

West Calcasieu Airport
Managing Board Meeting Minutes
7000 Southland Field Road, Sulphur, LA 70665
September 13, 2022

I. Call to Order

Chairman Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:30 p.m. on September 13, 2022 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

II. Invocation

Wilmer Dugas led the invocation.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Oliver Schrupf and recited by all board members and guests.

IV. Roll Call

The following persons were present:

- ✓ Dalton Langford, Chairman
- ✓ Wilmer Dugas
- ✓ Ted Thompson
- ✓ Tommy Little
- ✓ Missy Amidon
- ✓ Mike Granger

Also present at the meeting were: Airport Director Tim LaFleur, Darla Perry, Oliver Schrupf, Chuck Stutes, Joanne Coleman, and William Fincher, via telephone conference call.

V. Approval of minutes from August 2, 2022 regular monthly meeting

Wilmer Dugas offered a motion to approve the minutes of the August 2, 2022 regular monthly meeting, 2nd by Mike Granger. No opposition. Motion carried.

VI. Additions/Deletions to the Agenda

Darla Perry stated that they needed to add an item to vote on an amendment to the owner/engineer agreement with Meyer & Associates for the T Hangars and maintenance building repairs to that the engineer charges according to FEMA curve. A motion was made by Missy Amidon to Add Item 6a. Vote on amendment to the owner/engineer contract with Meyer & Associates for the T Hangars, 2nd by Tommy Little. No opposition. Ted Thompson abstained. Motion carried.

VIa. Amend the owner/engineer contract with Meyer & Associates for the T Hangars

Darla Perry reported that they are voting to amend the contract with Meyer & Associates to add ASCE curve B for T hangars E, F, H, I, and maintenance building repairs. A motion was made by Wilmer Duguas to amend the owner/engineer contract with Meyer & Associates for the T hangars, 2nd by Mike Granger. No opposition. Ted Thompson abstained. Motion carried.

VII. Approve Advertisement for Hangars A & C (Hangar B Slab removal)

Chuck Stutes stated that the plans for the Hangar A & C project are complete. Per instructions from CSRS, they are not bidding Hangar B at this time, only the slab removal. The project is estimated to be about \$4.5 million.

Mike Granger offered a motion to approve advertisement for Hangars A & C (Hangar B Slab removal), 2nd by Tommy Little. No opposition. Motion carried.

VIII. Approve Advertisement for Demolition of Terminal Building

Wilmer Dugas made a motion to approve advertisement for demolition of Terminal Building, 2nd by Missy Amidon. No opposition. Motion carried.

IX. Approve Contractor for Debris removal

Darla reported that she received responses from three contractors, with Fincher Lawn Service being the lowest at \$7,800. William Fincher stated, via telephone conference call, that they would like to mow part of the area in Exhibit A so they can mark fixtures in the ground.

After a brief discussion, Wilmer Dugas made a motion to approve Fincher's Lawn Service LLC as the contractor for debris removal, 2nd by Tommy Little. No opposition. Motion carried.

X. Approve Substantial Completion of the Fencing Repair Project with AFI Construction, LLC

After Meyer & Associates inspection, they compiled a punch list for the fencing repair project. Based on their inspection, Mr. Stutes recommends the board approve substantial completion of the fencing repair project.

Mike Granger made a motion to approve substantial completion of the fencing repair project with AFI Construction, LLC, 2nd by Missy Amidon. No opposition. Motion carried.

XI. Ratify FAA Grant for the ALP Update

Tim LaFleur stated that the grant was for \$36,000 to update the Airport Layout Plan. This addresses three things: relocation of the AWOS, relocation of the T Hangars in conjunction with the updated AWOS location, and to remove the lengthening of the runway from the ALP because it's not economically feasible.

After a brief discussion, Mike Granger made a motion to ratify FAA grant for the ALP update, 2nd by Missy Amidon. No opposition. Motion carried.

XII. Finance Report

Darla Perry reported that the net ordinary income budget amount for July 2022 was \$5,548, actual was \$7,138. They are still working on the open FEMA projects. She did get approval for express pay on the fencing project. She also received \$7,500 from the state general fund. She is also working with the auditor for the June fiscal audit. She also reported they renewed the lease for 12 months for the temporary buildings.

After a brief discussion, Wilmer Dugas made a motion to approve the Finance Report as presented, 2nd by Ted Thompson. No opposition. Motion carried.

XIII. Director's Report

Tim Lafleur reported that the localizer was approved by the FAA. He also reported that they had a meeting two weeks ago with Angelico. He thought they would have material delivered by now, but they have not. Additionally, he stated the weeds in the ditches have grown back up a lot, so he contacted the parish to spray the ditches.

Wilmer Dugas made a motion to approve the Director's Report as presented, 2nd by Missy Amidon. No opposition. Motion carried.

XIV. Engineer's Report

Chuck Stutes reported that the notice to proceed has been issued for the T-Hangars project. They are waiting on materials.

He also reported that CSRS is still working on going through the formal approval process for the Terminal Building and may have formal approval in October. They hope to bid this project before the end of the year.

After a brief discussion, Tommy Little offered a motion to accept the Engineer's Reports as presented, 2nd by Mike Granger. No opposition. Motion carried

XV. Old Business/New Business

There was no old business/new business at this time.

XVI. Public Comments


There were no public comments at this time.

XVII. Chairman's Update

There was no Chairman's update at this time.

XVIII. Adjournment

The meeting was adjourned at approximately 5:11 p.m.



President

Secretary