



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

MEMORANDUM

To: Commissioner Joshua K. Williams, President
Commissioner Stephen V. Callaway, Vice President
Commissioner James D. Hall, Secretary-Treasurer
Commissioner Walter O. Bigby, Jr.
Commissioner Erica R. Bryant
Commissioner Brian Crawford
Commissioner Sam N. Gregorio
Commissioner Roy L. Griggs
Commissioner Rick C. Prescott

From: Eric England, Executive Port Director

Date: December 4, 2025

Re: Monday, December 8, 2025: Special Board Meeting – Update on Port Projects at 3:45 pm and Regular Board Meeting at 4:30 pm

On **Monday, December 8, 2025**, the Special Board Meeting-Update on Port Projects is scheduled at **3:45 pm** and the Regular Board Meeting will follow at **4:30 pm** in the 3rd floor Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, Louisiana 71115. The agendas for the meetings are attached.

Thank you,
Eric

Attachments

CC: Ed Walsh, Hillary George, and Kaylynn Craig; Romph Pou Agency
Courtney Baker; Courtney Baker & Associates, LLC
David Montgomery; Montgomery Agency Inc.
Eric Basinger and Michael D. Corbin; SWEPCO
Rich Brontoli; Red River Valley Association
Bill Boles and Wesley Shafto; Boles & Shafto Public Finance Attorneys
Corporal Jared Marshall; Caddo Parish Sheriff's Office
Caddo-Bossier Parishes Port Commission Staff

"This institution is an equal opportunity provider and employer."

MEMBERS: Joshua K. Williams, President; Judge Stephen V. Callaway (Ret.), Vice President; James D. Hall, Secretary Treasurer; Walter O. Bigby Jr.; Erica R. Bryant; Brian Crawford; Sam N. Gregorio; Roy Griggs; Rick C. Prescott



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CADDO BOSSIER PARISHES PORT COMMISSION
SPECIAL BOARD MEETING AGENDA

NOTICE OF PUBLIC MEETING:

DATE: December 8, 2025
TIME: 3:45 p.m.
LOCATION: Regional Commerce Center, 6000 Doug Attaway Blvd,
3rd Floor Board Room, Shreveport, Louisiana 71115

- | | |
|---|----------------|
| 1. CALL TO ORDER/OPENING REMARKS | Josh Williams |
| 2. PLEDGE OF ALLEGIANCE | Judge Callaway |
| 3. ROLL CALL | Eric England |
| 4. PUBLIC COMMENT ON AGENDA ITEMS | Josh Williams |
| 5. IN ACCORDANCE WITH La. R.S. 34:3159 (B)(2): UPDATE ON PROJECTS AFFECTING ADJACENT LANDOWNERS | Eric England |
| 6. ADJOURN | Josh Williams |

UPCOMING MEETINGS:

Monday, December 8, 2025:

NOTICE OF PUBLIC HEARING:

2026 General Fund and 2026 Capital Operations Budgets
at the
Regular Board Meeting at 4:30 p.m.
Regional Commerce Center, 3rd Floor Board Room,
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

Monday, January 12, 2026

Regular Board Meeting at 4:30 p.m.

Regional Commerce Center, 3rd Floor Board Room,
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

Eric England, Executive Port Director
Caddo-Bossier Parishes Port Commission
6000 Doug Attaway Blvd., Shreveport, LA 71115
Main Telephone: (318) 524-2272

Agenda Posted: December 4, 2025 at 3:30 p.m.

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Amanda Bailey at (318) 524-2272 describing the assistance that is needed.

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CADDO BOSSIER PARISHES PORT COMMISSION

PUBLIC HEARING ON:
2026 GENERAL FUND AND CAPITAL OPERATIONS BUDGETS
AND
REGULAR BOARD MEETING AGENDA

NOTICE OF PUBLIC HEARING AND MEETING:

DATE: December 8, 2025
TIME: 4:30 p.m.
LOCATION: Regional Commerce Center, 6000 Doug Attaway Blvd,
3rd Floor Board Room, Shreveport, Louisiana 71115

- | | |
|---|----------------|
| 1. CALL TO ORDER/OPENING REMARKS | Josh Williams |
| 2. PLEDGE OF ALLEGIANCE | Judge Callaway |
| 3. ROLL CALL | Eric England |
| 4. PUBLIC COMMENT ON AGENDA ITEMS | Josh Williams |
| 5. PUBLIC HEARING: 2026 GENERAL FUND AND CAPITAL OPERATIONS BUDGETS OF THE CADDO-BOSSIER PARISHES PORT COMMISSION | Josh Williams |

UNFINISHED BUSINESS:

- | | |
|--|------------|
| 6. SPECIAL BOARD MEETING-BUDGET MINUTES OF NOVEMBER 10, 2025 | Jimmy Hall |
| 7. REGULAR BOARD MEETING MINUTES OF NOVEMBER 10, 2025 | Jimmy Hall |
| 8. OCTOBER 2025 FINANCIALS | Jimmy Hall |

NEW BUSINESS:

- | | |
|---|---------------|
| 9. NOMINATING COMMITTEE | Josh Williams |
| 10. 2026 CALENDAR OF THE CADDO-BOSSIER PARISHES PORT COMMISSION MEETINGS | Eric England |
| 11. ORDINANCE NO. 4 OF 2025: AN ORDINANCE ADOPTING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE GENERAL FUND FOR THE YEAR 2026, AND OTHERWISE PROVIDING WITH RESPECT THERETO. | Eric England |
| 12. ORDINANCE NO. 5 OF 2025: AN ORDINANCE ADOPTING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE CAPITAL OPERATIONS FUND FOR THE YEAR 2026, AND OTHERWISE PROVIDING WITH RESPECT THERETO. | Eric England |
| 13. PORT DIRECTOR’S REPORT | Eric England |
| 14. ADJOURN | Josh Williams |

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UPCOMING MEETING:
Monday, January 12, 2026
Regular Board Meeting at 4:30 p.m.
Regional Commerce Center, 3rd Floor Board Room,
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

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