

**West Calcasieu Airport**  
**Managing Board Meeting Minutes**  
7000 Southland Field Road, Sulphur, LA 70665  
September 3, 2024

**1. Call to Order**

Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:30 p.m. on September 3, 2024 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

**2. Invocation**

Dalton Langford led the invocation.

**3. Pledge of Allegiance**

The Pledge of Allegiance was led by Oliver Schrupf and recited by all board members and guests.

**4. Roll Call**

The following persons were present:

- ✓ Dalton Langford
- ✓ Missy Amidon
- ✓ Mike Granger
- ✓ Tommy Little
- ✓ Ted Thompson

Also present at the meeting were: Airport Director Tim LaFleur, Oliver Schrupf, Daria Perry, Chuck Stutes, and Joanne Coleman; as well as Kevin Ashy, Dwayne Buchannon, and Randy Favre.

**5. Approval of minutes from meeting on August 6, 2024**

Ted Thompson offered a motion to approve the minutes of the August 6, 2024 regular monthly meeting, 2nd by Missy Amidon. No opposition. Motion carried.

**6. Larson Venture update on leased property**

Dwayne Buchannon asked for clarification on the acreage they have leased and what it can be used for. Mr. Buchannon also asked for clarification on whether they are responsible for the mowing for the property designated as Phase II.

**7. Review and sign off on West Cal Airport Policies**

Mike Granger made a motion to approve updated West Cal Airport Policies with an amended Public Comments policy, and an amendment to the Purchase and Disbursements policy stating the Airport Director's has authority to make a purchase up to \$10,000 without board approval, 2<sup>nd</sup> by Missy Amidon. No opposition. Motion carried.

**8. Discuss/Approve Change Order for Electrical Wiring at Terminal Building**

Chuck Stutes updated the board on Change Order Proposal No. 1 for a deductive change of a 48-hour fuel tank in lieu of the specified 72-hour tank, a deduction for the conduit run by others from hangers to J boxes at terminal project, and a change request for the labor and wire run from J boxes to hangers for a total of \$33,267 and 39 additional contract days. He stated they just received the proposal and needs to review it before the board votes.

Mike Granger made a motion to table Change Order Proposal No. 1, 2<sup>nd</sup> by Tommy Little. No opposition. Motion carried.

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**9. Finance Report – Mrs. Darla Perry**

Darla Perry reported that for July the airport exceeded revenue and profit and under budget on expenses, closing the month with a net income of \$36,325.

Darla also reported that in the last 10 years since Tim LaFleur started as Airport Manager, the airport's net assets have grown from \$3.9 million to \$16.5 million as of June 2024.

Ted Thompson offered a motion to accept the Finance Report as presented, 2<sup>nd</sup> by Missy Amidon. No opposition. Motion carried.

**10. Director's Report – Mr. Tim LaFleur**

Tim LaFleur reported that they are moving along well on the new terminal building. He also stated the ramp expansion was in its final stages. He also reported that he received a call from an area resident asking about a low-flying plane. After Tim checked the foreflight app and found the plane to be the Calcasieu Parish Mosquito Plane, he contacted the resident to let her know.

Additionally, Tim reported that he was able to replace a diode on the electrical board for the ODALS and they are functioning properly again. He also stated that one thing not in the terminal plans is a set up for a tower antenna, but it is something he has to have. He concluded by stating that Sandra Leder contacted Tim to see if anyone would like to donate to the Ninety Nines for scholarships.

Mike Granger made a motion to accept the Director's Report as presented, 2<sup>nd</sup> by Tommy Little. No opposition. Motion carried.

**11. Engineer's Report – Mr. Chuck Stutes**

Chuck Stutes reported that they have finished the excavation and fill for the apron project. They are now working on the connection to the new taxiway and lighting. They could possibly be starting the pavement next week.

The next things on the exterior of the terminal building will be windows and brick. Estimated completion is January 2025.

After a brief discussion, Mike Granger made a motion to accept the Engineer's Report as presented, 2<sup>nd</sup> by Missy Amidon. No opposition. Motion carried.

**12. Old Business/New Business**

There was no old or new business at this time.

**13. Public Comments**

Tommy Little stated that September 28 at 4pm they are having a fly-in and drive-in at the Dequincy airport.

Oliver Schrupf stated the airport has received four FOIA requests from Wayne S. Thompson. He is supposed to be making a request to attend the next board meeting.

**14. Adjournment**

Tommy Little offered a motion to adjourn the meeting, 2<sup>nd</sup> by Missy Amidon. No opposition. Motion carried. The meeting was adjourned at approximately 5:27 p.m.

  
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President

  
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Secretary