

**West Calcasieu Airport  
Managing Board Meeting Minutes**  
7000 Southland Field Road, Sulphur, LA 70665  
July 9, 2024

**1. Call to Order**

Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:30 p.m. on July 9, 2024 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

**2. Invocation**

Chad Guidry led the invocation.

**3. Pledge of Allegiance**

The Pledge of Allegiance was led by Oliver Schrupf and recited by all board members and guests.

**4. Roll Call**

The following persons were present:

- ✓ Dalton Langford
- ✓ Missy Amidon
- ✓ Mike Granger
- ✓ Chad Guidry
- ✓ Tommy Little
- ✓ Ted Thompson

Also present at the meeting were: Airport Director Tim LaFleur, Oliver Schrupf, Darla Perry, Chuck Stutes, and Joanne Coleman.

**5. Approval of minutes from meeting on May 7, 2024**

Chad Guidry offered a motion to approve the minutes of the May 7, 2024 regular monthly meeting, 2nd by Ted Thompson. No opposition. Motion carried.

**6. Additions/Deletions to the Agenda**

Tommy Little made a motion to add Item 6a. Accept Donation from Citgo., 2<sup>nd</sup> by Ted Thompson. No opposition. Motion carried.

**6a. Accept Donation from Citgo**

Missy Amidon stated that Citgo wanted to donate a 2012 Toyota Camry and a 2017 Kushman SD Deisel from their fleet of retired vehicles.

Tommy Little made a motion authorizing Tim LaFleur to accept the donation of a 2012 Toyota Camry and a 2017 Kushman SD Deisel from Citgo, 2<sup>nd</sup> by Ted Thompson. No opposition. Motion carried.

**7. Discuss/Approve auditor for 6/30/2024 fiscal year end**

Darla Perry stated the proposal from the auditor for 6/30/24 fiscal year end was for a total cost of \$16,000.

After a brief discussion, a motion was made by Missy Amidon to accept the auditor proposal FYE 6/30/2024, 2<sup>nd</sup> by Chad Guidry. Motion carried.

**8. Resolution approving submittal of the 2025 FAA CIP**

Chuck Stutes reviewed the 5 year Capital Improvement Plan (CIP).

After a brief discussion, a motion was made by Chad Guidry for a resolution to approve submittal of the 2025 FAA Capital Improvement Plan, 2<sup>nd</sup> by Tommy Little. No opposition. Motion carried.

**9. Finance Report**

Darla Perry reported that for July – May the airport took in \$734,156 and expended \$495,352 with a net ordinary income of \$86,736.

After a brief discussion, Missy Amidon offered a motion to accept the Finance Report as presented, 2<sup>nd</sup> by Ted Thompson. No opposition. Motion carried.

**10. Director's Report**

Tim LaFleur reported that the steel is almost completed on the terminal and the weather continues to slow down the ramp expansion.

Ted Thompson made a motion to accept the Director's Report as presented, 2<sup>nd</sup> by Chad Guidry. No opposition. Motion carried.

**11. Engineer's Report**

Chuck Stutes reported that the terminal building is still on schedule to be complete by the end of the year and so far there are no change orders. Everything seems to be going well.

The apron project continues to be delayed due to rain. They are roughly on target to finish on time.

After a brief discussion, Chad Guidry made a motion to accept the Engineer's Report as presented, 2<sup>nd</sup> by Ted Thompson. No opposition. Motion carried.

**12. Old Business/New Business**

There was a discussion about the size of the generator being installed for the new terminal building and the length of time required for delivery.

**13. Public Comments**

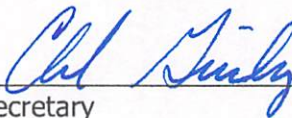
There were no public comments.

**14. Adjournment**

Tommy Little offered a motion to adjourn the meeting, 2<sup>nd</sup> by Ted Thompson. No opposition. Motion carried.

The meeting was adjourned at approximately 4:58 p.m.

  
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President

  
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Secretary