

Louisiana Behavior Analyst Board
4334 S. Sherwood Forest Blvd., Suite C-150,
Baton Rouge, LA 70816

BOARD MEETING MINUTES: November 20, 2024
(Approved December 10, 2024)

The meeting of the Louisiana Behavior Analyst Board (Board) was noticed and called to order by Board Chair, Joseph Tuminello, III at 9:09 a.m. on Wednesday, November 20, 2024 at 4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, Louisiana. Present were Board Members: Joseph Tuminello, III, Daniela Riofrio, Rebecca Mandal-Blasio, Lloyd Boudloche, Jr., and Lindy West, Executive Director Rhonda Boe and Executive Administrator, Krysta Babin. Courtney Wright arrived at 9:27 a.m. Renee Cole was absent.

A motion was made by Dr. Mandal-Blasio to approve the agenda for the November 20, 2024 meeting with the addition of the October Financials to be reviewed. None opposed and the motion passed.

Dr. Tuminello formally welcomed the two new board members, Lloyd Boudloche, Jr. and Lindy West and had everyone introduce themselves.

Dr. Tuminello moved to nominate Ms. Riofrio as board chair. Ms. Riofrio accepted. None opposed and the motion passed. Dr. Tuminello moved to nominate Dr. Mandal-Blasio as board vice-chair. Dr. Mandal-Blasio accepted. None opposed and the motion passed.

Pursuant to LSA R.S. 42:6.1(4), Ms. Riofrio moved to enter Executive Session at 9:13 a.m. for credential file reviews, complaints, lapsed renewals submitted and any other items to be reviewed in executive session.

Ms. Babin left the meeting at 11:10 a.m.

Ms. Riofrio closed Executive Session at 1:16 p.m.

Ms. Riofrio began the Open Meeting at 1:17 p.m.

Ms. Riofrio made a motion to approve the October 23, 2024 minutes. None opposed and the motion passed.

The following occurred regarding the credential file reviews:

Licensure Applicants 11.24/D, 11.24/E, 11.24/F, 11.24/G, 11.24/J, 11.24/K, 11.24/L, 10.24/M, 11.24/P, 11.24/T AND 11.24/U were reviewed and approved for licensure.

Licensure Applicant 11.24/A and Certificant Applicant 11.24/B were reviewed and will be required to retake the Jurisprudence Exam in person at the board office. Upon successfully passage, applicants are approved for licensure and certification.

Licensure Applicants 11.24/I, 11.24/N, 11.24/O, 11.24/Q, 11.24/R and 11.24/S were reviewed and approved for licensure upon receipt of final required documents by mail and/or successful passage of Jurisprudence Exam.

SCaBA Applicants 11.24/C, 11.24/F and 11.24/H were reviewed and approved for certification.

Information requested in reference to the hearing held September 18, 2024 pertaining to a decision on the intent to deny or withhold licensure on candidate 9.24/H was received and reviewed by the board. Ms. Boe informed the board we are still waiting on the response to one of the subpoenas issued.

A RLT application received from a previously denied individual for falsifying their first application was reviewed. The board reviewed and discussed the numerous documents. In accordance with La. R.S. 37:3708(D), Ms. Riofrio made a motion to deny this applicant. None opposed and the motion passed. Dr. Mandal-Blasio abstained.

The board reviewed the administrative revocation of a RLT in October to decide if to confirm or reverse the revocation. The board tabled and requested additional information at that meeting. The new documents were obtained and reviewed. Ms. Riofrio made a motion to reverse the revocation provided RLT provides documentation after January court date or the revocation will be reinstated.

The board reviewed rap backs received on three RLTs. Ms. Wright made a motion to allow them to continue providing services uninterrupted with stipulations of reporting after upcoming court dates and the requirement of providing quarterly updates to the board. None opposed and the motion passed.

Two previously revoked line technicians submitted new applications. Dr. Boudloche reviewed both and stated they were revoked for falsifying the application. All documents were sufficient and Dr. Boudloche moved to approve the two applicants. None opposed and the motion passed.

A discontinuation was received with a request to flag the individual (DB). After review, Dr. Boudloche made a motion not to flag this individual. None opposed and the motion passed.

A discontinuation was received with a request to flag the individual (AB). After review, Dr. Mandal-Blasio made a motion to flag this individual. None opposed and the motion passed.

An allegation of no LBA being on the premises during the day when a child was ill was received from a RLT with a discontinuation. Ms. Boe informed the board she responded to the individual that a LBA was not required to be on the premises at all time. The board said the response was correct and sufficient.

The status of other applicants reviewed and voted on at the November meeting are listed below in the Credential File Reviews.

Complaints Committee:

The board reviewed and discussed a Consent Agreement and Order in reference to Complaint No. 2024-028C.

Ms. Riofrio requested a Call to Question on a motion to approve the Consent Agreement and Order. The results of the votes were as follows:

Ms. Wright – yay, Ms. West – yay, Dr. Boudloche – yay, Dr. Mandal-Blasio – yay, Dr. Tuminello – yay and Ms. Riofrio – yay and the motion passed.

Ms. Boe presented the following update for complaints on behalf of the Complaint's Coordinator.

2023-021C	Consent Agreement offered
2023-023C	Informal being offered
2024-026B	Consent Agreement offered
2024-027B	Consent Agreement offered

2024-028C	Consent Agreement accepted today
2024-029C	See above/closed with no action
2024-030C	Reviewing
2024-033C	Consent Agreement offered
2024-034C	Reviewing
2024-036B	Suspended/Consent Agreement
2025-038C	Notice Letter being drafted
2025-039C	Complaints Coordinator reviewing for notice letter
2025-040C	Complaints Coordinator reviewing for notice letter

Finance Committee:

Ms. Wright made a motion to approve the LSBEP invoice for November if no apparent discrepancies noted. None opposed and the motion passed.

Corrections requested from the accountant at last month's meeting have been received for the actual budget amounts for July, August, and September. The board again reviewed the Balance Sheet, General Ledger, Monthly Profit and Loss and Profit & Loss Budget vs. Actual, with corrections for July, August, and September. Ms. Riofrio made a motion to approve the full financials as amended for July. Ms. Wright made a motion to approve the full financials as amended for August. Dr. Tuminello made a motion to approve the full financials as amended for September. None opposed and the motions passed.

Financials for October were reviewed and discussed. Dr. Mandal-Blasio made a motion to approve the checking reconciliation, Ms. Riofrio made a motion to approve the savings reconciliation, and Ms. West made a motion to approve the ICS Reconciliation. None opposed and the motions passed. The board reviewed the Balance Sheet, General Ledger, Monthly Profit and Loss and Profit & Loss Budget vs. Actual for October. Dr. Mandal-Blasio made a motion to approve the full financials for October with no apparent discrepancies noted. The board did ask that an inquiry be made into the bank charges as the amount seemed high. None opposed and the motion passed.

Jurisprudence Committee:

The board reviewed a draft of the new policy and procedures for Jurisprudence Exam. After discussion a few additions were made such as accommodations and exemptions. The final draft will be reviewed at next month's meeting.

Legislative Oversight Committee:

The hearing on the changes to the proposed telehealth rule will be held today, November 20, 2024 at 2:00 p.m. at the board office. The notice and changes have been posted on our website.

Policies and Procedures Committee:

See Jurisprudence Committee

Continuing Education Committee:

No new business

Supervision Oversight Committee:

Supervision audits have been scheduled.

Long Range Planning:

The board continued discussing hosting a CEU Event. Ms. Boe will contact the Renaissance hotel for dates and prices.

Discussion Items:

The board noted that the election for the 2 seats being vacated next year can now be held since the 2 new members have been appointed. Ms. Boe will contact LaBAA to jointly send out a call for self-nominations in December.

The board had a media request from NBC/Telemundo about a story they will be doing on the quality of care for autistic children. Specific information was requested on a previous complaint and after consulting with the prosecuting attorney on the case, a reply was sent.

Executive Director's Report:

Ms. Boe informed the board that the carpet has been steam cleaned, new flooring has been installed in the lobby and the kitchen, and the building manager is still working on a resolution to the heat in the lobby and the inability to control the temperature in the board room. The landlord was repeatedly informed any of the expenses were at their own discretion as we are still reviewing ending the lease. Ms. Boe is monitoring the situation with LSBEP as it appears there is a breach of the lease accepted as of November 2022 where the following tenant improvements were included which have still not been completed more than a year later:

Tenant

Improvements: Landlord shall at its sole costs and expense clean all carpet and flooring in the leased premises as well as mitigate issues with the HVAC air flow in the waiting area and large conference/board room.

Stats for October 2024

LBAs	12
SCaBAs	5
RLTs	360
TRANSFERS	107
DISCONT.	238

The two new board members have been appointed as previously addressed in the minutes.

STATS - September 2024

LBA	13
SCABA	4
RLT	333
TRANSFERS	126
DISCONT.	218

The next board meeting is scheduled for December 10, 2024.

Ms. Riofrio adjourned the meeting at 2:00 p.m.

CREDENTIAL FILE REVIEWS:

After review of the reports, explanations, and documents, the following occurred:

- | | |
|---------|---|
| 11.24/1 | Ms. Wright and Ms. West made a motion to approve. None opposed. |
| 11.24/2 | Applicant no longer required board review. |

- 11.24/3 Ms. Wright and Ms. West made a motion to approve. None opposed.
- 11.24/4 Ms. Wright and Ms. West made a motion to approve but will require to provide quarterly updates. None opposed.
- 11.24/5 Ms. Wright and Ms. West made a motion to request additional information and will review at the next board meeting. None opposed.
- 11.24/6 Dr. Mandal-Blasio made a motion to approve. None opposed.
- 11.24/7 Dr. Mandal-Blasio made a motion to request additional information and will review at the next board meeting. None opposed.
- 11.24/8 Dr. Mandal-Blasio made a motion to approve. None opposed.
- 11.24/9 Dr. Mandal-Blasio made a motion to approve registration with the condition an update be provided by the December 10, 2024 board meeting. Failure to provide update from early December court appearance will result in revocation of the registration. None opposed.
- 11.24/10 Ms. Riofrio made a motion to approve. None opposed.
- 11.24/11 Ms. Riofrio made a motion to approve. None opposed.
- 11.24/12 Ms. Riofrio made a motion to approve. None opposed.
- 11.24/13 Dr. Tuminello made a motion to approve. None opposed.
- 11.24/14 Dr. Tuminello made a motion to approve. None opposed.
- 11.24/15 Dr. Tuminello made a motion to approve. None opposed.
- 11.24/16 Dr. Boudloche made a motion to approve. None opposed.
- 11.24/17 Dr. Boudloche made a motion to request additional information and will review at the next board meeting. None opposed.
- 11.24/18 Dr. Boudloche made a motion to approve. None opposed.

The following applications are to provide monthly/quarterly updates for review.

- 10.21/7 Update received.
- 10.23/F Update received.
- 10.19/H Update received.

4.22/8	Update received.
10.22/7	Ms. Wright made a motion to close case. None opposed.
4.23/4	Dr. Mandal-Blasio made a motion to close case. None opposed.
6.23/7	Update received.
9.23/20	Update received.
11.23/15	Update received.
2.24/6	Update received.
4.24/5	Update received.
5.24/1	Update received.
5.24/6	Ms. Riofrio made a motion if no update is received in 10 days, registration will be revoked. None opposed.
5.24/12	Update received.
5.24/23	Update received.
6.24/2	Update received
6.24/8	Update received. Ms. Riofrio and Ms. Wright abstained.
6.24/29	Update received.
6.24/30	Dr. Mandal-Blasio made a motion if no update is received in 10 days, registration will be revoked. None opposed.
7.24/18	Ms. Wright made a motion if no update is received in 10 days, registration will be revoked. None opposed.
7.24/21	Ms. West made a motion to close case. None opposed.
7.24/22	Update received.
7.24/23	Update received.
8.24/1	Update received.
8.24/13	Update received.
9.24/1	Update received.

9.24/10	Update received.
9.24/26	Update received.
9.24/28	Update received.
10.24/4	Update received.
10.24/6	Update received.
10.24/21	Update received.
10.24/26	Update received.
10.24/34	Update received.
10.24/35	Update received.
10.24/36	Update received.