

Louisiana Behavior Analyst Board
4334 S. Sherwood Forest Blvd., Suite C-150,
Baton Rouge, LA 70816

BOARD MEETING MINUTES: JULY 9, 2025
(Approved August 13, 2025)

The meeting of the Louisiana Behavior Analyst Board (Board) was noticed and called to order by Board Chair, Daniela Riofrio at 8:36 a.m. on Wednesday, July 9, 2025 at 4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, Louisiana. Present were Board Members: Daniela Riofrio, Lloyd Boudloche, Jr., Renee Cole, Rebecca Mandal-Blasio and Lindy West, Executive Director Rhonda Boe and Executive Administrator, Krysta Babin. Joseph Tuminello, III was absent. Courtney Wright arrived at 8:56 a.m.

A motion was made by Ms. West to approve the agenda for the July 9, 2025 meeting. None opposed and the motion passed.

Pursuant to LSA R.S. 42:6.1(4), Ms. Riofrio moved to enter Executive Session at 8:37 a.m. for credential file reviews, complaints, lapsed renewals submitted and any other items to be reviewed in executive session.

Ms. Babin left the meeting at 10:22 a.m.

Ms. Riofrio closed Executive Session at 12:21 p.m.

Ms. Riofrio began the Open Meeting at 12:22 p.m.

Ms. Cole made a motion to approve the June 11, 2025 minutes. None opposed and the motion passed.

The following occurred regarding the credential file reviews:

Licensure Applicants 2.25/O, 7.25/C, 7.25/D, 7.25/E, 7.25/F, 7.25/H, 7.25/I and 7.25/J were reviewed and approved for licensure.

Licensure Applicant 7.25/G was reviewed and approved for licensure upon receipt of final required documents by mail and/or successful passage of Jurisprudence Exam.

SCaBA Applicants 5.25/AA and 7.25/A were reviewed and approved for certification.

SCaBA Applicant 7.25/B was reviewed and approved for certification upon receipt of final required documents by mail and/or successful passage of Jurisprudence Exam.

An LBA made a request to renew her recently lapsed SCaBA certification until her credentialing is complete. All documents and fees were submitted. Dr. Manda-Blasio made a motion to approve. None opposed and the motion passed.

A previously lapsed LBA inquired about renewing their license; however, a portion of the continuing education hours were obtained after the deadline. Ms. Cole made a motion to allow the individual to use the hours obtained after the deadline for this renewal; however, these hours could not be used for the upcoming reporting period. None opposed and the motion passed.

The board reviewed submissions and fees for late renewals for licensure as follows:

Dr. Boudloche made a motion to approve the late renewal for CT. None opposed and the motion passed.
Ms. Cole made a motion to approve the late renewal for DC. None opposed and the motion passed.
Ms. West made a motion to approve the late renewal for SM. None opposed and the motion passed.
Ms. Riofrio made a motion to approve the late renewal for JB. None opposed and the motion passed.

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A discontinuation was received on a RLT (CN) with a request to flag the individual from registering as a line technician in the future. The information received contained information reported to DCFS as well as BRPD who is currently investigating the incident.

Ms. Riofrio requested a Call to Question on a motion to flag this individual from registering as a line technician in the future. The results of the votes were as follows:

Ms. Cole – yay, Ms. West – yay, Dr. Boudloche – yay, Dr. Mandal-Blasio – yay, Ms. Wright – yay and Ms. Riofrio – yay. The motion passed.

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The status of other applicants reviewed and voted on at the June meeting is listed below in the Credential File Reviews.

Complaints Committee:

The board reviewed a LBA self-report of failing to meet the supervision requirements for a RLT last month. Upon reviewing the documentation submitted, the LBA did meet the supervision requirements for the RLT. The LBA was referring to supervision requirements for a RBT which is not required by the Louisiana licensure board. No action is required from this board.

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A self-report was received from a LBA who allowed an unregistered individual to provide ABA services. Ms. West made a motion to open a board complaint. None opposed and the motion passed.

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A self-report was received from a LBA who allowed an unregistered individual to provide ABA services. Dr. Boudloche made a motion to open a board complaint. None opposed and the motion passed.

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The board received a request from the Complaints Committee to open a complaint against a LBA for allegedly failing to report knowledge of ethical violations and the potential inability of a LBA to effectively perform their duties. Ms. Wright made a motion to open a board complaint. None opposed and the motion passed

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The board reviewed and discussed a signed Consent Agreement and Order in reference to Complaint No. 2023-050B.

Ms. Riofrio requested a Call to Question on a motion to approve the Consent Agreement and Order. The results of the votes were as follows:

Ms. Cole – yay, Ms. West – yay, Dr. Boudloche – yay, Dr. Mandal-Blasio – yay, Ms. Wright – yay and Ms. Riofrio – yay. The motion passed.

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The board reviewed and discussed a signed Consent Agreement and Order in reference to Complaint No. 2023-056C.

Ms. Riofrio requested a Call to Question on a motion to approve the Consent Agreement and Order. The results of the votes were as follows:

Ms. Cole – yay, Ms. West – yay, Dr. Boudloche – yay, Dr. Mandal-Blasio – yay, Ms. Wright – yay and Ms. Riofrio – yay. The motion passed.

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Ms. Boe presented the following update for complaints on behalf of the Complaint's Coordinator.

2025-036B	SUSPENDED/REVISED CONSENT AGREEMENT
2025-038C	REPLIED/INVESTIGATION ONGOING
2025-039C	REPLIED/INVESTIGATION ONGOING
2025-040C	REPLIED/INVESTIGATION ONGOING
2025-041C	REPLIED/INVESTIGATION ONGOING
2025-044C	REPLIED/INVESTIGATION ONGOING
2025-045C	REPLIED/INVESTIGATION ONGOING
2025-046C	REPLIED/INVESTIGATION ONGOING
2025-047C	REPLIED/INVESTIGATION ONGOING
2025-049B	REPLY RECEIVED/CONSENT AGREEMENT BEING REVIEWED
2025-050B	CONSENT AGREEMENT REVIEWED TODAY
2025-052C	REVIEWING ALLEGED VIOLATIONS
2025-053C	REPLIED/INVESTIGATION ONGOING
2025-054B	REQUESTED AND GRANTED EXTENSION TO RESPOND
2025-055B	NOTICE LETTER MAILED
2025-056C	CONSENT AGREEMENT REVIEWED TODAY
2025-057B	NOTICE LETTER BEING PREPARED
2025-058B	NOTICE LETTER BEING PREPARED
2025-059B	NOTICE LETTER BEING PREPARED

Finance Committee:

Dr. Mandal-Blasio made a motion to approve the LSBEP invoice for July if no apparent discrepancies noted. None opposed and the motion passed.

Financials for June were not prepared. These will be reviewed at the August meeting.

Jurisprudence Committee:

No new business.

Legislative Oversight Committee:

The board reviewed the final draft of the amendment to Chapter 3 §301 A.1. which clarifies that background checks cannot be obtained before an application is submitted to the board. Dr. Mandal-Blasio made a motion to approve the final draft and submit to Legislative Auditor's office for approval of the FEIS and then to the Office of State Register. None opposed and the motion passed.

Policies and Procedures Committee:

No new business.

Continuing Education Committee:

No new business.

Supervision Oversight Committee:

The scheduled supervision audit letters will be sent before the next board meeting.

Long Range Planning:

No new business

Discussion Items:

In June, a request was received from a LBA who is deploying with her military spouse on July 9, 2025 for three years. She requested an extension of her current license for 9 days to allow her to continue working until deployment. Since that time, the deployment was delayed and the LBA paid and renewed for the year. She has requested when the deployment is rescheduled that the board consider reimbursement for the remaining months. The board discussed how boards have been asked to assist military professionals and/or spouses and make accommodations for smooth transitions whenever possible. The board requested Ms. Boe respond to the LBA to send the official deployment papers when received and the board will discuss reimbursement at their next scheduled meeting.

All renewals submitted by the deadline of June 30, 2025 were completed and processed. The renewal submission list and LBAs/SCaBAs renewing by paper or online through Certemy worked well this year. The late renewals will now be renewed by the board for LBA/SCaBAs and RLT late renewals will only be processed through the end of July, with payment of a late fee. RLT late renewals received after July 31, 2025 will be subject to board review.

There was a request to make an exception to the no processing of applications procedure during the last 2 weeks of renewal which was denied. However, Ms. Boe did want to advise the board and see if there was a need to make changes. After discussion, the board agreed that sufficient notice is given to all LBAs that RLT applications will not be processed during the last 2 weeks of renewals as well as several reminders. Ms. Boe informed the board that all applications submitted during those 2 weeks that were ready for processing by July 1, 2025 were processed and uploaded to Digital Wallets on July 1, 2025. The board concluded there was no need to make any revisions to this procedure.

Executive Director's Report:

Future Meetings dates were scheduled as follows:

August 13, 2025

September 17, 2025

Stats for May or June not currently available.

Ms. Riofrio adjourned the meeting at 1:00 p.m.

CREDENTIAL FILE REVIEWS:

After review of the reports, explanations, and documents, the following occurred:

- 7.25/1 Ms. Cole made a motion to approve. None opposed.
- 7.25/2 Ms. Cole made a motion to approve. None opposed. Dr. Mandal-Blasio abstain.
- 7.25/3 Ms. Cole made a motion to approve. None opposed.
- 7.25/4 Ms. Cole made a motion to approve. None opposed.

7.25/5 Ms. West made a motion to approve. None opposed.

7.25/6 Ms. West made a motion to approve. None opposed.

7.25/7 Ms. West made a motion to request additional information, and if provided approve. None opposed.

7.25/8 Ms. West made a motion to approve. None opposed.

7.25/9 Dr. Mandal-Blasio made a motion to approve if results match exactly when results received. None opposed.

7.25/10 Dr. Mandal-Blasio made a motion to approve. None opposed.

7.25/11 Dr. Mandal-Blasio made a motion to approve. None opposed.

7.25/12 Dr. Mandal-Blasio made a motion to approve. None opposed.

7.25/13 Ms. Riofrio requested additional information and will table until next meeting.

7.25/14 Ms. Riofrio made a motion to approve. None opposed.

7.25/15 Ms. Riofrio made a motion to approve. None opposed.

7.25/16 Ms. Riofrio made a motion to approve. None opposed.

7.25/17 Ms. Wright made a motion to approve. None opposed.

7.25/18 Ms. Wright made a motion to approve. None opposed.

7.25/19 Ms. Wright made a motion to approve. None opposed.

7.25/20 Ms. Wright made a motion to approve. None opposed.

7.25/21 Dr. Boudloche made a motion to approve. None opposed.

7.25/22 Dr. Boudloche requested additional information, and if provided approve with monthly updates.

7.25/23 Dr. Boudloche made a motion to approve. None opposed.

7.25/24 Dr. Boudloche made a motion to approve. None opposed.

7.25/25 Applicant no longer required board review.

7.25/26 Dr. Boudloche made a motion to approve if results match exactly when results received. None opposed.

The following applications are to provide monthly updates for review.

10.21/7 Update received.

10.23/F Ms. Wright made a motion to close case. None opposed.

7.24/22 Update received.

1.24/I Update received. Dr. Boudloche abstained.

6.23/7 Update received.

11.23/15 Ms. Riofrio made a motion to close case. None opposed.

5.24/1 Update received.

5.24/20 RLT Registration not renewed. Ms. Cole made a motion to require monthly updates if registered again.

6.24/30 Update received.

8.24/1 Update received.

9.24/1 Update received.

10.24/21 Update received.

10.24/26 Update received.

11.24/19 Update received.

12.24/13 Update received.

12.24/20 Update received.

12.24/21 Update received.

1.25/6 Update received.

1.25/14 Update received. Ms. Cole abstained.

1.25/20 Update received.

1.25/21	Ms. West made a motion to close case. None opposed.
2.25/32	Update received. Ms. Cole abstained.
3.25/8	Update received.
3.25/9	RLT Registration not renewed. Ms. Cole made a motion to require quarterly updates if registered again.
3.25/14	RLT Registration not renewed. Ms. Wright made a motion to require quarterly updates if registered again.
3.25/26	Update received.
4.25/2	Update received.
4.25/8	Update received.
4.25/10	RLT Registration not renewed. Dr. Boudloche made a motion to require quarterly updates if registered again.
4.25/17	Ms. West made a motion if no update is received in 10 days, registration will be revoked. None opposed.
5.25/20	Update received.
5.25/34	Update received.
5.25/35	Update received.
6.24/16	Update received.