

Louisiana Behavior Analyst Board
4334 S. Sherwood Forest Blvd., Suite C-150,
Baton Rouge, LA 70816

BOARD MEETING MINUTES: November 19, 2025
(Approved January 14, 2026)

The meeting of the Louisiana Behavior Analyst Board (Board) was noticed and called to order by Board Chair, Daniela Riofrio, once a quorum was established, at 8:40 a.m. on Wednesday, November 19, 2025 at 4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, Louisiana. Present were Board Members: Daniela Riofrio, Lloyd Boudloche, Jr., Rebecca Mandal-Blasio, Courtney Wright, Joseph Tuminello, III, Lindy West, and Renee Cole, Executive Director Rhonda Boe and Executive Administrator Krysta Babin.

A motion was made by Dr. Mandal-Blasio to approve the agenda for the November 19, 2025 meeting. None opposed and the motion passed.

Pursuant to LSA R.S. 42:6.1(4), Ms. Riofrio moved to enter Executive Session at 8:41 a.m. for credential file reviews, complaints, lapsed renewals submitted and any other items to be reviewed in executive session.

Ms. Babin left the meeting at 10:13 a.m.

Ms. Riofrio closed Executive Session at 12:05 p.m.

Ms. Riofrio began the Open Meeting at 12:06 p.m.

Ms. Wright made a motion to approve the October 14, 2025 minutes. None opposed and the motion passed.

The following occurred regarding the credential file reviews:

Licensure Applicants 10.25/D, 11.25/A, 11.25/B, 11.25/C, 11.25/D, 11.25/E, 11.25/F, 11.25/G, 11.25/J, 11.25/K, 11.25/M, 11.25/O, 11.25/Q, 11.25/U and 11.25/V were reviewed and approved for licensure.

Licensure Applicants 11.25/L, 11.25/N, 11.25/P and 11.25/W were reviewed and approved for licensure upon receipt of final required documents by mail and/or successful passage of Jurisprudence Exam.

SCaBA Applicants 11.25/H, 11.25/I, 11.25/R and 11.25/S were reviewed and approved for certification.

SCaBA Applicants 11.25/T was reviewed and approved for certification. upon receipt of the final required documents by mail and/or successful passage of the Jurisprudence Exam.

LBA Applicant 11.25/X was reviewed and approved for a Payment Plan.

Documentation for late Renewals/Reinstatements were reviewed resulting in the following:

SG – Dr. Boudloche made a motion to approve the late registration renewal due to having met all the requirements of the policy. None opposed and the motion passed.

7 RLTS/C&C – Ms. Cole made a motion to approve the late registration renewals due to all the requirements of the policy having been met and to also send this clinic be sent a letter advising any other late renewals this year will result in a disciplinary action. None opposed and the motion passed.

SB – The board requested additional information to verify student exemption from registration.

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A discontinuation was received on the following RLTS with a request to flag for board review if the individual reappears. After reviewing documentation and videos the board voted as follows:

GM– Ms. West made a motion to flag. None opposed and the motion passed.

AT – Dr. Mandal-Blasio made a motion to flag. None opposed and the motion passed.

DW – Dr. Mandal-Blasio made a motion not to flag. None opposed and the motion passed.

AK – Dr. Boudloche made a motion to flag. None opposed and the motion passed.

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The following applicants were reviewed after receiving LSP notifications.

BM – At last board meeting, individual did not respond to email request and was granted an additional 10 days to respond. It was discovered this individual was discontinued; however, individual did respond with appropriate information. Ms. Wright made a motion to approve should the individual apply in the future with the stipulation monthly updates are provided until the case is concluded. None opposed and the motion passed.

MH - In reviewing Dr. Tuminello discovered an error in the date on the notification, making it unclear if this was the correct individual. He asked Ms. Boe to reach out to the individual to respond before next month's meeting to clarify. None opposed and the motion passed.

GB – This individual was administratively revoked pending review at the next board meeting. Ms. Wright made a motion to confirm the revocation and notify the individual they can reapply when documentation is submitted showing the matter is closed/completed. None opposed and the motion passed.

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The following applicants were denied for falsifying their applications. Requests were made to reverse the denials.

CR – Ms. Riofrio made a motion to deny the request to reverse the denial due to the reasons for denial followed board policy. None opposed and the motion passed.

DC – Dr. Boudloche made a motion to deny the request to reverse the denial due to the reasons for denial followed board policy. None opposed and the motion passed.

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The following individuals were previously flagged for board review if a new RLTS application was submitted due to concerns raised in their previous discontinuation.

SW – Ms. West reviewed and made a motion to deny the registration; issue a letter and advise the individual they can reapply in 2 years. None opposed and the motion passed.

AT – Dr. Mandal-Blasio reviewed and made a motion to deny the registration; issue a letter and advise the individual they can reapply in 2 years. None opposed and the motion passed.

The status of other applicants reviewed and voted on at the November meeting is listed below in the Credential File Reviews.

Complaints Committee:

The board was advised of and briefed on an open complaint and the Complaints Committee recommendation to close with no action. Ms. Riofrio requested a Call to Question on a motion to issue to close with no action. The results of the votes were as follows:

Ms. West – yay, Dr. Boudloche – yay, Ms. Cole - yay, Ms. Wright - yay, Dr. Mandal-Blasio – yay, Dr. Tuminello – yay, and Ms. Riofrio – yay.

The motion passed and Complaint No. 2025-041C was closed with no action.

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The board was advised of and briefed on an open complaint and the Complaints Committee recommendation to close with no action. Ms. Riofrio requested a Call to Question on a motion to issue to close with no action. The results of the votes were as follows:

Ms. West – yay, Dr. Boudloche – yay, Ms. Cole - yay, Ms. Wright - yay, Dr. Mandal-Blasio – yay, Dr. Tuminello – yay, and Ms. Riofrio – yay.

The motion passed and Complaint No. 2026-066C was closed with no action.

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The board reviewed and discussed a signed Consent Agreement and Order in reference to Complaint No. 2025-059B.

Ms. Riofrio requested a Call to Question on a motion to approve the Consent Agreement and Order. The results of the votes were as follows:

Ms. West – yay, Dr. Boudloche – yay, Ms. Cole - yay, Ms. Wright - yay, Dr. Mandal-Blasio – yay, Dr. Tuminello – yay, and Ms. Riofrio – yay. The motion passed.

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The board reviewed and discussed a signed Consent Agreement and Order in reference to Complaint No. 2025-055B.

Ms. Riofrio requested a Call to Question on a motion to approve the Consent Agreement and Order. The results of the votes were as follows:

Ms. West – yay, Dr. Boudloche – yay, Ms. Cole - yay, Ms. Wright - yay, Dr. Mandal-Blasio – yay, Dr. Tuminello – yay, and Ms. Riofrio – yay. The motion passed.

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The board reviewed and discussed a signed Consent Agreement and Order in reference to Complaint No. 2026-068B.

Ms. Riofrio requested a Call to Question on a motion to approve the Consent Agreement and Order. The results of the votes were as follows:

Ms. West – yay, Dr. Boudloche – yay, Ms. Cole - yay, Ms. Wright - yay, Dr. Mandal-Blasio – yay, Dr. Tuminello – yay, and Ms. Riofrio – yay. The motion passed.

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Ms. Boe presented the following update for complaints on behalf of the Complaint's Coordinator.

2025-036B	SUSPENDED/REVISED CONSENT AGREEMENT
2025-038C	INFORMAL HELD/AWAITING DOCUMENTS

2025-039C	REPLIED/ATTEMPTING TO SCHEDULE INFORMAL
2025-040C	REPLIED/ATTEMPTING TO SCHEDULE INFORMAL
2025-041C	INFORMAL HELD/REVIEWED TODAY
2025-053C	REPLIED/INVESTIGATION ONGOING
2025-054B	REPLIED/AGREEMENT BEING CONSIDERED
2025-055B	REVIEWED TODAY
2025-057B	REPLIED/AGREEMENT BEING CONSIDERED
2025-059B	REVIEWED TODAY
2026-060B	REPLIED/AGREEMENT BEING CONSIDERED
2026-061B	REVIEWED TODAY
2026-062B	REPLIED/INVESTIGATION ONGOING
2026-063C	REPLIED/INVESTIGATION ONGOING
2026-067C	UNDER REVIEW
2026-069C	REPLIED/INVESTIGATION ONGOING
2026-070C	NOTICE LETTER BEING PREPARED
2026-071C	NOTICE LETTER BEING PREPARED
2026-072C	UNDER REVIEW
2026-073C	NOTICE LETTER BEING PREPARED
2026-074C	LETTER OF EDUCATION MAILED
2026-075B	REPLIED/INVESTIGATION ONGOING
2026-076B	REPLIED/INVESTIGATION ONGOING
2026-077B	REPLIED/INVESTIGATION ONGOING
2026-078C	UNDER REVIEW
2026-079C	UNDER REVIEW
2026-080C	NOTICE LETTER MAILED

Finance Committee:

Ms. Cole made a motion to approve the LSBEP invoice for November if no apparent discrepancies noted. None opposed and the motion passed.

Financials for October were reviewed and discussed. Dr. Mandal-Blasio made a motion to approve the checking reconciliation, Ms. Riofrio made a motion to approve the savings reconciliation, and Dr. Tuminello made a motion to approve the ICS Reconciliation. None opposed and the motions passed. The board reviewed the Balance Sheet, General Ledger, Monthly Profit and Loss and Profit & Loss Budget vs. Actual for November. The board discussed the increase in postage and Ms. Boe attributed it to the higher number of individuals being licensed as mailing their original certificate is expensive as well as the number of complaints received this year. Notice letters on complaints are mailed certified, return receipt which is also a higher postage fee. The Rouse's charge was also questioned. This was finger sandwiches purchased for the Complaints Committee when they had a full day of informal hearings. Ms. West made a motion to approve the Full Financials. None opposed and the motion passed.

Ms. Boe informed the board the full financials for September were not approved at last month's meeting due to a board question. It was noted that fines were being assessed in Consent Agreements but the board could not locate where they were coded. After discussion, it was determined these could be incorrectly coded to late fees. This was confirmed by the finance team and will be corrected going forward. Dr. Mandal-Blasio made a motion to accept the full financials for September. None opposed and the motion passed.

The board reviewed the invoice for the Legislative Audit. Ms. Wright made a motion to pay the invoice. None opposed and the motion passed.

The board reviewed the projected draft budget for the 2026/27 Fiscal year. Dr. Mandal-Blasio made a motion to approve the Projected Budget for Fiscal Year 2026/27. None opposed and the motion passed.

Jurisprudence Committee:

No new business.

Legislative Oversight Committee:

General Counsel Newton was to attend today's meeting but due to unforeseen circumstances was unable to attend. The proposed bill to address the duplicity of sunset dates for the board will be addressed at next month's meeting.

Policies and Procedures Committee:

The board reviewed and discussed the AI Usage policy prepared by Ms. Boe. Ms. Riofrio made a motion to adopt the AI Usage policy. None opposed and the motion passed.

Continuing Education Committee:

No new business.

Supervision Oversight Committee:

No new business. (The supervision documents submitted for audit reviews were completed and the licensees found to be in compliance.)

Ms. West informed the board that someone from LaBAA inquired about attending the meeting with some concerns about the LBAB Sponsored Event. Ms. Boe asked if the board would like to move the agenda out of order and put Long Range Planning at the end of the meeting in case someone was attending and running late. Dr. Mandal-Blasio made a motion to move the agenda out of order and address the Discussion Items and Executive Director's Report prior to Long Range Planning. None opposed and the motion passed.

Discussion Items:

Ms. Boe informed the board the two new board members have still not been appointed by the Governor. She suggested the board consider the reassignment of Chair and Vice-Chair at this meeting. Ms. Riofrio made a motion to nominate and appoint Dr. Mandal-Blasio for the chair position. Dr. Mandal-Blasio accepted. None opposed and the motion passed. Dr. Mandal-Blasio made a motion to nominate and appoint Courtney Wright for the vice-chair position. Ms. Wright accepted. None opposed and the motion passed.

Both Ms. Riofrio and Ms. Cole continue to serve as board members, as required by law, until their replacements have been appointed by the Governor, based on the results of the last election. Once their replacements have been appointed, the Board will send out a request for self-nominations for two board seats expiring in September of 2026. The board does not feel it is fair to the 4 candidates who were submitted for the 2 current vacant seats to hold an election before knowing which 2 the Governor appoints in case they want to self-nominate for this upcoming election.

Executive Director's Report:

Ms. Boe informed the board the BACB would be hosting a regulators luncheon in New Orleans during the APBA conference in May. Ms. Boe and Ms. Babin would like to attend and the last one was very

informative. If attending the APBA Conference, regulators would receive a 50% discount. Ms. Boe and Ms. Babin do not plan to attend the conference, but if required, request the board purchase the conference admissions. Dr. Boudloche made a motion to purchase 2026 APBA conference admission at a 50% discount for Ms. Boe and Ms. Babin if required. None opposed and the motion passed.

Ms. Boe also informed the board that BACB would be hosting a regulators conference in Littleton Colorado in 2026. BACB will offer 2 accommodations for 2 nights; however, participants would be responsible for their own travel. Ms. Boe and Ms. Babin would like to attend and request the board approval for travel fees and any accommodations not provided by BACB. Dr. Mandal-Blasio made a motion to approve Ms. Boe and Ms. Babin attending the BACB regulators conference in Colorado in 2026 and the board covering any travel fees and accommodations. None opposed and the motion passed.

The board reviewed an email from the Executive Director for the Louisiana Board of Examiners for Speech-Language Pathology and Audiology and Examiners in Dietetics and Nutrition. These boards previously hosted a Regulatory Academy which they sponsored and charged in-person registration fees. They would like to host again this year but invite other boards to co-sponsor and split the costs. Each board that co-sponsors will be allotted a specific number of attendees. Participation would only be open to boards who participate. Our board has attended in the past and found the presentation very informative on Law, Licensing and Leadership. Ms. West made a motion to co-sponsor this workshop provided the date does not interfere with LBAB's Sponsored Event on May 1st and APBA which is March 12th through the 14th. None opposed and the motion passed.

Stats for October 2025

STATS:

LBAs	12
SCABAs	1
RLTs	452
TRANSFERS	143
DISCONTINUATIONS	286

No guests have arrived to attend the public portion of the meeting. Dr. Boudloche made a motion to move the agenda back to order and continue with the last committee. None opposed and the motion passed.

Long Range Planning:

The board was advised of the results of the survey sent out to all licensees regarding the LBAB Sponsored Event for 2026. The event will be planned for 250 attendees based on the response. Proposals from Crowne Plaza and Embassy Suites were reviewed by board members. Ms. Boe estimate the total conference costs would be equivalent to or a little less than last year's event. After consideration of menus, accommodations, parking and pricing, Dr. Mandal-Blasio made a motion to contract with Crowne Plaza and grant Ms. Boe authority to sign any contracts for the event, including with the presenter. None opposed and the motion passed.

Ms. West advised the members that the board sponsoring such an event had been questioned as to whether or not this was ethical. Ms. Boe sought an opinion from General Counsel. Board General Counsel, Courtney Newton, who again could not attend today's meeting due to unforeseen circumstances, had reviewed the board's laws, rules, and minutes. As General Counsel, she opined the board had not violated any ethics codes and was very transparent last year in the planning of the event. It was listed on agendas and reported in minutes throughout the planning process. Additionally, research shows other boards sponsor continuing education events, etc. It was also noted during the planning of last year's event, only one email was received questioning the board sponsoring the event. A response was sent.

Again, no one attended the next meeting; however, the question was still addressed by the board at the March 12, 2025 meeting and is reflected in the minutes.

Ms. Riofrio adjourned the meeting at 2:06 p.m.

CREDENTIAL FILE REVIEWS:

After review of the reports, explanations, and documents, the following occurred:

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| 11.25/1 | Ms. Cole made a motion to approve but will require to provide monthly updates. None opposed. |
| 11.25/2 | Dr. Boudloche made a motion to request additional information, and if information provided is deemed sufficient, applicant can be approved. None opposed. Dr. Mandal-Blasio abstained. |
| 11.25/3 | Ms. Cole made a motion to approve. None opposed. |
| 11.25/4 | Ms. Cole made a motion to approve. None opposed. |
| 11.25/5 | Dr. Boudloche made a motion to request additional information, and if information provided is deemed sufficient, applicant can be approved. If additional information is not provided within 10 days, applicant is denied. None opposed. Dr. Mandal-Blasio abstained. |
| 11.25/6 | Ms. Cole made a motion to approve. None opposed. |
| 11.25/7 | Ms. Wright made a motion to approve. None opposed. |
| 11.25/8 | Ms. Wright made a motion to approve. None opposed. |
| 11.25/9 | Dr. Boudloche made a motion to approve. None opposed. Ms. Riofrio and Ms. Wright abstained. |
| 11.25/10 | Ms. Wright made a motion to approve. None opposed. |
| 11.25/11 | Ms. Wright made a motion to approve. None opposed. |
| 11.25/12 | Dr. Mandal-Blasio made a motion to approve. None opposed. |
| 11.25/13 | Dr. Mandal-Blasio made a motion to approve. None opposed. |
| 11.25/14 | Dr. Mandal-Blasio made a motion to approve. None opposed. |
| 11.25/15 | Dr. Mandal-Blasio made a motion to approve. None opposed. |
| 11.25/16 | Ms. Riofrio made a motion to approve. None opposed. |

- 11.25/17 Ms. Riofrio made a motion to approve. None opposed.
- 11.25/18 Dr. Boudloche made a motion to approve. None opposed. Dr. Mandal-Blasio abstained.
- 11.25/19 Ms. Riofrio made a motion to approve. None opposed.
- 11.25/20 Ms. Riofrio made a motion to approve. None opposed.
- 11.25/21 Dr. Tuminello made a motion to approve. None opposed.
- 11.25/22 Dr. Tuminello made a motion to approve. None opposed.
- 11.25/23 Dr. Tuminello made a motion to approve. None opposed.
- 11.25/24 Ms. West made a motion to approve but will require to provide quarterly updates. None opposed.
- 11.25/25 Applicant no longer required board review.
- 11.25/26 Ms. West made a motion to approve. None opposed.
- 11.25/27 Ms. West made a motion to approve. None opposed.

The following applications are to provide monthly updates for review.

- 10.21/7 Update received.
- 7.24/22 Update received.
- 1.24/I Update received. Dr. Boudloche abstained.
- 7.22/19 Ms. West made a motion to allow RLT to provide quarterly updates. None opposed.
- 6.23/7 Ms. Riofrio made a motion for RLT to provide update by December 5, 2025 or be revoked. None opposed.
- 8.24/1 Update received.
- 9.24/1 Update received.
- 12.24/13 Update received.
- 12.24/20 Update received.
- 1.25/14 Update received. Ms. Cole abstained.

1.25/20	Update received.
3.25/26	Update received.
4.25/2	Update received.
4.25/8	Update received.
5.25/34	Update received.
6.24/16	Update received.
7.25/22	Update received.
8.25/27	Dr. Boudloche made a motion to close case. None opposed.
8.25/28	Update received.
8.25/29	Update received.
9.25/13	Update received.
9.25/23	Update received.
9.25/27	Update received.
9.25/31	Update received.
9.25/32	Update received.
9.25/33	Update received.
10.25/3	Update received.
10.25/15	Dr. Mandal-Blasio made a motion to close case. None opposed.
10.25/16	RLT Registration discontinued. Ms. West made a motion to require monthly updates if registered again.
10.25/17	Update received.
10.25/18	Update received.