



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318)524-2272 | F (318)524-2273 | port@portsb.com | www.portsb.com

MEMORANDUM

To: EXECUTIVE COMMITTEE
Commissioner Ernest Baylor, Jr., Vice President
Commissioner Sam N. Gregorio, Secretary-Treasurer
Commissioner Erica R. Bryant, Immediate Past President

From: Commissioner Capt. Thomas F. Murphy, President

Date: February 5, 2015

Re: MEETING OF THE EXECUTIVE COMMITTEE, Monday, February 9, 2014

We will have an Executive Committee Meeting on Monday, February 9, 2014 at 10:15 a.m. in the Board room of the Regional Commerce Center prior to our Marketing and Operations Committee meetings.

A tentative agenda is attached for your review.

Thank you.

cc: Commissioner Lynn Austin
Commissioner James D. Hall
Commissioner James L. Pannell
Commissioner Rick Prescott
Commissioner Steve Watkins
Mr. Eric England
Mrs. Gloria Washington
Mr. Dannye W. Malone
Mr. David Montgomery

"This institution is an equal opportunity provider and employer."

MEMBERS: Capt. Thomas F. Murphy, President; Ernest Baylor, Jr., Vice-President; Sam N. Gregorio, Secretary-Treasurer; Lynn Austin, Erica R. Bryant, James D. Hall, James L. Pannell; Rick C. Prescott; Steve Watkins



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EXECUTIVE COMMITTEE MEETING Agenda

Monday, February 9, 2015
10:15 a.m., Regional Commerce Center

MISSION: Maximize utilization of the Caddo Bossier Port resources to generate economic development in Caddo and Bossier Parishes, expand use and development of the area's multi-modal transportation and distribution system, and increase commerce through the Port.

- *The Port will provide cost effective and efficient facilities for its users.*
- *The Port shall operate in a fiscally responsible manner.*
- *The Port will maximize utilization of public assets entrusted to it for the economic benefit of the citizens of Caddo-Bossier Parishes and partners of interest.*

Call to Order

Public Comment/Introduction of Guests

- Insurance Review
- By-Laws Review
- Budget Act Requirements
- Port Checks
- Resolutions, Ordinances, Contracts & Other Legal Instruments
- Records Retention Policy/Centralized Document Storage
- Port Warehouse Design
- Redundant Water Line Bond Issue

Adjourn

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