

# **West Calcasieu Airport Managing Board Meeting Minutes**

August 5, 2014

## **I. Call to order**

Chairman Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at approximately 4:35 p.m. on August 5, 2014, at the offices of Southland Executive Airport, Conference Room, 7000 Southland Field Road, Sulphur, Louisiana.

Oliver Schruppf, Attorney and Acting Secretary for the Board, swore in new board member Dana Keel.

## **II. Invocation**

Tim Dougherty led the invocation.

## **III. Pledge of Allegiance**

Pledge led by R. K. Levens and recited by all board members and guests.

## **IV. Roll call**

The following persons were present:

- ✓ Dalton Langford
- ✓ R. K. Levens
- ✓ Joe Palermo
- ✓ Tim Dougherty
- ✓ Dana Keel
- ✓ Don Chamblee

(Others also present at the meeting were: Tim Lafleur, Chuck Stutes, Oliver Schruppf, Darla Perry, Francis Andrepont, Randy Hebert and Sheila Burton.)

## **V. Approval of minutes of the July 1, 2014 regular monthly meeting**

Chairman Dalton Langford entertained a motion to approve the minutes of the July 1, 2014 regular monthly meeting. R. K. Levens made a motion to approve the minutes of the July 1, 2014 regular monthly meeting, 2<sup>nd</sup> by Tim Dougherty. No opposition. Motion carried.

## **VI. Discuss and take action on request to CPPJ for liaison**

Joe Palermo made a motion to nominate Francis Andrepont as the liaison between CPPJ and the West Calcasieu Airport; 2<sup>nd</sup> by R. K. Levens. There were no further nominees or discussion. No opposition to the nomination. Motion carried.

## **VII. Reports**

**FINANCIAL:** Darla Perry reviewed the Budget vs. Actual Year to Date Report with the Board. Darla reported that, after expenses, the Airport came to a positive \$3,000 for the year. Darla said this includes the Chennault funds. Darla stated the money will be tight through December, but she projects the 2015 fiscal year will be a better year for the Airport. R. K. Levens asked Darla when the Airport will begin collecting money from the leased property. Darla answered as early as November. Darla said she and Tim Lafleur have made some reimbursement requests from the DOTD supply money. DOTD is out of money for reimbursement, so there won't be any money coming in until the end of the year. There was a brief discussion about the mowing schedule. Darla further explained the columns and what they entail on the Budget Report.

**DIRECTOR:** Tim Lafleur announced the air show has been cancelled. It will be rescheduled at a later time. Oliver "Jackson" Schrupf told the Board Chennault is looking at doing a big air show the end of September or first of October of 2015. Tim reported that DOTD has all of the information on the agreement, and he is just waiting on their approval. DOTD came out to the airport last Tuesday for the airport inspection. Tim said DOTD suggested the runways need to be resealed before any painting begins. Tim stated he is waiting on paperwork from DOTD to get them to fully fund the reseal of the runway. There was a brief discussion about the best time to do the resealing and painting.

Tim Lafleur reviewed the fuel price report with the Board. Tim said for the month of July the Airport sold 5100 gallons of Av gas and 2600 gallons of Jet A. Tim reported the Av gas is more than what was sold this time last year, but it was lower for Jet A.

**ENGINEER:** Chuck stated he met a couple weeks ago with a representative of Cypress Engineering Group, who is representing the developer for the employee village. Chuck said he reviewed preliminary drawings and discussed some issues regarding buildings closest to the taxiway. Chuck said he provided them with drawings showing where the building restriction line was located and informed them that in no way could they build over the restriction building line.

Chuck said Chris Kelly met with Tim Lafleur and DOTD at the airport to discuss the progress of the grant. Tim Lafleur said the DOTD rep told them the ALP was approved from the DOTD side. There is one other portion of the paperwork that has to be submitted. The DOTD rep told Tim and Chris that everything was submitted properly to FAA. Chuck said FAA will be placing the lighting and the ALP on the same grant. Tim Dougherty asked Chuck if drainage would be affected. Chuck said he advised them that they would have to have retention ponds before they could dump any water into the drainage. There was a brief discussion about the drainage issue.

## **VIII. Old Business**

Tim Lafleur told the Board if anyone would like an Airport shirt to let him know, and he can make an order. There was a brief discussion about the shirts.

## **IX. New Business**

Police Juror Francis Andrepont explained his role in being a liaison to the Airport. Darla Perry told the Board that Mr. Andrepont is the liaison to the West Calcasieu Port and has been instrumental in getting the Police Jury to provide significant funds over the years through their economic development fund.

Mr. Andrepont asked the Board to get him an approximate cost on T hangars and how many the Board feels they need so he can bring it to the Police Jury to consider for economic development funding. Chuck Stutes said the Airport presently has a capital outlay request that will be going before the Bond Commission within the next 3-4 months. Chuck encouraged the board members to call their elected officials to encourage them to support the request and make sure it goes before the Bonding Commission. Chuck reported the capital outlay project will cost approximately \$600,000 with the Airport needing to pay 25% of that cost. Chuck recommended asking the Police Jury for \$150,000 to go towards that project. There was further discussion about sending letters to the elected officials.

Tim Dougherty suggested having the Airport Board host a reception at the Isle of Capris. Darla explained to the Board how the Isle of Capris is offering to municipal entities, at no charge, one of their rooms to host a 2-hour reception for 40 people. The Isle of Capris will provide appetizers and drinks. There was further discussion about the reception idea.

Dana Keel brought up the subject of Legis-Gator, and there was discussion about the Airport Board getting tickets for the event.

## **X. Public Comments**

With regards to the financial budget report provided by Darla Perry, Randy Hebert asked how the DOTD subsidies and other income coming into the airport will affect income of other subsidies coming in. Darla Perry said it will not reduce them, that it will just contribute to the infrastructure.

Randy Hebert asked the Board if the shallow ditches for the employee villages will be like moats. Chuck Stutes answered it will be more like a roadside ditch but wider. Randy Hebert asked the Board if the Lake Charles Airport is under the Police Jury in any way. Francis Andrepont answered yes, it is. Randy Hebert asked if the West Calcasieu Airport built more T hangars to attract business, would it be putting government entities against each other or the airport working against private enterprise. Francis Andrepont answered no.

Randy Hebert inquired about the Isle of Capris issue. Chairman Dalton Langford explained Isle of Capri's reception offer that was discussed previously in the meeting.

#### **XI. Chairman's Update**

Chairman Dalton Langford said he spoke with Chad Brossette last Wednesday and was informed that they are real close to getting a contract with CB&I. Chairman Langford said he hasn't heard anything further. Chairman Langford expressed his opinion that the future of the Airport looks great and believes money will be coming into the Airport.

Tim Dougherty brought up the topic of mowing and a surplus of equipment. Tim asked Mr. Andrepont if the Police Jury had fueling trucks or other items that the Airport could purchase in the future. Mr. Andrepont shook his head in response. Tim Dougherty told the Board they need to take advantage of buying newer equipment when the opportunity arises.

#### **XII. Executive Session**

Chairman Dalton Langford entertained a motion to move into Executive Session. R. K. Levens makes a motion to move into Executive Session, 2<sup>nd</sup> by Tim Dougherty. Executive Session commenced at 5:16 p.m.

Chairman Dalton Langford entertained a motion to come out of Executive Session. R. K. Levens makes a motion to come out of Executive Session, 2<sup>nd</sup> by Tim Dougherty. No opposition. Motion carries. Regular Session resumes at 5:25 p.m.

R. K. Levens makes a motion to give Airport Manager Tim Lafleur a \$4,000 per year raise effective immediately, 2<sup>nd</sup> by Tim Dougherty. No opposition. Motion carried.

#### **XIII. Adjournment**

R. K. Levens makes a motion to adjourn the meeting, 2<sup>nd</sup> by Joe Palermo. Meeting adjourns at approximately 5:27 p.m.

  
Chairman

  
Acting Secretary