

Louisiana Behavior Analyst Board
4334 S. Sherwood Forest Blvd., Suite C-150,
Baton Rouge, LA 70816

BOARD MEETING MINUTES: December 10, 2024

(Approved January 8, 2025)

The meeting of the Louisiana Behavior Analyst Board (Board) was noticed and called to order by Board Chair, Daniela Riofrio at 9:06 a.m. on Tuesday, December 10, 2024 at 4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, Louisiana. Present were Board Members: Joseph Tuminello, III, Daniela Riofrio, Rebecca Mandal-Blasio, Renee Cole, Lloyd Boudloche, Jr., and Lindy West, Executive Director Rhonda Boe and Executive Administrator, Krysta Babin. Courtney Wright was absent.

A motion was made by Dr. Mandal-Blasio to approve the agenda for the December 10, 2024 meeting. None opposed and the motion passed.

Pursuant to LSA R.S. 42:6.1(4), Ms. Riofrio moved to enter Executive Session at 9:10 a.m. for credential file reviews, complaints, lapsed renewals submitted and any other items to be reviewed in executive session.

Ms. Babin left the meeting at 11:10 a.m.

Ms. Riofrio closed Executive Session at 12:20 p.m.

Ms. Riofrio began the Open Meeting at 12:30 p.m.

Ms. Riofrio made a motion to approve the November 20, 2024 minutes. None opposed and the motion passed.

The following occurred regarding the credential file reviews:

Licensure Applicants 12.24/A, 12.24/C, 12.24/D, 12.24/E, 12.24/L and 12.24/M were reviewed and approved for licensure.

Licensure Applicants 12.24/B, 12.24/F, 12.24/J and 12.24/K were reviewed and approved for licensure upon receipt of final required documents by mail and/or successful passage of Jurisprudence Exam. Dr. Mandal-Blasio abstained on 12.24/F.

SCaBA Applicants 12.24/G, 12.24/H and 12.24/I were reviewed and approved for certification.

Information requested in reference to the hearing held September 18, 2024 pertaining to a decision on the intent to deny or withhold licensure on candidate 9.24/H was reviewed. There has still been no response to the subpoena issued in this matter. The board asked Ms. Boe to have prosecuting attorney Raines proceed with the next step to obtain this information. The board also asked for information to be requested from the BACB.

A late RLT renewal (AW) was received and reviewed. Ms. West made a motion to approve. None opposed and the motion passed.

A discontinuation was received on a RLT (SS) that was not renewed. The LBA claimed the individual met the two exemptions for not requiring registration so even though the person was registered, they decided not to renew as they were claiming she was exempt. After reviewing the documentation provided, the board determined both exemptions were not met and the late renewal policy would be enforced. Therefore, Ms. Boe was instructed to inform the supervisor the renewal form, fee, late fee and \$50 per month work is due by January 8, 2025.

The board reviewed rap backs received on two RLTs. Ms. Riofrio made a motion to allow them to continue providing services uninterrupted with stipulations of providing updates as required by the board. None opposed and the motion passed.

The status of other applicants reviewed and voted on at the December meeting is listed below in the Credential File Reviews.

Complaints Committee:

Ms. Boe presented the following update for complaints on behalf of the Complaint's Coordinator.

2023-021C	Consent Agreement offered
2023-023C	Informal being offered
2024-026B	Consent Agreement offered/verbal agreement to sign
2024-027B	Consent Agreement offered
2024-028C	Consent Agreement accepted today
2024-029C	See above/closed with no action
2024-030C	Reviewing
2024-033C	Consent Agreement offered/Informal Meeting offered
2024-034C	Reviewing
2024-036B	Suspended/Consent Agreement
2025-038C	Notice Letter being drafted
2025-039C	Notice Letter being drafted
2025-040C	Notice Letter being drafted

3 new complaints received recently/currently being prepped for review by the Complaints Coordinator.

Finance Committee:

Ms. Cole made a motion to approve the LSBEP invoice for December if no apparent discrepancies noted. None opposed and the motion passed.

Dr. Mandal-Blasio made a motion to approve the Certemy annual invoice. None opposed and the motion passed.

Financials for December were reviewed and discussed. Ms. Cole made a motion to approve the checking reconciliation, Dr. Boudloche made a motion to approve the savings reconciliation, and Ms. West made a motion to approve the ICS Reconciliation. None opposed and the motions passed. The board reviewed the Balance Sheet, General Ledger, Monthly Profit and Loss and Profit & Loss Budget vs. Actual December. Dr. Mandal-Blasio made a motion to approve the full financials for December with no apparent discrepancies noted. None opposed and the motion passed. The board did ask that some of the coding be reviewed with the accountant. It appears certain items can fit into two categories and are being coded to one and were budgeted for another.

Jurisprudence Committee:

The board reviewed the final draft of the new policy and procedures for Jurisprudence Exam. Dr. Tuminello made a motion to approve. None opposed and the motion passed. The board requested Ms. Boe draft an update to the exam including questions from the new rule to be published later this month.

Legislative Oversight Committee:

The rule for Behavior Analysis, including telehealth guidelines, was submitted and is scheduled to be published December 20, 2024. The board previously approved registering with OLRP. The contract was reviewed and Ms. Boe was authorized to pay the invoice when received.

Policies and Procedures Committee:

See Jurisprudence Committee

Continuing Education Committee:

No new business

Supervision Oversight Committee:

Phase I of supervision audits are completed and Ph II is beginning.

Long Range Planning:

The board continued discussing hosting a CEU Event. A different presenter was discussed due to a scheduling conflict. Dates will be received and sent to all board members for review.

Discussion Items:

Election dates were set. The call for nominations letter will be emailed to all active LBAs.

Executive Director's Report:

Ms. Boe informed the board they are still working with the landlord. Temporary solutions are to be implemented in the lobby and a separate AC/Heat unit will be installed in the board room this week.

Board members were reminded to complete trainings.

STATS – November 2024

LBA	14
SCABA	3
RLT	316
TRANSFERS	86
DISCONT.	238

Future board meetings are scheduled for January 8, 2025, February 12, 2025 and March 12, 2025.

Ms. Riofrio adjourned the meeting at 2:00 p.m.

CREDENTIAL FILE REVIEWS:

After review of the reports, explanations, and documents, the following occurred:

12.24/1 Dr. Boudloche made a motion to approve if results match exactly when results received. None opposed. Dr. Mandal-Blasio abstained.

- 12.24/2 Ms. Cole and Ms. West made a motion to approve. None opposed.
- 12.24/3 Ms. Cole and Ms. West made a motion to approve. None opposed.
- 12.24/4 Ms. Cole and Ms. West made a motion to approve if results match exactly when results received. None opposed.
- 12.24/5 Dr. Mandal-Blasio made a motion to approve. None opposed.
- 12.24/6 Applicant no longer required board review.
- 12.24/7 Dr. Mandal-Blasio made a motion to approve. None opposed.
- 12.24/8 Dr. Mandal-Blasio made a motion to approve. None opposed.
- 12.24/9 Dr. Boudloche made a motion to approve. None opposed. Ms. Riofrio abstained.
- 12.24/10 Dr. Boudloche made a motion to approve. None opposed. Dr. Mandal-Blasio abstained.
- 12.24/11 Ms. Riofrio made a motion to approve. None opposed.
- 12.24/12 Ms. Riofrio made a motion to approve. None opposed.
- 12.24/13 Ms. Riofrio made a motion to approve but will require to provide quarterly updates. None opposed.
- 12.24/14 Dr. Tuminello made a motion to deny. None opposed.
- 12.24/15 Employer rescinded employment.
- 12.24/16 Dr. Tuminello made a motion to approve. None opposed.
- 12.24/17 Dr. Tuminello made a motion to request additional information and will review at the next board meeting. None opposed.
- 12.24/18 Dr. Tuminello made a motion to approve if results match exactly when results received. None opposed.
- 12.24/19 Dr. Boudloche made a motion to approve. None opposed. Dr. Mandal-Blasio abstained.

The following applications are to provide monthly updates for review.

- 10.21/7 Update received.

10.23/F	Update received.
10.19/H	Update received.
4.22/8	Update received.
6.23/7	Update received.
9.23/20	Update received.
11.23/15	Update received.
2.24/6	Update received.
4.24/5	Ms. Riofrio made a motion to close case. None opposed.
5.24/1	Update received.
5.24/6	Update received.
5.24/12	Dr. Mandal-Blasio made a motion if no update is received in 10 days, registration will be revoked. None opposed.
5.24/23	Update received.
6.24/2	Update received
6.24/8	Update received. Ms. Riofrio abstained.
6.24/29	RLT Registration discontinued. Ms. West made a motion to require monthly updates if registered again.
6.24/30	Update received.
7.24/18	Update received.
7.24/23	RLT Registration discontinued. Dr. Boudloche made a motion to require monthly updates if registered again.
8.24/1	Update received.
8.24/13	Update received.
9.24/1	Update received.
9.24/10	Update received.
9.24/26	Update received.

9.24/28	RLT Registration discontinued. Dr. Tuminello made a motion to require monthly updates if registered again.
10.24/4	Update received.
10.24/6	Update received.
10.24/21	Update received.
10.24/26	Update received.
10.24/34	Update received.
10.24/35	Update received.
10.24/36	Update received.
11.24/4	Update received.
11.24/7	Update received.
11.24/9	Update received.
11.24/19	Update received.
11.24/20	Update received.