



Louisiana State Board of Embalmers and Funeral Directors

New Orleans, LA

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PUBLIC MEETING NOTICE

AGENDA

Thursday, August 7, 2025

9:00 AM

Meeting to be held at the address above and online via the Teams link noted on the board's website homepage.

9:00 AM

Mission: The Louisiana State Board of Embalmers and Funeral Directors was formed in 1914 under legal citation R.S. 37:831 for the purpose of regulating funeral establishments, crematory authorities, embalmer and funeral directors, funeral directors and retort operators who are engaged in the care and disposition of the deceased to protect the public, safety, and welfare.

- 1) Call to Order
- 2) Roll Call
- 3) Invocation
- 4) Pledge of Allegiance
- 5) Public Comments
- 6) Consent Agenda
 - a. Executive Director's Report
 - b. Financial Report – FY 24.25 Budget Projection v Actual to Date
 - c. Inspector's Report
 - d. Complaint Review Report
- 7) Approval of Meeting Minutes – June 2025 meeting
- 8) Louisiana Cemetery Board Presentation, Jerry W. Sullivan, Director
- 9) Executive Session (pursuant to LA R.S. 42:17)
 - a. Report on Litigation
 1. Marybeth Harrington v LSBEFD - Nicholas Oshea Barber-Cypress Funeral Services, CDC Orleans Parish, State of Louisiana, Docket # 20124-00124
 2. Gary Lewis, New Orleans Funeral and Cremation Service v LSBEFD, CDC Orleans Parish, State of Louisiana, Docket # 2024-06195
 3. Gary Lewis, New Orleans Funeral and Cremation Service v LSBEFD, CDC Orleans Parish, State of Louisiana, Docket # 2024-06196
 4. Gary Lewis, New Orleans Funeral and Cremation Service v LSBEFD, CDC Orleans Parish, State of Louisiana, Docket # 2025-00465
 - b. Personnel Matters
- 10) Unfinished Business
- 11) New Business
 - a. Resolutions – Alvin A. Haynes, Jr. and Theophilus Rose
 - b. Attorney contract amendment and Resolution – September 2025 for Breazeale, Sachse, and Wilson, LLP
 - c. Discussion regarding fee increase
 - d. Discussion regarding restructuring of Complaint Review Committee

- e. Discussion regarding January 9, 2024, resolution authorizing the Executive Director to enter into any and all contractual obligations on behalf of the LSBEFD

12) Disciplinary Matters*

- a. Contempt Hearing: In the Matter of White Oaks Funeral Home, Oakdale
Case #23.24.0034 consolidated with Case #23.25.0004
- b. Contempt Hearing: In the Matter of St. Edwards Funeral Home, Bunkie
Case #23.24.0030
- c. Hearing: In the Matter of Murray Henderson Funeral Home, New Orleans
Case #23.24.0020
- d. Hearing: In the Matter of White Oaks Funeral Home, Oakdale (Note: Hearing noticed for 2:00 PM)
Case #25.25.0039 consolidated with Case #24.25.0044
- e. Remanded for deliberation in accordance with Louisiana's Open Meetings Law: In the Matter of Gary Lewis, New Orleans Cremation Services, Inc. d/b/a New Orleans Funeral and Cremation Services
LSBEFD Case #23.24.0048, Civil District Court for the Parish of Orleans, State of Louisiana, Docket #2004-06195

13) Closing Remarks

14) Adjournment

*The LSBEFD reserves the right to go into executive session pursuant to LA R.S. 42:17(A)(4) for disciplinary hearings and to review admission and consents, stipulated agreements, and/or settlements related to investigative proceedings regarding allegations of misconduct. However, no final or binding action shall be taken during executive session.

NOTE: This agenda is tentative until 24 hours in advance of the meeting, at which time the most recent revision becomes official.

PUBLIC COMMENTS: Members of the public may deliver written comments regarding agenda matters **before** the meeting by submission to: Ms. Kim Michel, Executive Director at kmichel@lsbefd.state.la.us. Additionally, public comment request cards are also available at the sign-in desk next to the sign-in sheet at every board meeting. Online meeting participants may use the "raise your hand" and chat features in Microsoft TEAMS to provide public comments during the meeting.

DISABILITY ACCOMMODATIONS: Members of the public with a disability recognized by the Americans with Disabilities Act (ADA) or his or her designated caregiver may deliver disabilities accommodations requests to: Ms. Kim Michel, Executive Director; (504) 838.5109; kmichel@lsbefd.state.la.us.