

# **West Calcasieu Airport Managing Board Meeting Minutes September 7, 2021**

## **I. Call to Order**

Chairman Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at approximately 4:30 p.m. on September 7, 2021, at the offices of Southland Executive Airport, 7000 Southland Field Road, Sulphur, Louisiana.

## **II. Invocation**

Wilmer Dugas led the invocation.

## **III. Pledge of Allegiance**

Pledge led by Oliver Schrupf and recited by all board members and guests.

## **IV. Roll Call**

The following persons were present:

- ✓ Chairman Dalton Langford
- ✓ Wilmer Dugas
- ✓ Tommy Little
- ✓ Ted Thompson
- ✓ John Wells

Others also present at the meeting were: Airport Director Tim LaFleur, Chuck Stutes, Jackson Schrupf, Darla Perry, and Joanne Coleman.

## **V. Approval of minutes from August 3, 2021 regular monthly meeting**

John Wells offered a motion to approve the minutes of the August 3, 2021 regular monthly meeting, 2nd by Wilmer Dugas. No opposition. Motion carried.

## **VI. Approval of minutes from special meeting August 16, 2021**

Wilmer Dugas offered a motion to approve the minutes of the August 16, 2021 special meeting, 2nd by John Wells. No opposition. Motion carried.

## **VII. Additions/Deletions to the Agenda**

There were no additions or deletions to the agenda.

## **VIII. Authorize Airport Manager (Tim LaFleur) to sign necessary documents for GOHSEP or FEMA concerning Hurricanes Laura/Delta**

John Wells offered a motion to authorize Airport Manager Tim LaFleur to sign necessary documents for GOHSEP or FEMA concerning Hurricanes Laura/Delta, 2<sup>nd</sup> by Wilmer Dugas. No opposition. Motion carried.

**IX. Finance Report**

Darla Perry reported that for the first month of the fiscal year, income is higher than budgeted due to fuel sales being up and Larsen rent, which wasn't in the original budget. The expenses were in excess because grant management expenses weren't budgeted. FEMA is moving projects to the state portal so reimbursements are closer. She also stated that they are still waiting on the terminal to be declared damaged more than 50%.

Darla also reported that they will get another \$32,000 from the CARES Act. She is working on the audit and continues to work with Tim on grant requests.

Wilmer Dugas made a motion to accept the Finance Report as presented, 2nd by John Wells. No opposition. Motion carried.

**X. Director's Report**

Airport Director Tim LaFleur reported that they are still working on the lighting project. The new regulator did not work because it was wired for 208v and they need a 240v. Delivery and installation should fall on the manufacturer.

He also reported that the grass on the leased areas should be maintained by Larsen as part of their lease agreement and it needs to be addressed.

Additionally, Tim reported that he gave a presentation the Sulphur Rotary Club showing the damage and the FEMA process.

After a brief discussion, Wilmer Dugas made a motion to accept the Director's Report as presented, 2nd by Tommy Little. No opposition. Motion carried.

**XI. Engineer's Report**

Chuck Stutes reported the contracts for the apron project have been completed and sent to the contractor to execute. Also, they are about to make their first official submittal to FEMA for the repair of the four T Hangars and the maintenance building. The construction estimates are more than double the CSRS estimates.

After a brief discussion, a motion was made by John Wells to accept the Engineer's Report as presented, 2nd by Wilmer Dugas. No opposition. Motion carried.

**XII. Old Business**

No old business at this time.

**XIII. New Business**

No new business at this time.

**XIV. Public Comments**

No public comments were given at this time.

**XV. Chairman's Update**

Chairman Langford reported that he spoke to Larsen and they should start the first quarter of next year.

**XVI. Adjournment**

Wilmer Dugas made a motion to adjourn the meeting at approximately 4:50 p.m, 2nd by John Wells. No opposition. Motion carried.

  
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President

  
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Secretary