

West Calcasieu Airport Managing Board Meeting Minutes

July 7, 2015

I. Call to order

Chairman Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at approximately 4:37 p.m. on July 7, 2015, at the offices of Southland Executive Airport, Conference Room, 7000 Southland Field Road, Sulphur, Louisiana.

II. Invocation

Dana Keel led the invocation.

III. Pledge of Allegiance

Pledge led by Don Chamblee and recited by all board members and guests.

IV. Roll call

The following persons were present:

- ✓ Dalton Langford
- ✓ Don Chamblee
- ✓ Joe Palermo
- ✓ Dana Keel

(Tim Dougherty and R. K. Levens were not present at the meeting.)

(Others also present at the meeting were: Tim LaFleur, Chuck Stutes, Darla Perry, Francis Andrepont, Heather White, Mayor Chris Duncan, Jackson Schrupf, David Minton, Kris Kelly, Rhett Phillips and Sheila Burton.)

V. Approval of minutes of the June 2, 2015 regular monthly meeting

Chairman Dalton Langford entertained a motion to approve the minutes of the June 2, 2015 regular monthly meeting. Dana Keel made a motion to approve the minutes of the June 2, 2015 regular monthly meeting, 2nd by Don Chamblee. No opposition. Motion carried.

VI. Additions/Deletions to Agenda

Don Chamblee stated that the Airport had been approached by Chenault regarding making a contribution to the Air Show. Mr. Chamblee asked for this to be added to the agenda under New Business. Mr. Chamblee said it didn't need to be approved today but he wanted to bring it to the Board's attention for consideration before the next meeting. There was a brief discussion about making a contribution to Chenault for the Air Show.

VII. Board Approval of plans for road extension for First Flight Holdings, L.L.C.

David Minton reviewed with the Board the 2 sets of proposed site drawings for the road extension and tree clearing areas. Chuck Stutes suggested making the road hug the property line as much as possible as the road turns north. There was further discussion about the placement of the road extension and clearing of trees. Rhett Phillips stated this is the first he is hearing of any issues regarding the placement of the road extension and assured the Board they would look at different scenarios and try to come up with something that all parties could agree on. Mr. Phillips explained to the Board the importance of getting started on the clearing and grubbing as soon as possible. Chuck Stutes recommended to the Board to pass a resolution to allow First Flight to begin clearing and grubbing contingent upon approval from the Airport Manager and the meetings that will follow within the next few days.

Chairman Dalton Langford entertained a motion to allow First Flight to begin clearing and grubbing contingent upon approval from the Airport Manager, Tim Lafleur, and the meetings that will follow within the next few days. Joe Palermo made a motion to allow First Flight to begin clearing and grubbing contingent upon approval from the Airport Manager, Tim Lafleur, and the meetings that will follow within the next few days, 2nd by Dana Keel. There was a brief discussion about the motion. No opposition. Motion carried.

VIII. Finance Report

Darla reported on the Budget to Actual for May and the Year to Date. Darla stated the fuel sales were higher than budgeted. Expenditures were less than budgeted. Darla reported the Airport did better than budget by \$15,000. For Year to Date, Darla reported the Airport is \$3,947 under budget.

IX. Director's Report

Director Tim LaFleur reported he received a bid from KJ Services for spraying the fence line for debris. The bid amount is \$4833.42. There was a brief discussion about spraying of the fence line.

Tim told the Board the FOD machine is starting to break apart, but he would like to hold off on buying a new FOD until the overlay, seal coat and restriping is done. Tim said a replacement machine would be approximately \$6900.

Chairman Dalton Langford asked Tim if he was going to get 2 more bids for the spraying of the fence lines. Tim answered he will look for other companies that do that line of work to get other bids. There was continued discussion about getting bids for spraying and also regarding the FOD machine.

Tim stated he will need to order more fuel soon. He said he will make an order for jet fuel tomorrow, but he can wait until next week to order Av gas.

X. Engineer's Report

Chuck stated there are 2 projects advertising right now: airfield lighting and runway surface. Chuck said he will have some recommendations by the next board meeting.

Chuck said he is working on pricing for replacement of the hangar roof on Hangar A, and he should have a report for the Board at the next meeting. Chuck stated it might be higher than anticipated, but there is a possibility of a grant from the Police Jury. Chuck said he would like to get at least 3 bids.

Chairman Dalton Langford commented that it is of the utmost interest to the Airport for First Flight to progress as quickly as possible. Chairman Langford said they need to be cognizant of any things that might come up that the Board can help speed the process up to help First Flight get started as quickly as possible.

XI. Old Business

There was no old business brought before the Board.

XII. New Business

Don Chamblee told the Board he was approached today about the Airport making a contribution towards the Air Show at Chenault on October 25th of this year. Mr. Chamblee stated Jackson Schrupf is on the Board for the Air Show and asked Mr. Schrupf if he would give the Airport Board further information about the Air Show. Jackson Schrupf reminded the Board that Southland Field made a donation to the 2013 Air Show and was a sponsor at the lowest level. Mr. Schrupf stated the amounts have gone up this year. Mr. Chamblee stated he was told the lowest level of sponsorship is \$2500. Mr. Schrupf gave a brief rundown of some of the acts that will be performing at the Air Show and the costs that will be incurred to put the Air Show on at Chenault.

Chairman Dalton Langford entertained a motion to give a donation at the lowest level to Chenault for the Air Show. Don Chamblee made a motion to give a donation at the lowest level to Chenault for the Air Show, 2nd by Joe Palermo. No opposition. Motion carried.

Joe Palermo asked how the Airport looks regarding hangars, if they are all being leased. Tim Lafleur answered yes, they are all leased. Mr. Palermo stated he felt it would be

beneficial to the Airport to build more hangars. Mr. Palermo said the Airport should be able to get financing for T hangars now that there is income coming in from First Flight. Mr. Palermo stated he felt this would generate more income for the Airport. There was further discussion about building new hangars. Chairman Langford agreed with Mr. Palermo's idea of building new hangars.

XIII. Public Comments

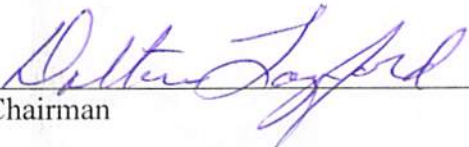
Darla Perry announced she renewed the insurance for the Airport, and there was a 4% decrease on the insurances overall and that the value insured has gone up. Chairman Langford asked if it was the same company. Darla answered yes, that Arthur Gallagher is the insurance representative.

XIV. Chairman's Update

There was no update given by the Chairman.

XV. Adjourn

Chairman Langford entertained a motion to adjourn the meeting. Joe Palermo made a motion to adjourn the meeting, 2nd by Don Chamblee. No opposition. Meeting adjourned at approximately 5:10 p.m.



Chairman



Acting Secretary