

# December 4, 2025 Board Meeting

## LOUISIANA STATE BOARD OF NURSING BOARD MEETING - DECEMBER 4, 2025

### AGENDA

<b>Place:</b>	<b>Louisiana State Board of Nursing 17373 Perkins Road Baton Rouge, Louisiana 70810</b>
<b>Call to Order:</b>	9:00 AM
<b>Roll Call</b>	
<b>Adoption of Agenda</b>	
<b>Approval of Minutes</b>	October 23, 2025
<b>Professional Development</b>	Dr. Andrea Martin - "The Use of AI in Nursing Education"

Public participation is available in person, as space permits, and virtually using Microsoft TEAMS. If you wish to speak to an item, please complete the comment card below and e-mail to [luneaus@lsbn.state.la.us](mailto:luneaus@lsbn.state.la.us). Virtual participants may also ask to be recognized during the meeting by using the “raise your hand” feature in Microsoft TEAMS.

Click [HERE](#) to join the meeting via Microsoft TEAMS.

### UNFINISHED BUSINESS

BSN Exception Rule Change Update: Alicia Wheeler  
Senate Health & Welfare Oversight Committee: Alicia Wheeler / Dr. Monique Calmes  
APA Letter LSBN  
Published NOI

LACANE Report: Dr. Karen Lyon / Dr. Monique Calmes / Chancellor Fontenot

### NEW BUSINESS

1. **Consent Agenda Motions**
  1. Education Announcements
    1. Education Announcement - LSU Health Science Center
    2. Education Announcement - Southeastern Louisiana University
2. **Division Reports**
  1. Division of Nursing Practice
    1. Chief Credentialing Officer - **Dr. Monique Calmes**
    2. Education and Examination - **Mr. Chancellor Fontenot**
      1. Major Substantive Change
        1. William Carey University

2. Northshore Technical Community College
      3. Bossier Parish Community College
      4. Northwestern State University
    2. RN Refresher Program Approval
      1. Sura College
    3. Program Status Report
      1. Southern University at New Orleans
    3. Licensure - **Ms. Stacey Jones**
  2. Compliance Division
    1. Chief Regulatory Officer - **Ms. Alicia Wheeler**
      1. Compliance Update
    2. RNP/Monitoring - **Ms. Urhonda Beckwith**
    3. Compliance - **Ms. Geneva Carter**
  3. Division of Administration
    1. Chief Administrative Officer - **Ms. Isonel Brown**
      1. FY 2027 Annual Budget
    2. Information Technology - **Mr. Carl Nagin**
    3. Human Resources - **Ms. Isonel Brown**
    4. Administrative Services - **Ms. Katrina Duncan**
  4. Division of Legal Affairs
    1. Hearings - **Mr. Donald Bowman**
  5. Office of Executive Counsel – **Alicia Wheeler**
    1. NCSBN Guidelines for Complaints Involving Marijuana
3. **Office of the Executive Director/CEO**
  1. Center for Nursing - **Ms. Sarah Luneau**
  2. Proposed Federal Loan Limits for Post-Baccalaureate Nursing Students, eliminating graduate nursing as a professional degree
    1. What Colleges of Nursing Need to Know about Federal Student Loan Limits Impacting Post-Baccalaureate Nursing Education
    2. American Nurses Association Inc. Nursing IS a Professional Degree
    3. NCC Supports Nursing as a Professional Degree
  3. Regulatory Academy Workshop
4. **Reports**
  1. Report of President
  2. Report of Vice-President
  3. Report of Executive Director
5. **Professional Development**
6. **Strategic Plan**
7. **National Council State Boards of Nursing**
8. **Public Comments**
9. **Executive Session**
  1. Report on Litigation
  2. Personnel Issues

## **ANNOUNCEMENTS AND COMMUNICATIONS**

### **Adjournment**

NOTE: This agenda is tentative until 24 hours in advance of the meeting, at which time the most recent revision becomes official.

Effective: Revised:

***MISSION: To safeguard the life and health of the citizens of Louisiana by assuring persons practicing as registered nurses and advanced practice registered nurses are competent and safe.***

***VISION: LSBN will be a leader in regulatory excellence that advances nursing workforce, education, and practice.***

# **1.a.i - 12/04/2025**

**December 4, 2025 Board Meeting**

**BOARD AGENDA ITEM NO. 1.a.i**

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS  
FROM: CHANCE FONTENOT, MSN, RN RN PROGRAM CONSULTANT  
RE: EDUCATION ANNOUNCEMENT - LSU HEALTH SCIENCE CENTER**

## **Action Requested**

## **Summary/Background**

On October 23, 2025, LSBN staff received notification from Louisiana State University Health Science Center – New Orleans School of Nursing that Dr. Jennifer Couvillon has accepted the role of Associate Dean for Professional Practice and Advanced Practice Nursing. Dr. Denise Danna is currently transitioning from the role of Interim Associate Dean for Professional Practice and Advanced Nursing Practice.

## **Fiscal Impact**

NONE

## **Attachments**

LSU Health Science Center

# **1.a.ii - 12/04/2025**

**December 4, 2025 Board Meeting**

**BOARD AGENDA ITEM NO. 1.a.ii**

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS**

**FROM: CHANCE FONTENOT, MSN, RN RN PROGRAM CONSULTANT**

**RE: EDUCATION ANNOUNCEMENT - SOUTHEASTERN LOUISIANA UNIVERSITY**

## **Action Requested**

## **Summary/Background**

On November 20, 2025, LSBN staff received notification from Southeastern Louisiana University stating that students currently take nursing courses for three semesters on the Hammond campus and the last two semesters at their Baton Rouge Center. The school of nursing plans to have two cohorts, taking nursing courses at both the Hammond campus and the Baton Rouge Center. This means students will choose to take five semesters of nursing courses at either the Hammond campus or the Baton Rouge Center.

## **Fiscal Impact**

NONE

## **Attachments**

Southeastern Louisiana University

# **2.a.ii.1.a - 12/04/2025**

**December 4, 2025 Board Meeting**

**BOARD AGENDA ITEM NO. 2.a.ii.1.a**

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS  
FROM: CHANCE FONTENOT, MSN, RN RN PROGRAM CONSULTANT  
RE: MAJOR SUBSTANTIVE CHANGE - WILLIAM CAREY UNIVERSITY**

## **Action Requested**

That the Board approve the substantive change request from William Carey University to revise its curriculum to reflect a semester-based structure and also to incorporate the revised AACN Essentials into its curriculum.

## **Summary/Background**

On November 6, 2025, LSBN staff received notification from William Carey University stating that, effective August 18, 2025, the university transitioned from a trimester-based academic calendar to a semester-based academic calendar. In alignment with this institutional change, the School of Nursing revised its curriculum to reflect a semester-based structure. Concurrently, the curriculum was updated to incorporate the revised AACN Essentials: Core Competencies for Professional Nursing Education (2021), ensuring alignment with contemporary standards for baccalaureate nursing education.

## **Fiscal Impact**

NONE

## **Attachments**

William Carey University

# **2.a.ii.1.b - 12/04/2025**

**December 4, 2025 Board Meeting**

**BOARD AGENDA ITEM NO. 2.a.ii.1.b**

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS  
FROM: CHANCE FONTENOT, MSN, RN RN PROGRAM CONSULTANT  
RE: MAJOR SUBSTANTIVE CHANGE - NORTHSHORE TECHNICAL COMMUNITY COLLEGE**

## **Action Requested**

That the Board approve the substantive change request from Northshore Technical Community College proposing the implementation of an LPN-to-RN Bridge Program leading to the Associate of Science in Nursing (ASN) degree.

## **Summary/Background**

On November 19, 2025, LSBN staff received notification from Northshore Technical Community College proposing the implementation of an LPN-to-RN Bridge Program leading to the Associate of Science in Nursing (ASN) degree. This bridge pathway provides Licensed Practical Nurses (LPNs) with an accelerated route to become Registered Nurses (RNs) through a hybrid instructional model combining online theory courses, campus-based labs, and supervised clinical experiences. The program will begin in Summer 2026 at the Hammond Area Campus, enrolling an initial cohort of 16-25 students.

## **Fiscal Impact**

NONE

## **Attachments**

Northshore Technical Community College

# **2.a.ii.1.c - 12/04/2025**

**December 4, 2025 Board Meeting**

**BOARD AGENDA ITEM NO. 2.a.ii.1.c**

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS  
FROM: CHANCE FONTENOT, MSN, RN RN PROGRAM CONSULTANT  
RE: MAJOR SUBSTANTIVE CHANGE - BOSSIER PARISH COMMUNITY COLLEGE**

## **Action Requested**

That the Board approve the substantive change request from Bossier Parish Community College requesting approval to add the facilities listed in the summary as clinical sites for the LPN-to-RN Apprenticeship Program.

## **Summary/Background**

On November 25, 2025, LSBN staff received notification from Bossier Parish Community College requesting approval to add the following facilities as clinical training sites for the LPN-to-RN Apprenticeship Program.

- Christus Shreveport – Bossier Highland Medical Center
- Ochsner LSU Health Shreveport
- Intensive Specialty Hospital
- Minden Medical Center (new addition)

The first three facilities listed are clinical sites that BPCCC is currently utilizing (or has utilized in recent years) for training in the traditional nursing program. The addition of Minden Medical Center will expand clinical learning opportunities into a rural region that supports an active LPN program but has limited access to RN-level training.

## **Fiscal Impact**

NONE

## **Attachments**

Bossier Parish Community College

# 2.a.ii.1.d - 12/04/2025

December 4, 2025 Board Meeting

BOARD AGENDA ITEM NO. 2.a.ii.1.d

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS**  
**FROM: CHANCE FONTENOT, MSN, RN RN PROGRAM CONSULTANT**  
**RE: MAJOR SUBSTANTIVE CHANGE - NORTHWESTERN STATE UNIVERSITY**

## **Action Requested**

That the Board approve the substantive change request from Northwestern State University requesting approval to add the Allied Health to ASN pathway to the existing two established nontraditional entry pathways into the ASN curriculum and to consolidate all three pathways under a single concentration title, the Transition to RN Concentration.

## **Summary/Background**

On November 25, 2025, LSBN staff received notification from Northwestern State University's College of Nursing and School of Allied Health's intent to initiate a program concentration revision within the Associate of Science in Nursing (ASN) degree program, effective Spring 2026. Northwestern State University currently offers two established nontraditional entry pathways into the ASN curriculum: the *Licensed Practical Nurse (LPN) to ASN* and the *Military Medic/Paramedic to ASN* pathways. The program intends to add the Allied Health to ASN pathway and, at the same time, consolidate all three pathways under a single concentration title, *Transition to RN*, to better support students with prior healthcare experience, streamline advising processes, and better align internal administrative structures. The revised concentration curriculum has been approved by the ASN Program Curriculum Committee and the University's Curriculum Review Committee.

## **Fiscal Impact**

NONE

## **Attachments**

Northwestern State University

# **2.a.ii.2.a - 12/04/2025**

**December 4, 2025 Board Meeting**

**BOARD AGENDA ITEM NO. 2.a.ii.2.a**

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS  
FROM: CHANCE FONTENOT, MSN, RN RN PROGRAM CONSULTANT  
RE: RN REFRESHER PROGRAM APPROVAL - SURA COLLEGE**

## **Action Requested**

That the Board approve the request from Sura College for approval of their Registered Nurse Refresher Program.

## **Summary/Background**

On October 14, 2025, LSBN staff received a request from Sura College, located in Scottsdale, Arizona, for approval of their Registered Nurse Refresher Program. The Registered Nurse Refresher Program from Sura College is currently approved by the Arizona State Board of Nursing, which complies with LAC XLVII, Section 3335.J.4.

## **Fiscal Impact**

\$400

## **Attachments**

Sura College

## **2.a.ii.3.a - 12/04/2025**

**December 4, 2025 Board Meeting**

**BOARD AGENDA ITEM NO. 2.a.ii.3.a**

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS  
FROM: CHANCE FONTENOT, MSN, RN RN PROGRAM CONSULTANT  
RE: PROGRAM STATUS REPORT - SOUTHERN UNIVERSITY NEW ORLEANS**

### **Action Requested**

That the Board approve Southern University New Orleans to remain in Initial Approval status due to non-compliance with LAC XLVII 3535.B.

### **Summary/Background**

On November 7, 2025, LSBN staff were notified by Southern University New Orleans that their first cohort graduated in May 2024, achieving a 66.67 percent first-time pass rate on the NCLEX test. LAC XLVII.B states the undergraduate nursing education degree program shall have a pass rate of 80 percent or greater achieved by the candidates taking the licensure examination for the first time in any one January to December calendar year. In addition, LAC XLVII 3535.B.1 states that an undergraduate nursing education degree program that does not meet the 80 percent first-time pass rate in any January to December calendar year will receive a letter of warning from the LSBN board. A letter of warning was sent to Southern University New Orleans on November 12, 2025. The nursing program will remain in Initial Approval status due to non-compliance with LAC XLVII 3535.B.

### **Fiscal Impact**

NONE

### **Attachments**

Southern University at New Orleans Warning Letter

Southern University at New Orleans NCLEX Scores

# 2.c.i.1 - 12/4/25

December 4, 2025 Board Meeting

BOARD AGENDA ITEM NO. 2.c.i.1

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS**  
**FROM: ISONEL BROWN CHIEF ADMINISTRATIVE OFFICER**  
**RE: FY 2027 ANNUAL BUDGET**

## Action Requested

Approval of proposed FY2027 annual budget

## Summary/Background

### **Annual Budget**

In preparing the proposed FY2027 annual budget, management considered LSBN's actual revenues and expenses through 6/30/2025, current fiscal year revenue and expenses through October 31, 2025, and historical trends to project forward. Staff is proposing a budget that continues to be conservative. The key assumptions for revenue and expenditures are provided in the following paragraphs.

Most revenue line items reflect little change from the FY 2025 actual, the notable exception being interest on investments. The current interest rate environment is such that this source of revenue will probably continue to track the decrease that has occurred in the current fiscal year, as reflected in the 10/31/25 year-to-date revenues.

Some expense line items have been reduced for expected reductions in costs. However, the majority of expense categories reflect no increases from the FY 2026 budget, with the major exception being payroll and related costs and information technology. Proposed information technology (IT) expenditures assume a 20% increase for routine hardware, software, and maintenance. Payroll expenditures include an average 3.0% merit increase for eligible staff. The consultant line item has been increased to reflect technical and consulting services relative to publishing the Examiner newsletter and other website/social media enhancements.

### **Capital Budget**

IT capital expenditures include replacing network switches and WIFI devices which were primarily purchased before 2017. All of the network switches and wifi devices will go end of life in October 2027. All network switches and WIFI devices will be purchased from vendors approved on the Office of State Procurement (OSP) state contract for networking devices.

## Fiscal Impact

As noted above.

**Attachments**

FY2027 Proposed Budget

# 2.e.i - 12/04/2025

December 4, 2025 Board Meeting

**BOARD AGENDA ITEM NO. 2.e.i**

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS**  
**FROM: ALICIA WHEELER EXECUTIVE COUNSEL**  
**RE: NCSBN GUIDELINES FOR COMPLAINTS INVOLVING MARIJUANA**

## Action Requested

That the Board approve the NCSBN Guidelines for Complaints Involving Marijuana.

## Summary/Background

According to the CDC, as of February 2024, 47 states, the District of Columbia, and 3 territories (Guam, Puerto Rico, U.S. Virgin Islands) allow for the use of cannabis for medical purposes. Twenty-four states, the District of Columbia, and 2 territories (Guam and North Mariana Islands) allow for the use of cannabis for non-medical adult purposes. There are evolving public health, nursing practice, science, legal, educational, ethical and social issues involving the use of either medical or recreational cannabis.

The federal and state governments' divergent laws and perspectives cause complicated regulatory issues for boards of nursing (BONs).

Although the use of marijuana pursuant to authorized Medical Marijuana Programs conflicts with federal law and regulations, at present, there is no controlling case law holding that Congress intended to preempt the field of regulation of cannabis use under its supremacy powers. The federal government's position on prosecuting the use of cannabis that is legal under applicable jurisdiction law has been set out U.S. Department of Justice position papers. In 2009, the U.S. Attorney General took a position that discourages federal prosecutors from prosecuting people who distribute or use cannabis for medical purposes in compliance with applicable jurisdiction law; further similar guidance was given in 2011, 2013 and 2014. In January 2018, the U.S. Office of the Attorney General rescinded the previous nationwide guidance specific to marijuana enforcement.

The 2018 memorandum provides that federal prosecutors follow the well-established principles in deciding which cases to prosecute, namely the prosecution is to weigh all relevant considerations including priorities set by the attorneys general, seriousness of the crime, deterrent effect of criminal prosecution and cumulative impact of particular crimes on the community.

The NCSBN Board of Directors, in 2016, created a committee to develop guidelines to assist BONs in managing the many regulatory issues resulting from medical and recreational cannabis.

Since various stakeholders require differing guidelines, five separate sets of guidelines were developed after a thorough review of the literature. The guidelines for licensees and educators are included in the NCSBN National Nursing Guidelines for Medical Marijuana published in the Journal of Nursing Regulation July 2018 Supplement (NCSBN, 2018).

These guidelines serve to inform BONs of the current evidence related to cannabis and provides parameters for BON assessment and decision making for complaints involving cannabis. Specifically, these guidelines address the following issues:

1. A licensee who tests positive for Tetrahydrocannabinol (THC) or its metabolite
2. An APRN licensee's improper certifying of a Medical Marijuana Program qualifying condition
3. A licensee's administration of cannabis to a patient outside of designated caregiver provisions of the Medical Marijuana Program

The NCSBN Guidelines for the Board of Nursing: Complaints Involving a Licensee and Cannabis utilizes the current evidence regarding state and federal legislation, scientific literature regarding cannabis, standards and limitations of THC testing, as well as right touch regulation. This evidence base is necessary when reviewing and determining nursing regulatory actions for complaints involving licensees and cannabis.

### **Fiscal Impact**

NONE

### **Attachments**

NCSBN Guidelines for Complaints Involving Marijuana

# **4.a - 12/04/2025**

**December 4, 2025 Board Meeting**

**BOARD AGENDA ITEM NO. 4.a**

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS  
FROM: AMIE C. BULLIARD, MSN, RN, CPHQ LSBN BOARD PRESIDENT  
RE: PRESIDENT'S REPORT**

## **Action Requested**

To accept the report of the President.

## **Summary/Background**

## **Fiscal Impact**

## **Attachments**

President's Report

# 4.b - 12/04/2025

December 4, 2025 Board Meeting

BOARD AGENDA ITEM NO. 4.b

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS**  
**FROM: JENNIFER M. MANNING, DNS, APRN, CNS, CNE**  
**RE: VICE PRESIDENT’S REPORT**

## Action Requested

Accept the Vice President’s Report

## Summary/Background

For the four months ended October 31, 2025, 2024, and 2023, the results are summarized below. The 10/31/25 year to date income is less than 10/31/24 but higher than 10/31/23 year to date income due primarily to the fluctuation in interest rates and the resulting income. Expenses are higher than the prior two years when compared to the average of the two prior years due to increases in payroll and related expenses.

The balance in the money market account is \$6,688,155.01 and the invested cash totals \$12,000,000. At present, the Board has 9 investments maturing in 9 of the next 12 months.

	10/31/2025	10/31/2024	10/31/2023
Total assets	34,064,337.18	33,827,986.77	31,916,970.11
Total liabilities	21,186,300.97	23,339,354.70	23,772,185.41
Equity	12,878,036.21	10,488,632.07	8,144,784.70
Total income	1,750,737.23	1,804,381.09	1,636,369.21
Total expenses (before capital outlay expenditures)	2,636,333.90	2,406,323.73	2,191,405.00
Net income (loss) before capital outlay expenditures	(885,596.67)	(601,942.64)	(555,035.79)
Capital outlay expenditures	-	-	-
Net income (loss)	(885,596.67)	(601,942.64)	(555,035.79)

## Fiscal Impact

For the fiscal year ending June 30, 2026, the Board will be recognizing the 2nd year of the two-year license renewals received in the fiscal year ended June 30, 2025, using the average percentage of renewals received in the months of October, November, and December of the fiscal years ended June 30, 2016, 2017, and 2018. The amounts recognized in October 2025 were \$346,300 in RN renewals and \$64,800 in APRN renewals, the amounts to be recognized in November 2025 will be \$477,900 in RN renewals and \$79,100 in APRN renewals, and the amounts to be recognized in December 2025 will be \$1,776,000 in RN renewals and \$243,500 in APRN renewals.

These revenues will be in addition to the first year of the two-year renewals received in October, November, and December 2025, and January 2026.

**Attachments**

October Financials  
October Investments

# **4.c - 12/04/2025**

**December 4, 2025 Board Meeting**

**BOARD AGENDA ITEM NO. 4.c**

**TO: LOUISIANA STATE BOARD OF NURSING MEMBERS  
FROM: KAREN C LYON, PhD, RN, NEA CHIEF EXECUTIVE OFFICER /  
EXECUTIVE DIRECTOR  
RE: REPORT OF EXECUTIVE DIRECTOR**

## **Action Requested**

To accept the report of the CEO.

## **Summary/Background**

## **Fiscal Impact**

## **Attachments**

Report of Executive Director

# LOUISIANA STATE BOARD OF NURSING

17373 Perkins Road, Baton Rouge, LA 70810

## REQUEST FOR PUBLIC COMMENT

*I would like to request public comment at the following public meeting:*

**Board meeting of: December 4, 2025**

Agenda Item (see agenda sheet handout for topic/number): \_\_\_\_\_

- 1. I would like to speak
- 2. I will provide information, if requested
- 3. Although I would not like to speak, I would like to submit written content

**Because we may need to contact you before or during the meeting, please provide your cell phone number:**

Name: \_\_\_\_\_

Representing: \_\_\_\_\_

Email address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Date of Request: \_\_\_\_\_ Time of Request: \_\_\_\_\_