

Minutes of the Managing Board
of the West Calcasieu Airport Special Meeting Tuesday, June 11, 2013

The special meeting of the West Calcasieu Airport Managing Board was called to order at 5:05 p.m. on June 11, 2013, following due public notice.

Present: Tim Dougherty, Chairman; Bill Hankins; Dalton Langford; and R.K. Levens, Board members. Also present: Chuck Stutes, Engineer; Oliver "Jackson" Schrupf, Attorney/Secretary; Kip Coltrin of KCTE, Inc.; and Marilyn Monroe of Southwest Daily News.

The invocation was given by Tim Dougherty. The Pledge of Allegiance was lead by Bill Hankins.

The first order of business was opening of proposals for mowing and weed abatement. First proposal opened was from KCTE, Inc., (Kip Coltrin Tree and Equipment Services, Inc.). The base bid for mowing was \$16.00 per acre. Additional information provided spraying would be \$24.00 per acre and other services \$95.00 per hour.

Second proposal offered was from Larry King at \$15.00 per acre for mowing, additional weed eating would be \$1.10 per linear foot and a fuel surcharge of 8%.

Next proposal opened was Moore Land Management, Inc., which was \$19.85 per acre for 100+ acres or \$20.95 for less than 100 acres. Additionally trimming would be \$28.50 per hour; batwing mower with an operator would be \$105.00 per hour; and 8 foot cutter with operator would be \$65.00 per hour.

On motion of Bill Hankins, duly seconded and approved, the bids were referred back to the committee (Tim Dougherty, Chuck Stutes, Oliver Schrupf, and Mike McDougal) to select the lowest proposal which meets the requirements including insurance requirements and to choose and notify those who made proposals as to the selection by the committee. This motion was seconded and passed.

On motion of Dalton Langford, duly seconded and after discussion, passed unanimously, the proposal of Michael McDougal to change the name of West Calcasieu Airport (Southland Field) to Southland Executive Airport (West Calcasieu Airport) was unanimously approved.

A report was made by R.K. Levens regarding preparations for a 25 year celebration for Southland Field. R.K. Levens reported that plans are to hold the celebration on July 27, 2013 from 9:00 a.m. to 2:00 p.m. Attempts will be made to contact Larks and EAA. A grant will be sought from the Southwest Louisiana Convention and Visitors Bureau for publication and publicity grants.

Oliver Schrupf reported on the committee meeting with State of Louisiana DOTD (Oliver Schrupf, Mike McDougal, and Dalton Langford were present). The State provided documentation showing that an FAA grant had been approved in 2010 for airfield drainage improvement project for \$125,172.00 of which Engineering fees was \$4,800.00. An additional grant was approved in 2011 for perimeter fence totaling \$141,884.00 with engineering fees on that project being \$14,591.43; and an FAA grant was also issued in 2012 for airfield lighting (design only) totaling \$125,172.00, of which only \$52,210.00 had been expended. However, the FAA and DOTD then determined that the request for consultants had last been made in 2003 and was valid through 2008, but the project did not actually start until 2010 on the airfield lighting design. Therefore, engineering fees for this part of the project

would not be eligible for disbursement. The FAA originally was requesting reimbursement of \$71,661.43, but it was determined that the early projects were authorized during the 2003-2008 period and reimbursement would not be sought, but reimbursement of a total of \$12,640.35 was being requested. Alternatively, DOTD said that if Southland Field could prove that at least \$13,863.00 in improvements that would have been covered by the AIP (Airway Improvement Program) had been done dating back to 2010, or could do other AIP approved projects in lieu of reimbursement to the FAA, then reimbursement would not be required.

Additionally, the DOTD suggested that an immediate committee be established to re-advertise for engineering consulting services for this particular project and once that is completed that additional engineer selection for capital improvement projects to be considered within the next 5 years. Capital improvement projects should not exceed \$150,000.00 per year which is the expected amount of grants that the airport should be able to expect during that 5 year period which should be considered under a "Master Service Agreement". The State DOTD recommended that a design professional, such as an architect, or a member of DOTD or a former member of DOTD be used on the engineer selection committee.

Michael McDougal reported that Louisiana Companies has expressed issues regarding providing insurance for transient pilots using the courtesy vehicles. The Board asked Michael to consult with Jennings (Jeff Davis Parish) and New Iberia to see what insurance companies handle their policy and to report back to the Board.

On motion of R.K. Levens, duly seconded and approved, the meeting was adjourned.

Date: June 11, 2013


Oliver Schrupf, Ad hoc Secretary