

Louisiana Fire & Emergency Training Academy Commission Meeting Minutes

Date: June 26, 2025

Time: 10:05 AM

Location: FETA 6868 Nicholson Drive, Baton Rouge, LA, 70820

1. Call to Order/Roll Call: 10:05 AM

<u>COMMISSION MEMBER</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>REMOTE</u>
Bryan Adams	✓		
Brandon Davis	✓		
Russell Di Salvo	✓		
Stephen Guidroz	✓		
Ken Himel	✓		
Michael Kimble	✓		
Matt Lee		✓	
Chad Major	✓		
Cassidy Martin	✓		
Tracey Normand	✓		
Louis Romero			✓

2. Meeting Prayer and Pledge

3. Executive Session: Board members went into executive session.

4. Minutes: The minutes from the May 1, 2025, meeting were approved.

5. Administrative Report:

- a. **Superintendent:** Katie Elliott reported on FETA's current priorities, including campus maintenance, onboarding three WAE employees, and restarting progress on the burn building grant in July. The certification team is scheduled to meet with ProBoard next week to discuss a plan for reaccreditation. The overall focus remains on maintaining stability, continued progress, and support during the transition to a new superintendent.
- b. **Municipal/Regional Training:** Chief Kleinpeter gave the report. In May, the Northern Region delivered 64 classes to 723 students, and the Southern Region delivered 91 classes to 957 students.
- c. **Recruit Academy:** Chief Kleinpeter gave the report. The recruit academy recently graduated nine students from Class 188, with exceptional results - scoring 100% on Hazmat Awareness and Operations and Firefighter II, and 90% on Firefighter I.

- d. **Technical Training:** Chief Kleinpeter gave the report. The Technical Division remains active both on-site and in assigned and designated regions, supported by a team of dedicated Instructors.
- e. **EMS Training:** Chief Kleinpeter gave the report. Summer EMT started 17 students in May. Iberville Fire Association requested EMR to be scheduled for July 7-18th. Recruit Academy and Open Enrollment EMT courses begin in August.
- f. **Industrial Training:** Chief Stone gave the report. In May the Industrial Division conducted a total of 24 classes, training 335 students. Ongoing improvements continue at our industrial props, aimed at providing more challenging and effective training scenarios. Scheduling for 2026 is underway, with only a few dates remaining in the fall of 2025.
- g. **Pine Country:** Chief Ogden gave the report. Training requests continue to grow, with five classes scheduled for Fort Johnson, Officer I class at West Monroe Fire Department, Officer I, II, and III at Pine Country. Additional regional training sessions are planned. Calumet is working with Chief Gary and Chief Stone to set up training dates to train at Pine Country.
- h. **Certification and Testing:** Chief Kleinpeter gave the report. Acadis has 10,425 active users. In May, 70 exam sessions were held, and FETA's pass rate stands at 78%.

i. **Financial Report:**

Total Revenue for May: \$411,354.97

- Municipal Income: \$21,190.00 | Fiscal Year-to-Date: \$256,942.28
- Certification Income: \$14,135.00 | Fiscal Year-to-Date: \$147,150.80
- Industrial Income: \$376,029.97 | Fiscal Year-to-Date: \$3,867,964.54

Total Fiscal Year Income: \$4,272,057.62

- 6. **Commission Chairman Report:** Nothing reported.
- 7. **Old Business:** Nothing reported.
- 8. **New Business:** Chief Adams reported OSFM has a new partnership with LSUE for online firefighting training.
- 9. **Next Meeting:** July 30, 2025 – LSFA Conference in New Orleans, Louisiana
- 10. **Adjournment:** A motion to adjourn was made and passed without opposition at 11:43 AM.

Approved on: _____

Signature: _____

7/30/25

