



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

MEMORANDUM

To: Commissioner Joshua K. Williams, President
Commissioner Stephen V. Callaway, Vice President
Commissioner James D. Hall, Secretary-Treasurer
Commissioner Walter O. Bigby, Jr.
Commissioner Erica R. Bryant
Commissioner Brian Crawford
Commissioner Sam N. Gregorio
Commissioner Roy L. Griggs
Commissioner Rick C. Prescott

From: Eric England, Executive Port Director

Date: May 8, 2025

Re: Monday, May 12, 2025: Audit Committee Meeting at 3:45 p.m. and
Regular Board Meeting at 4:30 pm

On **Monday, May 12, 2025**, the Audit Committee Meeting will be held at **3:45 p.m.** and immediately following will be the Regular Board Meeting at **4:30 p.m.** in the 3rd floor Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, Louisiana. The agendas for both meetings are attached.

Thank you,
Eric

Attachments

CC: Ed Walsh and Hillary George; Romph Pou Agency
Courtney Baker; Courtney Baker & Associates, LLC
David Montgomery; Montgomery Agency Inc.
Eric Basinger and Michael D. Corbin; SWEPCO
Emily Mott; Red River Valley Association
Bill Boles and Wesley Shafto; Boles & Shafto Public Finance Attorneys
Lt. Richard Jennings; Caddo Parish Sheriff's Office
Caddo-Bossier Parishes Port Commission Staff
William "Bill" R. Altimus

"This institution is an equal opportunity provider and employer."

MEMBERS: Joshua K. Williams, President; Judge Stephen V. Callaway (Ret.), Vice President; James D. Hall, Secretary Treasurer;
Walter O. Bigby Jr.; Erica R. Bryant; Brian Crawford; Sam N. Gregorio; Roy Griggs; Rick C. Prescott



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CADDO BOSSIER PARISHES PORT COMMISSION

AUDIT COMMITTEE MEETING AGENDA

NOTICE OF PUBLIC MEETING:

DATE: May 12, 2025

TIME: 3:45 p.m.

**PLACE OF MEETING: Regional Commerce Center, 6000 Doug Attaway Blvd,
3rd Floor Board Room, Shreveport, Louisiana 71115**

- | | |
|--|-------------------------------------|
| 1. CALL TO ORDER/OPENING REMARKS | Josh Williams |
| 2. PLEDGE OF ALLEGIANCE | Judge Callaway |
| 3. ROLL CALL | Eric England |
| 4. PUBLIC COMMENT ON AGENDA ITEMS | Josh Williams |
| 5. 2024 AUDIT PRESENTATION AND LOUISIANA LEGISLATIVE AUDITOR'S
AGREED-UPON PROCEDURES: HEARD, McELROY, & VESTAL | Aimee McFarland
Lindsey Chandler |
| 6. ADJOURN | Josh Williams |

UPCOMING MEETING:

Regular Board Meeting,

Monday, June 9, 2025 at 4:30 p.m.

Regional Commerce Center, 3rd Floor Board Room,
6000 Doug Attaway Blvd.; Shreveport, Louisiana 71115

Eric England, Executive Port Director
Caddo-Bossier Parishes Port Commission
6000 Doug Attaway Blvd., Shreveport, LA 71115
Main Telephone: (318) 524-2272

Agenda Posted: May 8, 2025 at 3:30 p.m.

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Amanda Bailey at (318) 524-2272 describing the assistance that is needed.

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CADDO BOSSIER PARISHES PORT COMMISSION
REGULAR BOARD MEETING AGENDA

NOTICE OF PUBLIC MEETING:

DATE: May 12, 2025
TIME: 4:30 p.m.
PLACE OF MEETING: Regional Commerce Center, 6000 Doug Attaway Blvd,
3rd Floor Board Room, Shreveport, Louisiana 71115

- 1. CALL TO ORDER/OPENING REMARKS Josh Williams
- 2. PLEDGE OF ALLEGIANCE Judge Callaway
- 3. ROLL CALL Eric England
- 4. PUBLIC COMMENT ON AGENDA ITEMS Josh Williams

UNFINISHED BUSINESS:

- 5. REGULAR BOARD MEETING MINUTES OF APRIL 14, 2025 Jimmy Hall
- 6. MARCH 2025 FINANCIALS Jimmy Hall

NEW BUSINESS:

- 7. RESOLUTION NO. 7 OF 2025: A RESOLUTION RATIFYING THE EXECUTIVE PORT DIRECTOR’S EXECUTION OF A THIRD AMENDMENT TO LEASE AGREEMENT WITH SPORTS SOUTH PARTNERS, L.L.C., AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. Eric England
- 8. RESOLUTION NO. 8 OF 2025: NATIONAL MARITIME DAY – MAY 22, 2025 Eric England
- 9. PRESENTATION TO WILLIAM “BILL” R. ALTIMUS Eric England
- 10. PORT DIRECTOR’S REPORT Eric England
- 11. ADJOURN Josh Williams

UPCOMING MEETING:

Monday, June 9, 2025: Regular Board Meeting at 4:30 p.m.
Regional Commerce Center, 3rd Floor Board Room,
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

Eric England, Executive Port Director
Caddo-Bossier Parishes Port Commission
6000 Doug Attaway Blvd., Shreveport, LA 71115
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