

West Calcasieu Airport
Managing Board Meeting Minutes
7000 Southland Field Road, Sulphur, LA 70665
June 3, 2025

1. Call to Order

Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:30 p.m. June 3, 2025 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

2. Invocation

Mike Granger led the invocation.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Oliver Schrupf and recited by all board members and guests.

4. Roll Call

The following persons were present:

- ✓ Dalton Langford, President
- ✓ Missy Amidon
- ✓ Tommy Little
- ✓ Ted Thompson

Also present at the meeting were: Airport Director Tim LaFleur, Oliver Schrupf, Darla Perry, and Joanne Coleman.

5. Approval of minutes from meetings on May 6, 2025

Tommy Little offered a motion to approve the minutes of the May 6, 2025 regular monthly meeting, 2nd by Ted Thompson. No opposition. Motion carried.

6. Additions/Deletions to the Agenda

There were no additions or deletions at this time.

7. Discuss/Approve Change Order No. 6 regarding Hurricane Shutter Modification

Tommy Little made a motion to defer Item 7. Discuss/Approve Change Order No. 6 regarding Hurricane Shutter Modification, 2nd by Missy Amidon. No opposition. Motion carried.

8. Discuss/Approve External Auditor FYE 6/30/2025

After a brief discussion, Missy Amidon offered a motion for a resolution accepting the engagement letter for the External Auditor FYE 6/30/2025, 2nd by Tommy Little. No opposition. Motion carried.

9. Review/Vote on Amended West Calcasieu Airport Managing Board Policies

After a brief discussion, Ted Thompson offered a motion for a resolution to accept the West Calcasieu Airport Managing Board Policies amended 6/3/2025, 2nd by Missy Amidon. No opposition. Motion carried.

10. Review/Vote on Amended Employee Manual Leave Policy

After a brief discussion, Missy Amidon offered a motion for a resolution to approve the West Calcasieu Airport Managing Board Employee Manual's Leave Policy capping sick leave to 240 hours after 5 years of employment and that the sick leave waiting period could be waived per the airport manager's discretion, amended 6/3/2025, 2nd by Tommy Little. No opposition. Motion carried.

11. Finance Report – Mrs. Darla Perry

Darla Perry reported that through April the airport YTD total income was \$1,062,382 and total expenses were \$513,182. April closed with a net ordinary income of \$378,565.

Tommy Little offered a motion to accept the Finance Report as presented, 2nd by Missy Amidon. No opposition. Motion carried.

12. Director's Report – Mr. Tim LaFleur

Tim LaFleur reported that he had to get more board replacements for the ODALS. One of the globes on one of the ODALS got blown off and had to be replaced.

He also reported that the air conditioner in the Electrical Building went out. It was \$4,000 with a 1-year warranty and \$8,000 for a replacement with a 5-year warranty, so they had the unit replaced.

The filter system has been serviced and replaced, which is an annual requirement.

After a brief discussion, Ted Thompson made a motion to accept the Director's Report as presented, 2nd by Tommy Little. No opposition. Motion carried.

13. Engineer's Report – Mr. Chuck Stutes

Tommy Little made a motion to defer the Engineer's Report until next month, 2nd by Missy Amidon. No opposition. Motion carried.

14. Old Business/New Business

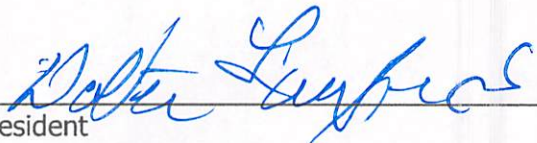
Oliver Schrupf stated that no lawsuits have been filed against the board and that the State board will be sending an ethics subpoena to the Airport Managing Board.

15. Public Comments


There were no public comments at this time.

16. Adjournment

Tommy Little offered a motion to adjourn the meeting, 2nd by Ted Thompson. No opposition. Motion carried. The meeting was adjourned at approximately 4:54 p.m.



President



Secretary