

Louisiana Behavior Analyst Board
4334 S. Sherwood Forest Blvd., Suite C-150,
Baton Rouge, LA 70816

BOARD MEETING MINUTES: JUNE 11, 2025
(Approved July 9, 2025)

The meeting of the Louisiana Behavior Analyst Board (Board) was noticed and called to order by Board Chair, Daniela Riofrio at 8:36 a.m. on Wednesday, June 11, 2025 at 4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, Louisiana. Present were Board Members: Daniela Riofrio, Joseph Tuminello, III, Lloyd Boudloche, Jr., Renee Cole, and Lindy West, Executive Director Rhonda Boe and Executive Administrator, Krysta Babin. Rebecca Mandal-Blasio and Courtney Wright were absent.

A motion was made by Ms. Cole to approve the agenda for the June 11, 2025 meeting. None opposed and the motion passed.

Pursuant to LSA R.S. 42:6.1(4), Ms. Riofrio moved to enter Executive Session at 8:37 a.m. for credential file reviews, complaints, lapsed renewals submitted and any other items to be reviewed in executive session.

Ms. Babin left the meeting at 9:15 a.m.

Ms. Riofrio closed Executive Session at 11:06 a.m.

Ms. Riofrio began the Open Meeting at 11:07 a.m.

Ms. Riofrio made a motion to approve the May 14, 2025 minutes. None opposed and the motion passed.

The following occurred regarding the credential file reviews:

Licensure Applicants 6.25/D* and 6.25/F were reviewed and approved for licensure. These applicants did not choose to defer licensure to 7-1-25 and therefore will have to renew their licenses by 6-30-25.
*Licensure Applicant 6.25/D will be licensed upon receipt of final required documents by mail and/or successful passage of Jurisprudence Exam.

Licensure Applicants 6.25/A, 6.25/B, 6.25/C, 6.25/E and 6.25/G were reviewed and approved for licensure. All these applicants choose to defer licensure to 7-1-25 and therefore will not be licensed or able to begin providing ABA services in Louisiana until that date.

SCaBA Applicants 6.25/H and 6.25/I were reviewed and approved for certification. These applicants choose to defer certification to 7-1-25 and therefore will not be certified or able to begin providing ABA services under the supervision of a licensed behavior analyst in Louisiana until that date

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A rap back was received on a RLT (KW) and reviewed last month where a motion to allow the registration to continue uninterrupted and provide additional information was made and passed. The additional information was received and reviewed. Ms. Cole made a motion to allow KW to continue her registration as a RLT uninterrupted while providing quarterly reports to the board until this matter is concluded. None opposed and the motion passed.

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A self-report was received regarding a traffic incident involving (OP); however, the board has not received a rap back notifying the board of any arrests arising from this traffic incident. Ms. Riofrio made a motion to take no action as the board has no information of any arrests, only a traffic incident, to review. None opposed and the motion passed.

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A discontinuation was received on a RLT (BJ) with a request to flag this individual from registering as a line technician in the future. Dr. Boudloche made a motion not to flag the file for board review should a new application for registration be received. None opposed and the motion passed.

The status of other applicants reviewed and voted on at the June meeting is listed below in the Credential File Reviews.

Complaints Committee:

The board reviewed a LBA self-report of failure to renew a registered line technician in June of 2024 who has been under her supervision since July 1, 2024. The board has a late renewal policy with specific late fees, etc. Ms. West made a motion to assess the fines/late fees according to the renewal policy. None opposed and the motion passed.

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The board reviewed a self-report from an LBA. After reviewing, Ms. Cole made a motion to send a letter of education. None opposed and the motion passed.

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A self-report was received from a LBA who allowed an unregistered individual to provide ABA services. Ms. Riofrio made a motion to open a board complaint. None opposed and the motion passed.

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The board voted last month to send a letter of education and close Complaint No. 2024-033C with board approval of the letter before sending. The board reviewed the letter of education. Ms. Riofrio requested a Call to Question on approval of the letter of education reviewed on Complaint No. 2024-033C to be mailed and the complaint closed. The results of the votes were as follows: Ms. Cole – yay, Ms. West – yay, Dr. Boudloche – yay, Dr. Tuminello – yay, and Ms. Riofrio – yay. The motion passed.

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The board discussed a Request for Investigation received and the Complaints Committee's recommendation to not open a complaint based on not being able to identify any law, rule or ethical violations. Dr. Boudloche made a motion to not proceed with Request for Investigation. None opposed and the motion passed.

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The board reviewed and discussed an Interim Consent Agreement and Order in reference to Complaint No. 2023-056C. The executed Interim Consent Agreement and Order suspends the license of the LBA effective June 13, 2025 at 5:00 p.m. pending a hearing scheduled before the Board on July 9, 2025.

Ms. Riofrio requested a Call to Question on a motion to approve the Interim Consent Agreement and Order. The results of the votes were as follows:

Ms. Cole – yay, Ms. West – yay, Dr. Boudloche – yay, Dr. Tuminello – yay, and Ms. Riofrio – yay. The motion passed.

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Ms. Boe presented the following update for complaints on behalf of the Complaint's Coordinator.

2024-033C	LETTER OF EDUCATION REVIEWED TODAY
2025-036B	SUSPENDED/REVISED CONSENT AGREEMENT
2025-038C	REPLIED/INVESTIGATION ONGOING
2025-039C	REPLIED/INVESTIGATION ONGOING
2025-040C	REPLIED/INVESTIGATION ONGOING
2025-041C	REPLIED/INVESTIGATION ONGOING
2025-044C	REPLIED/INVESTIGATION ONGOING
2025-045C	REPLIED/INVESTIGATION ONGOING
2025-046C	REPLIED/INVESTIGATION ONGOING
2025-047C	REPLIED/INVESTIGATION ONGOING
2025-049B	REPLY RECEIVED/CONSENT AGREEMENT BEING REVIEWED
2025-050B	REPLY RECEIVED/CONSENT AGREEMENT BEING REVIEWED
2025-052C	REVIEWING ALLEGED VIOLATIONS
2025-053C	EXTENSION TO RESPOND REQUESTED/GRANTED
2025-054B	NOTICE LETTER MAILED
2025-055B	NOTICE LETTER BEING PREPARED
2025-056C	INTERIM CONSENT AGREEMENT REVIEWED TODAY

Finance Committee:

Ms. Cole made a motion to approve the LSBEP invoice for June if no apparent discrepancies noted. None opposed and the motion passed.

Financials for May were reviewed and discussed. Ms. Cole made a motion to approve the checking reconciliation, Ms. West made a motion to approve the savings reconciliation, and Dr. Tuminello made a motion to approve the ICS Reconciliation. None opposed and the motions passed. The board reviewed the Balance Sheet, General Ledger, Monthly Profit and Loss and Profit & Loss Budget vs. Actual for March. The board reviewed the final few items on the budget that would require amending before the end of the fiscal year. Ms. Boe would submit the 2nd Amended Budget to the appropriate individuals. Dr. Boudloche made a motion to approve the full financials for May with no apparent discrepancies noted. None opposed and the motion passed.

The Legislative Auditor's office approved Pinell & Martinez as the board's AUP auditor.

Faulk Winkler submitted a 3-year proposal for accounting services with increased fees each year. This contract differs from the ones in the past as it does not extra billing for AFR, W-2s, 1099s, etc. Faulk

Winkler is moving towards fixed fees for services with only special/out of scope work being billed hourly. After discussion, Ms. West made a motion to contract with Faulk Winkler for accounting services for one year. None opposed and the motion passed.

Ms. Boe advised the board the CLEAR Renewal membership was due and inquired if the board wanted her to renew. Dr. Boudloche made a motion to renew the membership. None opposed and the motion passed.

Jurisprudence Committee:

No new business.

Legislative Oversight Committee:

No new business.

Policies and Procedures Committee:

No new business.

Continuing Education Committee:

No new business.

Supervision Oversight Committee:

No new business.

Long Range Planning:

No new business

Discussion Items:

A request was received from a LBA who is deploying with her military spouse on July 9, 2025 for three years. She requested an extension of her current license for 9 days to allow her to continue working until deployment. Dr. Boudloche made a motion to renew her license for 9 days and waive the fee. None opposed and the motion passed.

Executive Director's Report:

Statistics for May 2025 – Not available at this time

Ms. Riofrio adjourned the meeting at 11:20 a.m.

CREDENTIAL FILE REVIEWS:

After review of the reports, explanations, and documents, the following occurred:

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| 6.25/1 | Dr. Boudloche made a motion to approve. None opposed. |
| 6.25/2 | Dr. Boudloche made a motion to approve. None opposed. |
| 6.25/3 | Dr. Boudloche made a motion to approve. None opposed. |
| 6.25/4 | Dr. Tuminello made a motion to approve. None opposed. |
| 6.25/5 | Dr. Tuminello made a motion to approve if results match exactly when results received. None opposed. |

6.25/6	Dr. Tuminello made a motion to approve. None opposed.
6.25/7	Ms. Riofrio made a motion to approve. None opposed.
6.25/8	Ms. Riofrio made a motion to approve. None opposed.
6.25/9	Ms. Riofrio made a motion to approve. None opposed.
6.25/10	Ms. Cole made a motion to approve if results match exactly when results received. None opposed.
6.25/11	Ms. Cole made a motion to approve. None opposed.
6.25/12	Ms. Cole made a motion to approve. None opposed.
6.25/13	Ms. West made a motion to approve. None opposed.
6.25/14	Ms. West made a motion to approve. None opposed..
6.25/15	Ms. West made a motion to approve. None opposed.

The following applications are to provide monthly updates for review.

10.21/7	Update received.
10.23/F	Update received.
7.24/22	Update received.
1.24/I	Update received.
6.23/7	Update received.
11.23/15	Update received.
5.24/1	Update received.
5.24/20	Ms. West made a motion if no update is received in 10 days, registration will be revoked. None opposed.
6.24/30	Update received.
8.24/1	Update received.
9.24/1	Update received.

10.24/21	Update received.
10.24/26	Update received.
11.24/19	Update received.
12.24/13	Update received.
12.24/20	Update received.
12.24/21	Update received.
1.25/6	Update received.
1.25/14	Update received. Ms. Cole abstained.
1.25/20	Update received.
1.25/21	Update received.
2.25/32	Update received. Ms. Cole abstained.
3.25/8	Update received.
3.25/9	Update received.
3.25/12	Dr. Boudloche made a motion to close case. None opposed.
3.25/14	Update received.
3.25/26	Update received.
4.25/2	Update received.
4.25/8	Update received.
4.25/10	Update received.
4.25/17	Update received.
5.25/20	Update received.
5.25/34	Update received.
5.25/35	Update received.