

Louisiana Fire & Emergency Training Academy Commission Meeting Minutes

Date: July 30, 2025

Time: 2:00 PM

Location: Hilton New Orleans Riverside – Prince of Wales, 2 Poydras St, New Orleans, LA 70130

1. **Call to Order/Roll Call:** 2:08 PM

<u>COMMISSION MEMBER</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>REMOTE</u>
Bryan Adams	✓		
Brandon Davis		✓	
Russell Di Salvo	✓		
Stephen Guidroz	✓		
Ken Himel		✓	
Michael Kimble	✓		
Matt Lee		✓	
Chad Major		✓	
Cassidy Martin	✓		
Tracey Normand	✓		
Louis Romero	✓		

2. **Meeting Prayer and Pledge**

3. **Minutes:** The minutes from the June 26, 2025, meeting were approved.

4. **Administrative Report:**

- a. **Superintendent:** Katie Elliott reported on FETA's current schedule, including the training calendar going out in October. The industrial staff have been working on instructor development led by Ricky Gary. FETA has met with Exxon Mobil and River Parishes Community College to discuss the CO2 Pipeline Prop. The recruit academy dorm floors should be completed and ready for occupancy for class 189. Next week, two new WAEs will onboard—one for EMS and one for Industrial. The certification team is scheduled to meet with Pro Board. Planning is underway for an early 2026 Recruit Academy in Pine Country. The skid pump is scheduled to be installed within the next two weeks to get us ready for the burn season.
- b. **Municipal/Regional Training:** Katie Elliott gave the report. In June, the Northern Region delivered 66 classes to 766 students, and the Southern Region delivered 101 classes to 1,129 students. Other training events from June were also noted.

- c. **Recruit Academy:** Katie Elliott gave the report. The recruit academy instructors regrouped and began preparations for class 189, starting on August 4th with 35 total recruits.
- d. **Technical Training:** No report.
- e. **EMS Training:** Katie Elliott gave the report. Summer EMT started 17 students in June. Recruit Academy and Fall Open Enrollment EMT courses begin in August. EMS has also been training industry with EMR and EMR refreshers.
- f. **Industrial Training:** Chief Stone gave the report. The Industrial Division conducted eight classes, training 127 students. Live fire training will resume the first week of September. Instruction from June included one Fire Brigade Refresher, two 16-hour Fire Brigade Leadership Classes, and five 8-hour Hazardous Materials Technician Refreshers.
- g. **Pine Country:** Katie Elliott gave the report. For June, Pine Country campus had 81 students participate in certification courses. Some courses delivered: Rope Awareness and Operations, Officer I, and Instructor I.
- h. **Certification and Testing:** No report.

i. **Financial Report:**

Total Revenue for June: \$549,140.80

- Municipal Income: \$53,060.00 | Fiscal Year-to-Date: \$310,002.28
- Certification Income: \$12,580.00 | Fiscal Year-to-Date: \$159,730.80
- Industrial Income: \$483,500.80 | Fiscal Year-to-Date: \$4,351,465.34

Total Fiscal Year Income: \$4,821,198.42

- 5. **Commission Chairman Report:** No report.
- 6. **Old Business:** No report.
- 7. **New Business:** Chief Adams reported that he made an agreement with Jefferson Parish to open a regional training facility that will be finalized within the next few weeks.
- 8. **Next Meeting:** August 28, 2025, at 10:00 AM - FETA Baton Rouge
- 9. **Adjournment:** A motion to adjourn was made and passed without opposition at 2:30 PM.

Approved on: _____

8-28-25

Signature: _____

