proposal is complete and demonstrates compliance with the requirements for recognition as a Continuing Education Provider by LSBN.

Fiscal Impact

Continuing Education Provider Fee - \$800 for 2 years.

Attachments

HSLI CE Renewal Application

2.a.ii.2.a - 12/5/24

Date Board Meeting

BOARD AGENDA ITEM NO. 2.a.ii.2.a

TO:

FROM:

RE:

**LOUISIANA STATE BOARD OF NURSING MEMBERS
CHANCELOT FONTENOT, MSN, RN
RN PROGRAM CONSULTANT
OUT OF STATE CLINICAL APPROVAL- SOUTH COLLEGE**

Action Requested

That the Board approve the request from South College to offer clinical experiences in Louisiana until December 4, 2027, for the following concentrations:

- MSN Family Nurse Practitioner
- MSN Adult Gerontology Acute Nurse Practitioner
- MSN Psychiatric Mental Health Nurse Practitioner
- Doctor of Nursing Practice

Summary/Background

On September 24, 2024, LSBN staff received a proposal from South College School requesting the Board to approve graduate clinical experiences in Louisiana for the following role/population:

- MSN Family Nurse Practitioner

- MSN Adult Gerontology Acute Nurse Practitioner
- MSN Psychiatric Mental Health Nurse Practitioner
- Doctor of Nursing Practice

Fiscal Impact

\$250 Out-of-State Certification Fee

Attachments

LA Application South College

LSBN Staff Checklist South College

2.a.ii.2.b - 12/5/24

December 5, 2024

BOARD AGENDA ITEM NO. 2.a.ii.2.b

TO:
FROM:

RE:

**LOUISIANA STATE BOARD OF NURSING MEMBERS
CHANCELOR FONTENOT, MSN, RN
RN PROGRAM CONSULTANT
OUT OF STATE CLINICAL APPROVAL- GEORGE MASON UNIVERSITY**

Action Requested

That the Board approve the request to reapprove George Mason School of Nursing to offer clinical experiences in Louisiana until December 4, 2027, for the following concentrations:

- MSN Family Nurse Practitioner (FNP)

Summary/Background

On October 2, 2024, LSBN staff received a proposal from George Mason University School of Nursing requesting the Board to reapprove graduate clinical experiences in Louisiana for the following role/population:

- MSN Family Nurse Practitioner (FNP)

Fiscal Impact

\$250 Out-of-State Certification Fee

Attachments

George Mason Proposal

LSBN Staff Checklist George Mason University

2.a.ii.3.a - 12/5/2024

December 5, 2024

BOARD AGENDA ITEM NO. 2.a.ii.3.a

TO:
FROM:

RE:

**LOUISIANA STATE BOARD OF NURSING MEMBERS
CHANCELOR FONTENOT, MSN, RN
RN PROGRAM CONSULTANT
SUBSTANTIVE CHANGE NOTIFICATION FOR BRADLEY UNIVERSITY**

Action Requested

That the Board approve the substantive change request from Bradley University to add the following tracks to their approved graduate nursing degree program:

- DNP, MSN, PMC Adult Gerontology Acute Care Nurse Practitioner
- DNP, MSN, PMC Adult Geriatric Primary Care Nurse Practitioner
- DNP, MSN, PMC Mental Health Nurse Practitioner

Summary/Background

On November 19, 2024, LSBN staff received notification from Bradley University to add the following tracks to their approved graduate nursing degree program:

- DNP, MSN, PMC Adult Gerontology Acute Care Nurse Practitioner
- DNP, MSN, PMC Adult Geriatric Primary Care Nurse Practitioner
- DNP, MSN, PMC Mental Health Nurse Practitioner

Fiscal Impact

None

Attachments

Substantive Change-Bradley University

2.a.ii.3.b - 12/5/24

December 5, 2024

BOARD AGENDA ITEM NO. 2.a.ii.3.b

TO:
FROM:

RE:

**LOUISIANA STATE BOARD OF NURSING MEMBERS
CHANCELOR FONTENOT, MSN, RN
RN PROGRAM CONSULTANT
SUBSTANTIVE CHANGE NOTIFICATION FOR HERZING UNIVERSITY**

Action Requested

That the Board approve the substantive change request from Herzing University to add the following tracks to their approved graduate nursing degree program:

- Doctor of Nursing Practice (DNP)
 - BSN to DNP Option
 - Adult Gerontology Acute Care Nurse Practitioner Track
 - Adult Gerontology Primary Care Nurse Practitioner Track
 - Family Nurse Practitioner Track
 - Nursing Leadership and Administration Track
 - Pediatric Nurse Practitioner Track
 - Psychiatric Mental Health Nurse Practitioner Track
 - Public Health Nursing Track
 - Women's Health Nurse Practitioner Track
- Master of Science in Nursing (MSN)
 - Post-Baccalaureate Option

- Pediatric Nurse Practitioner Track
- Women's Health Nurse Practitioner Track
- Accelerated Option
 - Pediatric Nurse Practitioner Track
 - Women's Health Nurse Practitioner Track
- Post Master's Certificate (PMC)
 - Pediatric Nurse Practitioner Track
 - Women's Health Nurse Practitioner Track

Summary/Background

On October 2, 2024, LSBN staff received notification from Herzing University to add the following tracks to their approved graduate nursing degree program:

- Doctor of Nursing Practice (DNP)
 - BSN to DNP Option
 - Adult Gerontology Acute Care Nurse Practitioner Track
 - Adult Gerontology Primary Care Nurse Practitioner Track
 - Family Nurse Practitioner Track
 - Nursing Leadership and Administration Track
 - Pediatric Nurse Practitioner Track
 - Psychiatric Mental Health Nurse Practitioner Track
 - Public Health Nursing Track
 - Women's Health Nurse Practitioner Track
- Master of Science in Nursing (MSN)
 - Post-Baccalaureate Option
 - - Pediatric Nurse Practitioner Track
 - Women's Health Nurse Practitioner Track
 - Accelerated Option
 - - Pediatric Nurse Practitioner Track
 - Women's Health Nurse Practitioner Track
- Post Master's Certificate (PMC)
 -

- Pediatric Nurse Practitioner Track
- Women's Health Nurse Practitioner Track

Fiscal Impact

None

Attachments

Substantive Change- Herzing University

Herzing University - Modern Campus Catalog

2.a.ii.3.c - 12/5/24

December 5, 2024

BOARD AGENDA ITEM NO. 2.a.ii.3.c

TO:

FROM:

RE:

**LOUISIANA STATE BOARD OF NURSING MEMBERS
CHANCELOT FONTENOT, MSN, RN
RN PROGRAM CONSULTANT
SUBSTANTIVE CHANGE NOTIFICATION FOR LOYOLA UNIVERSITY NEW
ORLEANS**

Action Requested

That the Board approve the substantive change request from Loyola University New Orleans to add the following tracks to their approved graduate nursing degree program:

- MSN, PMC Psychiatric Mental Health Nurse Practitioner

Summary/Background

On October 4, 2024, LSBN staff received notification from Loyola University New Orleans to add the following tracks to their approved graduate nursing degree program:

- MSN, PMC Psychiatric Mental Health Nurse Practitioner

Fiscal Impact

Attachments

Substantive Chane-Loyola University

2.a.ii.4.a - 12/5/24

December 5, 2024

BOARD AGENDA ITEM NO. 2.a.ii.4.a

TO:
FROM:

RE:

**LOUISIANA STATE BOARD OF NURSING MEMBERS
CHANCELOT FONTENOT, MSN, RN
RN PROGRAM CONSULTANT
PROBATIONARY STATUS REPORT- HERZING UNIVERSITY**

Action Requested

That the Board accepts Herzing University's report and action plan regarding the probationary status of the Baccalaureate of Science in Nursing education degree program.

Summary/Background

On January 30, 2024, LSBN staff acquired the educational program report statistics provided for Louisiana nursing education degree programs regarding the NCLEX-RN pass rates from January 1, 2023, to December 31, 2023. The program was placed on probation for non-compliance with LAC 46:XLVII.3535.B. Further, the Board instructed Herzing University to submit interim progress reports to be reviewed at subsequent 2024 LSBN Board meetings.

On December 2, 2024, LSBN staff received the updated report and action plan from Herzing University's Baccalaureate of Science in Nursing education degree program.

NCLEX-RN Pass Rate Summary July 1, 2024 September 30, 2024

	First Timers	Repeaters	Total
Total Delivered	9	3	12
Total Passed	9	1	10
Total Failed	0	2	2
Total On Hold	0	0	0
Total Pass Rate	100.00%	33.33%	83.33%

Fiscal Impact

None

Attachments

Herzing Probation Action Plan

2.c.i.1 - 12/5/24

December 5, 2024 Board Meeting

BOARD AGENDA ITEM NO. 2.c.i.1

TO:

FROM:

RE:

**LOUISIANA STATE BOARD OF NURSING MEMBERS
ISONEL BROWN
CHIEF ADMINISTRATIVE OFFICER
FY 2026 Annual Budget**

Action Requested

Approval of proposed FY2026 annual budget

Summary/Background

Annual Budget

In preparing the proposed FY2026 annual budget, management considered LSBN's actual revenues and expenses through 6/30/2024, current fiscal year revenue and expenses through October 31, 2024, and historical trends to project forward. Staff is proposing a budget that continues to be conservative. The key assumptions for revenue and expenditures are provided in the following paragraphs.

Most revenue line items reflect little change from the FY 2024 actual, the notable exception being interest on investments. The current interest rate environment is such that this source of revenue will probably continue to track the increase that has occurred in the current fiscal year as reflected in the 10/31/24 year to date revenues.

Some expense line items have been reduced for expected reductions in costs. However, the majority of expense categories reflect no increases from the FY 2025 budget, with the major

exception being payroll and related costs and information technology. Proposed information technology (IT) expenditures assume a 20% increase for routine hardware, software, and maintenance. Payroll expenditures include an average 3.0% merit increase for eligible staff. The consultant line item has been increased to reflect technical and consulting services relative to publishing the Examiner newsletter and other website/social media enhancements.

Capital Budget

IT capital expenditures include replacing staff and operating laptops, desktops, and kiosks, which were originally purchased in March 2021 and have five years of support that expire in March 2026. This line item also includes purchasing new servers to increase performance levels. All laptops and servers will be purchased from vendors approved on the Office of State Procurement (OSP) state contract for networking/server devices.

Fiscal Impact

As noted above.

Attachments

Proposed FY2026 budget

2.c.ii.1 - 12/5/24

December 5, 2024 Board Meeting

BOARD AGENDA ITEM NO. 2.c.ii.1

TO:
FROM:

RE:

**LOUISIANA STATE BOARD OF NURSING MEMBERS
CARL D. NAGIN JR., IT MANAGER
ISONEL M. BROWN, CHIEF ADMINISTRATIVE OFFICER
REQUEST FOR IT EXPENDITURE**

Action Requested

Approval of Proposed Request for IT Capital Expenditure

Summary/Background

The LSBN IT/Operations department is seeking approval to purchase new next-generation firewalls that protect the LSBN against emerging cyber security threats. The current firewalls are going End of Life (EOL) in May of 2025.

Our current firewalls were purchased in May of 2017 and are approaching 8 years old. In the world of information technology security that is a long time for security technology. With this purchase, we will move forward with next-generation technology such as application inspection, deep packet inspection, intrusion prevention/detection (IPS/IDS), SSL inspection, advanced malware protection, and URL filtering. This will help us to keep current with increasing levels of security protections required by the industry and the security policies of the state.

This purchase will be made under the terms of the Office of State Purchasing (OSP) featured contract for name-brand security devices. The firewall devices and three years of premium support and professional installation services will be included with the purchase.

Fiscal Impact

Capital Investment of \$150,625.00

Attachments

Request for IT Expenditure

2.e.i - 12/5/24

December 5, 2024

BOARD AGENDA ITEM NO. 2.e.i

TO:
FROM:

RE:

LOUISIANA STATE BOARD OF NURSING MEMBERS
ALICIA WHEELER
CHIEF EXECUTIVE COUNSEL
OCCUPATION LICENSING REVIEW PROGRAM

Action Requested

Summary/Background

Fiscal Impact

Attachments

OLRC ListServ Letter re OLRP

Board Participation Decision Form

OLRC Ltr 2024 11 22 - participation in DOJ Review Program

IAT - FORM FINAL - 7.1.2024-6.30.2025 LA BOARD OF NURSING

3.a.i - 12/5/24

December 5, 2024

BOARD AGENDA ITEM 3.a.i

TO:
FROM:

RE:

**LOUISIANA STATE BOARD OF NURSING MEMBERS
KAREN C. LYON, PhD, RN, NEA
CHIEF EXECUTIVE OFFICER
NEW REPORTS ON RACIAL AND ETHNIC DIVERSITY IN LOUISIANA'S NURSING
WORKFORCE**

Action Requested

Summary/Background

Fiscal Impact

Attachments

New Reports on Racial and Ethnic Diversity in Louisiana's Nursing Workforce

3.b - 12/5/24

December 5, 2024

BOARD AGENDA ITEM NO. 3.b

TO:
FROM:

RE:

LOUISIANA STATE BOARD OF NURSING MEMBERS
KAREN C. LYON, PhD, RN, NEA
CHIEF EXECUTIVE OFFICER
PROPOSAL - DR. VICTORIA PRIOLA TRAINING

Action Requested

Summary/Background

Fiscal Impact

Attachments

Proposal - Dr. Victoria Priola Training

4.a - 12/5/24

December 5, 2024 Board Meeting

BOARD AGENDA ITEM 4.a

TO:
FROM:
RE:

LOUISIANA STATE BOARD OF NURSING MEMBERS
Tracey Moffatt MHA, BSN, RN
REPORT OF THE PRESIDENT

Action Requested

To accept the report of the President

Summary/Background

None

Fiscal Impact

None

Attachments

LSBN President's Report

4.b - 12/5/24

December 5, 2024 Board Meeting

BOARD AGENDA ITEM NO. 4.b

TO:
FROM:
RE:

LOUISIANA STATE BOARD OF NURSING MEMBERS
JENNIFER M. MANNING, DNS, APRN, CNS, CNE
VICE PRESIDENT'S REPORT

Action Requested

Accept the Vice President's Report

Summary/Background

For the four months ended October 31, 2024, 2023, and 2022, the results are summarized below. The 10/31/24 year-to-date income is higher than 10/31/23 and 10/31/22 year-to-date income primarily because of increased licensing revenue and interest income. Expenses are generally consistent with the prior two years when compared to the average of the two prior years.

The balance in the money market account is \$1,335,975.26 and the invested cash totals \$ 15,300,000. At present, the Board has 12 investments maturing in 12 of the next 12 months.

	10/31/2024	10/31/2023	10/31/2022
Total assets	33,827,986.77	31,916,970.11	30,645,616.25
Total liabilities	22,106,336.44	23,772,185.41	25,081,355.24
Equity	11,721,650.33	8,144,784.70	5,564,261.01

Total income	1,804,379.09	1,636,369.21	1,494,972.30
Total expenses (before capital outlay expenditures)	2,406,323.73	2,191,405.00	2,431,889.67
Net income (loss) before capital outlay expenditures	(601,944.64)	(555,035.79)	(936,917.37)
Capital outlay expenditures	-	-	-
Net income (loss)	(601,944.64)	(555,035.79)	(936,917.37)

Fiscal Impact

For the fiscal year ending June 30, 2025, the Board will be recognizing the 2nd year of the two year license renewals received in the fiscal year ended June 30, 2024, using the average percentage of renewals received in the months of October, November, and December of the fiscal years ended June 30, 2016, 2017, and 2018. The amount recognized in October 2024 was \$528,500 in RN renewals and \$98,200 in APRN renewals, the amounts to be recognized in November 2024 will be \$729,300 in RN renewals and \$119,900 in APRN renewals, and the amounts to be recognized in December 2024 will be \$2,709,900 in RN renewals and \$368,900 in APRN renewals.

These revenues were in addition to the first year of the two-year renewals received in October, November, and December 2024, and January 2025.

Attachments

October Investments

October Financials

4.c - 12/5/24

December 5, 2024 Date Board Meeting

BOARD AGENDA ITEM 4.c

TO:
FROM:

RE:

LOUISIANA STATE BOARD OF NURSING MEMBERS
KAREN C. LYON, PhD, RN, NEA
CHIEF EXECUTIVE OFFICER
REPORT OF THE EXECUTIVE DIRECTOR

Action Requested

To accept the report of the Executive Director

Summary/Background

None

Fiscal Impact

None

Attachments

Executive Director/CEO Report

6.a - 12/3/24

December 5, 2024 Board Meeting

BOARD AGENDA ITEM NO. 6.a

TO:
FROM:
RE:

LOUISIANA STATE BOARD OF NURSING MEMBERS
Leadership Team
Strategic Plan Update

Action Requested

For information and discussion purposes.

Summary/Background

The attached documents culminate the work of the board and staff:

- **SP Operational Plan** An internal working document used by staff that outlines the project work and captures the strategic priorities and tactical objectives. Please note the following:
 - Most recent updates are noted in **RED** font
 - As approved at the October 2024 board meeting, a goal has been added to C.1 to address LSBN's compliance with Act 192 (5-year review of rules)
- **Examiner template** Using information/articles from our website, our graphic designer has provided a draft of LSBN redesigned Examiner publication. The attached document includes:
 - Conversion of our digital newsletter template into a magazine-style format
 - A template for the front cover
 - Improved imagery - Use of vivid colors, improved look and feel, added use of photos and infographics

- Sample layout highlighting our strategic plan, board members, and executive committee
- Sample layout for a From the President message (at least 2x a year)
- Sample layout for a FAQ page (with responses written in lay terms)

Fiscal Impact

None

Attachments

SP Internal Operational Plan

Sample Examiner Template

7.a - 12/5/2024

December 5, 2024

BOARD AGENDA ITEM NO. 7.a

TO:
FROM:

RE:

LOUISIANA STATE BOARD OF NURSING MEMBERS
KAREN C. LYON, PhD, RN, NEA
CHIEF EXECUTIVE OFFICER
InFocus Vol. 4 2024

Action Requested

Summary/Background

Fiscal Impact

Attachments

InFocus Vol. 4 2024