CADDO BOSSIER
PORT COMMISSION

6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318)524-2272 | F (318)524-2273 | port@portsb.com | www.portsb.com

MEMORANDUM

To: PERSONNEL COMMITTEE
Commissioner Lynn Austin
Commissioner Ernest Baylor, Jr.
Commissioner James D. Hall
Commissioner Rick C. Prescott
Commissioner Steve Watkins

From: Commissioner Erica R. Bryant, Chairwoman

Date: May 7, 2015

Re: MEETING OF THE PERSONNEL COMMITTEE, Monday, May 11, 2015

We will have a Personnel Committee Meeting on Monday, May 11, 2015 at 11:15 a.m. in the Board room of the Regional Commerce Center prior to our Marketing and Operations Committee meetings.

A tentative agenda is attached for your review.

Thank you.

cc: Commissioner Capt. Thomas F. Murphy, President
Commissioner Sam N. Gregorio, Secretary-Treasurer
Commissioner James L. Pannell
Mr. Eric England
Mrs. Gloria Washington
Mr. Dannye W. Malone

"This institution is an equal opportunity provider and employer."

MEMBERS: Capt. Thomas F. Murphy, President; Ernest Baylor, Jr., Vice-President; Sam N. Gregorio, Secretary-Treasurer; Lynn Austin, Erica R. Bryant, James D. Hall, James L. Pannell; Rick C. Prescott; Steve Watkins

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AGENDA
Personnel Committee Meeting

MISSION: Maximize utilization of the Caddo Bossier Port resources to generate economic development in Caddo and Bossier Parishes, expand use and development of the area's multi-modal transportation and distribution system, and increase commerce through the Port.

- *The Port will provide cost effective and efficient facilities for its users.*
- *The Port shall operate in a fiscally responsible manner.*
- *The Port will maximize utilization of public assets entrusted to it for the economic benefit of the citizens of Caddo-Bossier Parishes and partners of interest.*

Agenda – May 11, 2015
11:15 a.m., Regional Commerce Center
Board Room

Call to Order

Public Comment/Introduction of Guests

- **Employee Handbook Revisions**
- **401(a) and 457 Plans**

Adjournment

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