

**THE LOUISIANA BOARD OF EXAMINERS OF
CERTIFIED SHORTHAND REPORTERS**

Pursuant to notice, the meeting was called to order at 10:38 A.M., Friday, January 23, 2026,
originating from the LA Board of Examiners of Certified Shorthand
Reporters, 1450 Poydras Street, #630,
New Orleans, Louisiana, in person and via videoconferencing, with a quorum
Present.

PRESENT:

Vickie Nguyen, Administrator
Margaret "Meg" Gammage Kramer, Secretary
Rose Marie D'Vincenti
Josh Force, Board Attorney
Via Zoom:
Judge Martha O'Neal, Chair
Christina Carter
Sarah Buxton
Lauri Bankston

Absent: Rosa Manale, Tanner Magee

I. CALL TO ORDER

Thank you to Lauri for doing the Minutes, Meg for agreeing to be Secretary and joining the Education Committee.

Minutes were approved for 10-24-2025 by Rose D'Vincenti and Seconded by Sarah Buxton.
No opposition so motion passed.

II. Finance

A. October to December Report

Kramer's motion to accept and approve finance reports. No discussion. No public comments.
October through December 2025 financial report carries.

October to December 2025 monthly operating statement - balanced and Kramer's motion to approve statements. DiVincenti seconded. No public comment or discussion. Motion carries.

Board Design and Webmaster contract through March of '27, Kramer motion to accept and approve the new contract. DiVincenti seconded. No public comment and no discussion. Motion carries.

III. Licensing and Continuing Education

VRLA Seminar, December 13, 2025, approved by O'Neil and seconded by Bankston; 35th Annual Nuts & Bolts Seminar, May 31, 2026. No opposition.

C. Portal Information

David Rigamer - seminar webinar portal information. Reporter update address and see CE credits. Passwordless sign-on system. Email, login, magic link email and auto login to app. Bankston motion to pass, Kramer second. No public comments. Passed.

D. 2026 CCR Suspension Hearings on Payment:

Present on Zoom:

Trina Graves, payment received. Retroactive to January 2026. No opposition.

Rebecca Daher, missed payment. No opposition.

Chiitra Jones, CCR and CDR, court payment just arrived. No opposition.

Sarah Owens, old email for renewal. No opposition.

Not present:

Marcy Brown, 2016024, letters mailed. Deferred. Second hearing notice to be sent.

Jill Cody, 2015010, inactive/retirement call, no notice. Deferred.

Shawn Donnelly, reached out for extension due to health. Deferred.

Jill Freeman, 91013, suspended, possibly deceased, no documentation. Deferred.

Phyllis Jacomet, 96010, letter/email delivered. Deferred.

Michelle Elizabeth Kerr, 2023010, undeliverable. Deferred.

Sabrina LeBLanc, 2023012, letter returned. Deferred.

Carrie Northcutt, 97081, returned. Deferred.

Maury Parker, 82021, delivered. Deferred.

Mark Stoffels, 2014016, undeliverable. Deferred.

Rosa Vassel, 29017, health reasons, not present, Zoom issues. Not paid. Deferred.

Shirley Weems, 91273, contact, health reasons, no payment. Deferred.

CDR Suspension:

Danielle Henning, 1132022 - last day of court noted - discontinued. Buxton, Bankston.

Karen Jenkins 142011 - 22nd JDC, notice sent. No response.

Theresa Nicole Jennings, 1142022, Denham Springs, last day May 2, 2025 - discontinued.

Cynthia Laura, 5052010, payment received and late fee. No longer in Caddo. Not reinstate.

Discontinue. No opposition.

Timothy Leger 3192010, deferred.

Tiffany Wells, 2742010, deferred.

D. C.E. Licensing requests:

1. Cynthia Elizabeth Benavides, Advantage Software (8 hrs.) 2025-2026 cycle

2. Marsha Fae Cazes, NCRA (20 hrs.) 2025-2026 cycle

3. Lori Ceasar, R.E.S.T. Seminar 2025 (5 hrs.) Jeff Justice (2.5 hrs.) 2025-2026 cycle

4. Laci Doiron, Margie Holds Court (4 hrs.) Advantage Software (8 hrs.) 2025-2026 cycle

5. Deedee Newsome, Veritext (1.5 hrs.) 2025-2026 cycle

6. Constance Bordelon, NCRA (1 hr.) 2025-2026 cycle
 7. Kelly Fontenot, NCRA (1 hr.) 2025-2026 cycle
 8. Tonya Jackson, TCRA (15 hrs.) Jeff Justice (10 hrs.) CR Seminars (10 hrs.) 2025-2026 cycle
 9. Casi Pinch, Advantage Software (8 hrs.) 2025-2026 cycle
 10. Maureen Pollard, CR Seminars (10 hrs.) 2025-2026 cycle
- Board approved. Seconded. No opposition.

E. Retired Request

1. Cindi Cameron, October 15, 2024
 2. Donna Blissett Crenshaw, December 31, 2025
 3. Kimberly W. Ford, May 25, 2025
 4. Rebecca V. Gomez, November 30, 2019
 5. Melissa Martindale, September 20, 2024
 6. Renee L. Matherne, December 31, 2025
 7. Mona A. Monte, March 18, 2025
 8. Leona Paul Roberts, December 31, 2025
 9. Debra S. Sinclair, December 31, 2023
 10. Trena L. Soileau, December 31, 2025
 11. Martha Strickland, October 16, 2025
 12. Carolyn F. White, December 31, 2025
- Approved by Board. Seconded. No Opposition.

F. Discontinued CDRs

1. Matashia Nicole Caldwell, December 31, 2025
 2. Stephen C. Longmire, October 1, 2025
 3. Cyntia Phillips Michel, December 31, 2025
 4. Micka Ann Perkins, May 23, 2025
 5. Lanell D. Riley, December 31, 2025
 6. Debra Sinclair, December 31, 2023
 7. Andrea Smith, April 30, 2025
 8. Patricia Smith, December 29, 2025
 9. Trena L. Soileau, December 31, 2025
 10. Martha Strickland, October 16, 2025
 11. Wanda Troullier, October 17, 2025
 12. Doniesha R'Hael Young, May 1, 2025
- Approved by the Board. Seconded. No Opposition.

Inactive Request:

1. Erica S. Perino CCR #2014016
 2. Wanda Jane Trouiller, CCR #87104
- Board approved. Seconded. No opposition.

E. Reciprocal Request

1. Denise Cross Moore, GA, NVRA-Stenomask (12/6/25)
2. Jennifer N. Seward, MS, NCRA-Stenotype (11/4/1995)

Board approved. Seconded. No opposition.

III. PUBLIC COMMENT and NEXT MEETING DATE

No public comment. Next meeting July 17, 2026.

IV. ADJOURN

The motion passed without opposition. Adjourned at 11:39 A.M.

Public comment may be provided to the Board, on any action item, either before the meeting or, at the time permitted, during the meeting. Written comment may be submitted by 5 p.m. on the day before the meeting either, by mail, to Louisiana Board of Examiners of Certified Shorthand Reporters, 1450 Poydras St., Ste. 630, New Orleans, LA 70112, or, by email, to courtreporter@lacourtreporterboard.org. Any written public comment received by the Board will be read and considered during the meeting.

*Agenda posted at Domicile Office and at official website, www.lacourtreporterboard.org on January 22, 2026.