

West Calcasieu Airport Managing Board Meeting Minutes

May 5, 2015

I. Call to order

Chairman Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at approximately 4:32 p.m. on May 5, 2015, at the offices of Southland Executive Airport, Conference Room, 7000 Southland Field Road, Sulphur, Louisiana.

II. Invocation

Tim Dougherty led the invocation.

III. Pledge of Allegiance

Pledge led by R. K. Levens and recited by all board members and guests.

IV. Roll call

The following persons were present:

- ✓ Dalton Langford
- ✓ Tim Dougherty
- ✓ Don Chamblee
- ✓ R. K. Levens
- ✓ Dana Keel

(Joe Palermo was not present at the meeting.)

(Others also present at the meeting were: Tim LaFleur, Chuck Stutes, Darla Perry, Francis Andrepont, Mayor Chris Duncan, Jackson Schrupf and Sheila Burton.)

V. Approval of minutes of the April 7, 2015 regular monthly meeting

Chairman Dalton Langford entertained a motion to approve the minutes of the April 7, 2015 regular monthly meeting. R. K. Levens made a motion to approve the minutes of the April 7, 2015 regular monthly meeting. 2nd by Tim Dougherty. No opposition. Motion carried.

VI. Additions/Deletions to Agenda

Tim LaFleur asked to add a resolution for donating surplus property to the City of Sulphur. R. K. Levens asked what kind of property would be donated. Mr. LaFleur answered that it would be a 5-foot bush hog. Tim Dougherty made a motion to add a resolution for donating a 5-foot bush hog to the City of Sulphur to the agenda, 2nd by Don Chamblee. No opposition. Motion carried.

VII. Financial Report

Darla Perry gave the financial report. Darla said included in the packet is 9 months of operation, budget versus actual P & L. Darla reported \$27,000 was budgeted for July through March 2015, without depreciation and interest; and presently the Airport is at \$31,720. Darla said that means the Airport is \$4,685 ahead of budget, which is great news. Darla stated she paid off the 1995 revenue bonds for the one set of T hangars, and the other set of T hangars will be paid off in 2017. There was discussion about the budget. Francis Andrepont made a recommendation for the Board to make a request for the Senate representative to introduce a bill in the next session for per diem costs to be approved for board members. There was further discussion about the budget. R. K. Levens made a motion to approve the financial report, 2nd by Tim Dougherty. No opposition. Motion carried.

VIII. Director's Report

Director Tim LaFleur reported the bush hog is back and working great. Tim stated all of the hangars are full, and other people are interested in locating to the airport. Tim said a contract was signed to hangar a Cessna Citation X+ for \$2,000 per month. Tim reported the school field trip went very well and had a lot of positive feedback. Tim reminded the Board that ADG would be in town this week to meet with the Board members. The meeting times will be Thursday at 4 pm and Friday at 9 am. Tim asked Board members to give him the times they would be available to attend one of the meetings. There was discussion about the times of the meetings.

Chairman Dalton Langford told the Board the Airport received a grant from the Police Jury for \$100,000 that Francis Andrepont was instrumental in getting. Chairman Langford, along with the Board members, thanked Mr. Andrepont for his help and support.

[At this time, Mr. Andrepont exited the meeting.]

There was further discussion about the meeting times with ADG. Tim said he will have some State work for the Board to sign regarding the resolution for the airfield lighting very soon.

IX. Engineer's Report

Chuck reported the plans and specifications have been completed on the projects for the airfield lighting and the runway rehabilitation and were submitted to the FAA and DOTD on May 1. Chuck said they are waiting to hear back from them for the authority to go out and advertise and receive bids. Chuck said both of those projects total over \$700,000 in estimated construction costs.

Chuck also reported the Airport has projects in the draft Capital Outlay bill that was issued a few weeks ago. Chuck said they will find out next month if the bill passes. Chuck further explained to the Board the purpose for the meetings with ADG on Thursday and Friday regarding the proposed capital outlay plan for a 15- to 20-year period. Chuck stated he and/or Chris Kelly will be at both meetings. There was discussion about how the capital outlay process works on ongoing projects.

X. Old Business

R. K. Levens asked for an update regarding the Para Pokes Sky Diving Team. Tim LaFleur stated Darla Perry was going to check on the Airport's insurance. Darla stated she had not had a chance to check on the insurance yet. There was further discussion about finding a place for the Para Pokes at the airport.

Don Chamblee asked for an update on First Flight. Chairman Langford said they are still in the process of reviewing the contract, and the contract should be signed in the near future.

XI. New Business

There was discussion about the fuel prices.

XII. Public Comments

There were no public comments at this time.

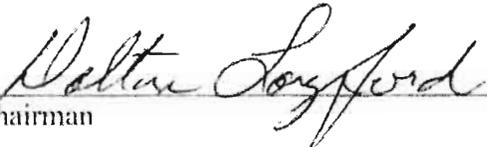
XIII. Chairman's Update

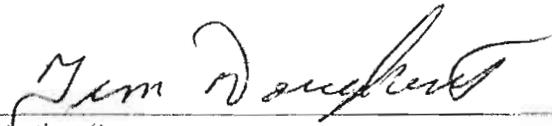
R. K. Levens made a motion to donate the 5-foot bush hog to the City of Sulphur, 2nd by Tim Dougherty. No opposition. Motion carried.

Chairman Langford praised the workers at the airport and told Tim Lafleur they are doing a great job and that the Airport looks better than he's ever seen it. Chairman Langford also thanked Tim for his hard work.

XIV. Adjourn

Chairman Langford entertained a motion to adjourn the meeting. R. K. Levens made a motion to adjourn the meeting, 2nd by Tim Dougherty. No opposition. Meeting adjourned at approximately 5:02 p.m.


Chairman


Acting Secretary