

Louisiana Behavior Analyst Board
4334 S. Sherwood Forest Blvd., Suite C-150,
Baton Rouge, LA 70816

BOARD MEETING MINUTES: DECEMBER 6, 2022

(Approved February 9, 2023)

The meeting of the Louisiana Behavior Analyst Board (Board) was noticed and called to order by Board Chair, Angela Murray, at 8:41 a.m. on Tuesday, December 6, 2022 at 4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, Louisiana. Present were Board Members: Angela Murray, Daniela Riofrio, Alfred Tuminello, Jr., Renee Cole, Rebecca Mandal-Blasio, Executive Director Rhonda Boe and Executive Administrator, Krysta Babin. Courtney Wright and Joseph Tuminello, III were absent.

A motion was made by Ms. Cole to approve the agenda for the December 6, 2022 meeting, with a note to use the new committee member assignments on next month's agenda. None opposed and the motion passed.

Pursuant to LSA R.S. 42:6.1(4), Ms. Murray moved to enter Executive Session at 8:42 a.m. for credential file reviews, complaints report and review of CE Reporting forms.

Ms. Babin left the meeting at 10:45 a.m.

Ms. Murray closed Executive Session at 11:00 a.m.

Ms. Murray began the Open Meeting at 11:02 a.m.

Ms. Babin returned to the meeting at 11:02 a.m.

Ms. Boe advised that due to the volume of renewals, minutes for the November meeting would be prepared for review at the January meeting.

The following was reported regarding the credential file reviews:

Licensure Applicants 12.22/A, 12.22/B, 12.22/C and 12.22/D were reviewed and approved for licensure.

Licensure Applicants 12.22/E and 12.22/F were reviewed and approved for licensure and chose to defer licensure until January.

Licensure Applicants 11.22/A, 11.22/B and 11.22/E were re-reviewed and approved for licensure and chose to defer licensure until January.

Certificant Applicant 12.22/H was reviewed and approved for certification and chose to defer certification until January.

Certificant Applicant 11.22/I was re-reviewed and approved for certification and chose to defer certification until January.

The status of other applicants reviewed at the December meeting are listed below in the Credential File Reviews.

Complaints Committee:

Ms. Boe presented the following report on behalf of Complaints Coordinator, Ellen Brocato:

2021-014C Voluntary Surrender has been signed but not yet received by the board office.

2022-009C Investigation ongoing.

Board office received information from ongoing investigation that alleges ethical concerns against a LBA concerning required consent before implementing treatment. A motion was made by Dr. Mandal-Blasio to open a board initiated investigation into these allegations. None opposed and the motion passed.

The board reviewed a revoke line technician for falsifying an application and the circumstances of the completion of that application. Ms. Riofrio made a motion to confirm the revocation. None opposed and the motion passed. Ms. Cole abstained.

The board reviewed a question from a suspended LBA regarding renewal. The board discussed and asked Ms. Boe to advise the individual CE hours were required at this time but no renewal documents. Dr. Mandal-Blasio abstained from the discussion.

Finance Committee:

Mr. Tuminello made a motion to approve the LSBEP invoice for November if no apparent discrepancies noted. None opposed and the motion passed.

Financials for October were reviewed and discussed. Dr. Mandal-Blasio made a motion to approve the checking reconciliation for October. None opposed and the motion passed. Ms. Cole made a motion to approve the savings reconciliation for October. None opposed and the motion passed. The board reviewed the Balance Sheet, General Ledger, Monthly Profit and Loss and Profit & Loss Budget vs. Actual for October. The board asked about a certified check which was purchased. Ms. Boe explained this was for an over-payment on a fine that was returned. The board noted this was a category among others that requires amending the budget. The board asked Ms. Boe to prepare an amended budget for the March meeting. Ms. Murray made a motion to approve the full financials. None opposed and the motion passed.

Jurisprudence Committee:

The JP exam needs to be revised before going on-line due to changes in the rules. Dr. Tuminello will not be in attendance at the next few meetings due to scheduling. Changes will be finalized at the March meeting.

Legislative Oversight Committee:

The 4 rule amendments were promulgated and will be published in the December register. The board reviewed a rule request for reciprocity submitted and after lengthy discussion there were still concerns with beginning a rule making process for reciprocity according to the terms of the request which did not meet guidelines of the law. Mr. Tuminello moved this item be tabled to next month's meeting and to request a legal opinion. None opposed and the motion passed.

Policies and Procedures Committee:

No new business.

Continuing Education Committee:

The board reviewed Continuing Education Reporting Forms received with renewals for approval and/or auditing during Executive Session.

Supervision Oversight Committee:

No new business.

Long Range Planning:

Review and update Policy and Procedures (ongoing).

Discussion Items:

No new business.

Executive Director's Report:

Ms. Boe reminded the board about the Regulatory Academy Workshop on 2-10-23 and also reminded board members to complete all their required trainings.

Ms. Murray adjourned the meeting at 12:06 p.m.

CREDENTIAL FILE REVIEWS:

After review of the reports, explanations, and documents, the following occurred:

- 12.22/1 Dr. Mandal-Blasio made a motion to approve if results match exactly when results received. None opposed.
- 12.22/2 Ms. Riofrio made a motion to approve. None opposed.
- 12.22/3 Ms. Riofrio made a motion to approve. None opposed. Dr. Mandal-Blasio abstained.
- 12.22/4 Ms. Riofrio made a motion to approve if explanation is provided. None opposed. Dr. Mandal-Blasio abstained.
- 12.22/5 Ms. Murray made a motion to approve if results match exactly when results received. None opposed.
- 12.22/6 Board review of this applicant no longer required.
- 12.22/7 Dr. Mandal-Blasio made a motion to approve. None opposed.
- 12.22/8 Ms. Cole made a motion to approve. None opposed.
- 12.22/9 Ms. Murray made a motion to approve. None opposed.

The following applicants required a 2nd Review:

- 11.22/2 Ms. Cole made a motion to approve if explanation is provided. None opposed.

The following applications are to provide monthly updates for review.

8.19/8	Update received.
10.21/7	Update received.
3.22/C	Update received.
9.22/35	Update received.
3.22/14	Update received. Mr. Tuminello abstained.
4.22/8	Update received.
5.22/20	Update received. Mr. Tuminello abstained.
5.22/21	No update received. Ms. Riofrio made a motion if no update is received by January meeting, RLT Registration will be revoked. None opposed.
5.22/28	Update received.
6.22/1	Update received.
6.22/10	Update received
9.22/9	Discontinuation received. Mr. Cole made a motion to close file with notation stating applicant requires review if reapplies. None opposed.
10.22/2	Update received. Mr. Tuminello abstained.
10.22/7	Update received. Mr. Tuminello abstained.
10.22/13	No update received. Dr. Mandal-Blasio made a motion if no update is received by January meeting, RLT Registration will be revoked. None opposed.
11.22/1	No update received. Ms. Cole made a motion if no update is received by January meeting, RLT Registration will be revoked. None opposed. Mr. Tuminello abstained.
11.22/23	Update received.
11.22/24	Update received.
11.22/25	Update received.
11.22/28	Update received.