



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

MEMORANDUM

To: Commissioner William "Bill" R. Altimus, President
Commissioner Joshua K. Williams, Vice President
Commissioner Stephen V. Callaway, Secretary-Treasurer
Commissioner Walter O. Bigby, Jr.
Commissioner Erica R. Bryant
Commissioner Sam N. Gregorio
Commissioner Roy L. Griggs
Commissioner James D. Hall
Commissioner Rick C. Prescott

From: Eric England, Executive Port Director

Date: January 9, 2025

Re: Monday, January 13, 2025: Regular Board Meeting at 4:30 pm

The Regular Board Meeting will be held on **Monday, January 13, 2025, at 4:30 p.m.** in the 3rd floor Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, Louisiana. The agenda for the meeting is attached.

Thank you,
Eric

Attachment

CC: Ed Walsh, Sydney Krouse, and Jacob Voisin; Romph Pou Agency
Courtney Baker; Courtney Baker & Associates, LLC
David Montgomery; Montgomery Agency Inc.
Eric Basinger and Michael D. Corbin; SWEPCO
Emily Mott; Red River Valley Association
Bill Boles and Wesley Shafto; Boles & Shafto Public Finance Attorneys
Lt. Richard Jennings; Caddo Parish Sheriff's Office
Caddo-Bossier Parishes Port Commission Staff

"This institution is an equal opportunity provider and employer."

MEMBERS: Bill Altimus, President; Joshua K. Williams, Vice President; Judge Stephen V. Callaway (Ret.), Secretary Treasurer; Walter O. Bigby Jr.; Erica R. Bryant; Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott



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CADDO BOSSIER PARISHES PORT COMMISSION
REGULAR BOARD MEETING AGENDA

NOTICE OF PUBLIC MEETING:

DATE: January 13, 2025
TIME: 4:30 p.m.
PLACE OF MEETING: Regional Commerce Center, 6000 Doug Attaway Blvd,
3rd Floor Board Room, Shreveport, Louisiana 71115

- | | |
|-----------------------------------|---------------|
| 1. CALL TO ORDER/OPENING REMARKS | Bill Altimus |
| 2. PLEDGE OF ALLEGIANCE | Josh Williams |
| 3. ROLL CALL | Eric England |
| 4. PUBLIC COMMENT ON AGENDA ITEMS | Bill Altimus |

UNFINISHED BUSINESS:

- | | |
|--|----------------|
| 5. SPECIAL BOARD MEETING MINUTES OF DECEMBER 9, 2024 | Judge Callaway |
| 6. REGULAR BOARD MEETING MINUTES OF DECEMBER 9, 2024 | Judge Callaway |
| 7. NOVEMBER 2024 FINANCIALS | Judge Callaway |

NEW BUSINESS:

- | | |
|---|--------------|
| 8. CERTIFICATION OF 2025 GENERAL FUND AND CAPITAL OPERATIONS FUND BUDGETS | Eric England |
| 9. NOMINATING COMMITTEE REPORT FOR 2025 OFFICERS | Walt Bigby |
| 10. PORT DIRECTOR’S REPORT | Eric England |
| 11. ADJOURN | Bill Altimus |

UPCOMING MEETING:

Monday, February 10, 2025
Regular Board Meeting at 4:30 p.m.
Regional Commerce Center, 3rd Floor Board Room,
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

Eric England, Executive Port Director; Caddo-Bossier Parishes Port Commission
6000 Doug Attaway Blvd., Shreveport, LA 71115; Main Telephone: (318) 524-2272

Agenda Posted: January 9, 2025 at 4:00 p.m.

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Amanda Bailey at (318) 524-2272 describing the assistance required.

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MEMBERS: Bill Altimus, President; Joshua K. Williams, Vice President; Judge Stephen V. Callaway (Ret.), Secretary Treasurer; Walter O. Bigby Jr.; Erica R. Bryant; Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott