

**Minutes**

**1/9/2025**

Call to Order

**Chairman, Opal Andrus**

Roll Call

**Secretary, Raquel Manuel**

Present: Opal Andrus, Brain Ardoin, Jason Fontenot, Eugene Burge, Liz Chatelain, Maggie Eades, Eric Fontenot, Raquel Manuel, Joey West

Absent: Michael Anderson, Kim Bourgeois

Special Guest: Mayor of Turkey Creek (Bert Campbell)

1. Invocation & Pledge of Allegiance
2. Amendment to the Agenda – This is the time and place to change the order of the agenda or delete any agenda item(s)
3. Approval of Previous Meeting Minutes
  - a. Pending Acadiana typo fixed
    - i. Motion made by Joey West second by Gene, unanimously approved
4. Office Announcements and Committee Reports
  - a. Meeting Space Rental Agreement with SoLaCC
    - i. An agreement has been signed by Opal Andrus between the EEDA and SoLaCC to utilize their conference room including set up and a login email.

New Business

5. Determine a Paper of Record
  - a. Motion made by Liz Chatelain and seconded by Eric Fontenot to use Ville Platte Gazette as our Paper of Record, unanimously approved
6. Establishment of Committees
  - a. Executive Committee
    - i. Composition outlined in organizational bylaws
  - b. Finance Committee
    - i. This committee will be composed of the Chair, Vice-Chair, Treasurer and 2 additional commissioners.
      1. Jason Fontenot and Eugene Burge both volunteered to serve on the Finance committee. Unanimously approved



# E E D A

Evangeline Economic Development Authority

2. Opal Andrus made a recommendation that the board consider a future committee or subcommittee that utilizes support from outside the commission to focus on the development of grants or other funding mechanisms
- c. Other Committees
  - i. Opal made a recommendation for the board to immediately consider the development of a communications committee for branding, public relations, and other communications priorities
    1. Raquel Manuel nominated Maggie Eades as the committee chair, seconded by Opal Andrus, unanimously approval
      - a. Raquel Manuel offered to sit on the communications committee and aid in finding outside committee members
- d. Adjournment
  - i. Liz Chatelain motioned, Seconded by Brian Ardoin, unanimously approved.

**Minutes prepared by:**

**Raquel Manuel**

**Secretary, Evangeline Economic Development Authority**

Approved: 2/14/2025