

**West Calcasieu Airport
Managing Board Meeting Minutes**

7000 Southland Field Road, Sulphur, LA 70665

May 7, 2024

1. Call to Order

Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:30 p.m. on May 7, 2024 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

2. Invocation

Mike Granger led the invocation.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Oliver Schrupf and recited by all board members and guests.

4. Roll Call

The following persons were present:

- ✓ Dalton Langford
- ✓ Mike Granger
- ✓ Ted Thompson

Also present at the meeting were: Airport Director Tim LaFleur, Oliver Schrupf, Darla Perry, Chuck Stutes, and Joanne Coleman.

5. Approval of minutes from meeting on April 2, 2024

Ted Thompson offered a motion to approve the minutes of the April 2, 2024 regular monthly meeting, 2nd by Tommy Little. No opposition. Motion carried.

6. Additions/Deletions to the Agenda

Mike Granger made a motion to add "T Hangars" to Item No 10., 2nd by Ted Thompson. No opposition. Motion carried.

7. Discuss/Vote on Amendment #3 to the AE Agreement between West Calcasieu Airport and Meyer & Associates, Inc.

Darla Perry reported that Amendment No. 3 on the terminal. The actual cost on the terminal varied a small amount. Meyer & Associates, Inc. fee is on a percentage basis, so their contract amount changes. The original agreement amount was \$328,154 based on the construction bid award. The amendment amount is \$38,709 bringing the adjusted agreement amount to \$366,863.

Tommy Little made a motion for a resolution to approve amendment #3 to the AE Agreement between West Calcasieu Airport and Meyer & Associates, Inc., 2nd by Mike Granger. Ted Thompson abstained. Motion carried.

8. Review and adopt WCA FY 6/30/2025 Budget

After a brief discussion, a motion was made by Mike Granger for a resolution to adopt the West Calcasieu Airport budget for the fiscal year ending 6/30/2025, 2nd by Ted Thompson. No opposition. Motion carried.

9. Discuss/Approve new rates for T-hangars and Bulk Hangar

Tim LaFleur proposed the following rates:

Hangar E (8 bays total), 1536 sq ft end bays - \$275, 1354 sq ft internal bays - \$250

New Hangar Buildings (6 bays total), 1687 sq ft end bays - \$350, 1435 sq ft internal bays - \$300

Bulk Hangars, \$175 single engine, \$225 light twins, and any larger aircraft would depend on the square footage they take up.

Mr. LaFleur also reported the rate increases for current tenants will be phased in.

Mike Granger made a motion for a resolution to approve the new lease rates for T-hangars and bulk hangars recommended by the Airport Director, 2nd by Ted Thompson. No opposition. Motion carried.

10. Discuss/Vote on Amendment #4 to the AE Agreement between West Calcasieu Airport and Meyer and Associates on Hangars A, B, C and T Hangars

Darla Perry reported that the original agreement amount for Hangars A, B and C will go up a total of \$7,257 and the agreement amount for the T Hangars will increase \$8,307, based on the construction bid award amounts.

Tommy Little made a motion for a resolution to approve amendment #4 to the AE Agreement between West Calcasieu Airport and Meyer and Associates on Bulk Hangars A, B, and C, 2nd by Mike Granger. Ted Thompson abstained. Motion carried.

Tommy Little made a motion for a resolution to approve amendment #4 to the AE Agreement between West Calcasieu Airport and Meyer and Associates on T-Hangars, 2nd by Mike Granger. Ted Thompson abstained. Motion carried.

11. Finance Report

Darla Perry reported that for July – March the airport took in \$603,609 and expended \$409,742 leaving a net ordinary income of \$65,955.

Mike Granger offered a motion to accept the Finance Report as presented, 2nd by Ted Thompson. No opposition. Motion carried.

12. Director's Report

Tim LaFleur reported that the terminal work started again and they should be wrapping up the block work.

He also reported that there is no back up power for the bulk terminals, so he is hesitant to let anyone occupy them. He spoke to Chuck about options for backup power.

Mike Granger made a motion to accept the Director's Report as presented, 2nd by Tommy Little. No opposition. Motion carried.

13. Engineer's Report

Chuck Stutes reported that the terminal building is in construction and the T Hangars and bulk hangars are in substantial completion.

For the apron project, they excavated their required depth and it hasn't quit raining since. Once it dries out, they will start filling.

After a brief discussion, Ted Thompson made a motion to accept the Engineer's Report as presented, 2nd by Tommy Little. No opposition. Motion carried.

14. Old Business/New Business

There was no old or new business at this time.

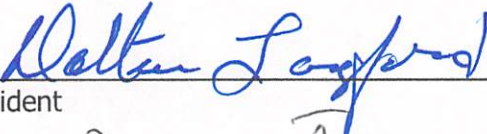
15. Public Comments

There were no public comments.

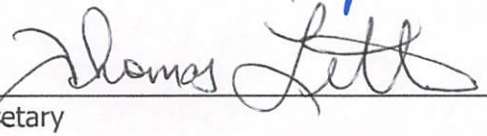
16. Adjournment

Tommy Little offered a motion to adjourn the meeting, 2nd by Mike Granger. No opposition. Motion carried.

The meeting was adjourned at approximately 5:08 p.m.



President



Secretary