

Discussion followed concerning what constituted official Board work. Mrs. Graham offered to consult with Ryan Seidemann for clarification of the law and its intent. In the interim it was agreed that, as much as possible, Board work should be conducted on the days of official Board meetings or at official committee meetings. Official committee meetings must be properly noticed to the public, have an agenda, and an announced location. More than 50% of the committee members must be present to meet the legal quorum requirements.

Mr. Johnson moved that membership of all committees previously established by the Board be reduced to three. The motion was seconded by Mr. Finley. Discussion centered on the respective chairman's role in the reduction of committee membership from 4 to 3. It was also noted that, being public meetings, other Board members could attend committee meetings and help with the administrative work of the committee. Question being called, the Board approved the motion unanimously.

The meeting was then opened to other discussion.

- Mr. Johnston expressed his concern that the Board needed to establish specific degree/education requirements/qualifications for licensure. Mrs. Graham and Mr. Meaney suggested that it might be better to wait until we had reviewed some applications to see where problems might arise. The Board informally decided to not establish more specific requirements at this time. It was noted that ACT No. 974 allows the Board leeway in substituting experience for academic hours and/or degrees. Mrs. Graham agreed to provide a memo setting out her thoughts on the authority regarding requirements and qualifications.
- Dr. Kumar circulated a copy of his Texas License for the Board's inspection. He suggested that we use a similar format. Mr. Johnston moved that the Board use the Louisiana Geological Survey map of Louisiana as the certificates' background. The motion was seconded by Ms. Hardesty and passed unanimously. Mr. Finley then moved that both the Seal of Louisiana and the Board's Seal be used in a fashion similar to the Texas certificate. The motion was seconded by Mr. Johnson and passed unanimously.
- Regarding the Board's website, Dr. Kumar said that he would ask Daisy Pate to email a status update to the Board. He still anticipates that the application forms and support information will be on the website by November 1, 2013.
- Dr. Kumar then discussed a letter dated October 1, 2013 he received from the State of Louisiana Commissioner of Administration and Legislative Auditor that advised the Board of its obligation to post all notices, minutes, and financial information in the appropriate section of the Louisiana State website. The Board was reminded that we must comply with the applicable financial disclosure law(s). For now Dr. Kumar will complete and post all necessary information on the State website.
- The meeting schedule for the balance of 2013 will be: 10/28, 11/12, 12/3, 12/17, and 12/30. It was agreed that we would tentatively schedule 2014 meetings on the 1st & 3rd Tuesday of each month.

The meeting was adjourned at 10:30 A.M.