

West Calcasieu Airport
Managing Board Meeting Minutes
7000 Southland Field Road, Sulphur, LA 70665
August 1, 2023

I. Call to Order

Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:30 p.m. on August 1, 2023 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

II. Invocation

Dalton Langford led the invocation.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Oliver Schrupf and recited by all board members and guests.

IV. Roll Call

The following persons were present:

- ✓ Dalton Langford, Chairman
- ✓ Missy Amidon
- ✓ Tommy Little
- ✓ Ted Thompson

Also present at the meeting were: Airport Director Tim LaFleur, Darla Perry, Oliver Schrupf, Penny Bellow, Chuck Stutes, and Randy Farve.

V. Approval of minutes from July 11, 2023

Ted Thompson offered a motion to approve the minutes of the July 11, 2023 regular monthly meeting, 2nd by Tommy Little. No opposition. Motion carried.

VI. Additions/Deletions to the Agenda

There were no additions or deletions at this time.

VII. Discuss/Approve Change Orders on T-Hangars and Hangars A, B, & C

Chuck Stutes reviewed the change orders being presented.

Change Order #1 is on Hangar B. They had some areas with bad subgrade. Pat Williams Construction ended up having to cut and haul in about 310 cubic yards of lime treated fill for \$13,733.78.

Missy Amidon made a motion to accept Change Order #1 for \$13,733.78, 2nd by Tommy Little. No opposition. Motion carried.

Change Order #5 on T-Hangars E, F, H and I. This change order is for \$4,080.90 for cables, hardware, rollers, and other miscellaneous repairs to existing overhead doors.

Ted Thompson made a motion to accept Change Order #5 for \$4,080.90, 2nd by Tommy Little. No opposition. Motion carried.

Change Order #6 on T-Hangar E for replacing previously undiscovered damaged wall girts, a few interior sheets, some eve burlings and eve struts for \$29,331.48.

Tommy Little made a motion to accept Change Order #6 for \$29,331.48, 2nd by Ted Thompson. No opposition. Motion carried.

VIII. Discuss/Approve Substantial Completion of Airfield Pavement Rehab (Taxiway B and T-Hangar Aprons, Project AIP No. 3-22-0080-20-2019, SP No. H. 13969)

Chuck Stutes stated that Keiland Construction completed the project. An inspection for Substantial Completion was performed July 18. There were no major problems and recommend the board accept this project as substantially complete.

Missy Amidon made a motion to accept substantial completion of Airfield Pavement Rehab (Taxiway B and T-Hangar Aprons, Project AIP No. 3-22-0080-20-2019, SP No. H. 13969), 2nd by Ted Thompson. No opposition. Motion carried.

IX. Finance Report

Darla Perry reported that the airport ended the fiscal year \$119,260.30 over budget on Total Income and \$2,543.46 over budget on Expenditures. The fiscal year ended with a Net Income \$24,565.53 better than budget.

The fiscal year end audit is underway. Because the airport took in more than \$750,000 of federal funds, a yellow book audit will have to be performed, which is more intensive.

They are continuing to work with FEMA. They did receive \$500,000 from GOHSEP yesterday.

Tommy Little made a motion to accept the finance report as submitted, 2nd by Ted Thompson. No opposition. Motion carried.

X. Director's Report

Tim LaFleur reported that he has been trying to coordinate with Entergy to get the pole moved so Pat Williams Construction can continue their work on drainage.

Ted Thompson made a motion to accept the Director's Report as presented, 2nd by Missy Amidon. No opposition. Motion carried.

XI. Engineer's Report

Chuck Stutes went over the 5 year Capital Improvements Plan reported they will be submitting to the FAA this week. They resubmit the plan to DOTD November 1.

The T-Hangar project is still ongoing. It's not moving very fast due to unforeseen issues that have been addressed by change orders.

Hangars A, B & C projects are going very well.

Mr. Stutes also reported that the terminal building project is out for bids. They will receive bids August 10.

After a brief discussion, Ted Thompson offered a motion to accept the Engineer's Reports as presented, 2nd by Missy Amidon. No opposition. Motion carried.

XII. Old Business/New Business

Darla Perry stated that they had a no cost amendment for the CSRS contract Article 2 adding "per diem".

Missy Amidon offered a motion to accept the no-cost amendment to Article 2 of the CSRS contract adding "per diem", 2nd by Tommy Little. No opposition. Motion carried.

Darla also reported that the Tenant Committee met regarding the land acquisition. Their recommendation is to make a counter offer of \$43,000 per acre on the 12 acres adjoining the road.

Tommy Little offered a motion to submit a counter offer of \$43,000 per acre on the 12 acre parcel adjoining the road, 2nd by Ted Thompson. No opposition. Motion carried.

XIII. Public Comments

Randy Farve stated that he appreciated the offer made by the airport for the adjoining 35 acre parcel and hopes the airport will consider the property in the future.


XIV. Chairman's Update

There was no Chairman's update at this time.


XV. Adjournment

Ted Thompson offered a motion to adjourn the meeting, 2nd by Tommy Little. No opposition. Motion carried.

The meeting was adjourned at approximately 5:07 p.m.



President



Secretary