

Minutes of the Regular Monthly Meeting of
West Calcasieu Airport Managing Board
Tuesday, April 1, 2014

The regular monthly meeting of West Calcasieu Airport Managing Board was scheduled for 4:30 p.m. on April 1, 2014, however a quorum was not present until 4:52 p.m. at which time the meeting was called to order by Chairman, Bill Hankins, in the Conference Room at West Calcasieu Airport, 7000 Southland Field Road, Sulphur, Louisiana 70665.

Present: Bill Hankins, Chairman; Dalton Langford, R.K. Levens, Joseph R. Palermo, Jr., and Tim Dougherty, board members. Also present was Darla Perry, CPA; Oliver "Jackson" Schrupf, Attorney/Acting Secretary; Francis Andrepont, Calcasieu Parish Police Juror; Tim LaFleur, Director; John Hedrick, a representative of All American Helicopters, LLC; Cedric Van Nevel of Helicopter Connection; and Rhett Phillips and Chad Brousette of First Flight Holdings, LLC; and David Minton, Engineer from the Cypress Group for First Flight Holdings, LLC. Not present: Chuck Stutes, Airport Engineer and Scott Foreman, board member.

Invocation was given by Tim Dougherty; Pledge of Allegiance was lead by Dalton Langford.

On motion of Tim Dougherty, duly seconded and passed unanimously, the minutes of the March 4, 2014, were approved as written.

The Finance Report was given by Darla Perry (copy attached). She reported that in February we basically broke even if you disregard the depreciation expense. Darla also provided copies of the Louisiana Ethics Board Tier 2.1 Forms to be completed by board members and filed by May 15, 2014.

Tim LaFleur gave the Director's Report. He said he has received bids on replacing the metal and/or replacing insulation on the main hangar (which is 25 years old) ranging from \$13,800 to replace radiant insulation only up to \$79,000 to remove and replace the roof. On motion of Joseph R. Palermo, Jr., duly seconded and passed, the manager, Tim LaFleur, was authorized to make a request for bids for alternative replacement of the roof and/or recovering of the roof and re-insulating the large Hangar A.

Tim LaFleur reported that the Fire Marshall had approved removal of the fire alarm system from the Hangar B (All American Helicopters, LLC). He advised that Ellender Buildings would be making repairs to the mechanic shop as soon as the weather clears up.

Tim LaFleur reported that DOTD was working on a Cooperative Endeavor Agreement for the painting of stripes on runway and taxi way and the contract will be viewed by the airport's attorney when done.

Tim LaFleur reported that the Jet refueling truck repairs have been completed by the City of Sulphur and it was properly running now. The City of Sulphur also repaired sewer lines. The board chairman requested Tim LaFleur send a "Thank you" to Mayor Chris Duncan for all of the help this City is providing to the airport.

Tim LaFleur reported that David Anderson who volunteers to do small airshows said he will do the leg work with the FAA to do an airshow in the Fall, but we need to get corporate sponsors for up to

\$30,000 to \$35,000 to do this. Bill Hankins appointed Tim LaFleur to investigate and report back to the board on trying to get an airshow for the Fall.

Tim LaFleur reported that on Tuesday, April 29, 2014, approximately 60 students from Vincent Settlement Elementary School will make a field trip to West Calcasieu Airport between 8:30 a.m. and 2:00 p.m. There will be a puppet show and hot dogs provided to them.

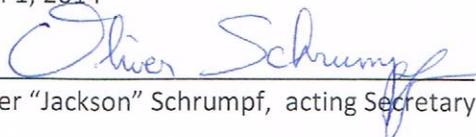
The Business Development/Land Use Committee reported by Bill Hankins that two proposals had been received to the request for proposals for leasing of property. One from ATCO, a Colorado company, proposing to lease 12 acres and one from First Flight Holdings, LLC, a Baton Rouge company, proposing to lease all available acreage believed to be approximately 100 acres at West Calcasieu Airport. The Business Development/Land Use Committee recommends the proposal of First Flight Holdings, LLC, to the board. This Committee recommendation has the status of a motion that has been seconded therefore discussion was held. In the course of discussion, representatives of First Flight Holdings, LLC, provided drawings and explanation of the facilities they intend to make on the premises, explained the base rent and additional rents for the initial 5 year term plus 2 potential extensions. Their proposal includes a new hangar similar to Hangar C would be built and constructed to eventually become a property of the airport once the leases are over; and would create road extensions, lighting and sewer and water facilities which could be removed at the end of the lease or retained by the airport. On motion of R.K. Levens, duly seconded, the board authorized the board's attorney, Oliver Schrupf, to work with the attorney for First Flight Holdings, LLC, to negotiate a proposed lease to be presented to the board for approval in the future. This motion passed unanimously.

No old business. No new business. No public comments.

The Chairman's update: Chairman, Bill Hankins, reported that he had met representatives of Chenier who claim they own the pipeline valve station west of the airport and that they are willing to work with us if we should need to have them shut off the valve or move it or bury it in the future for airport construction. The representative from Chenier is Ken Guidry. His telephone number is 337-275-1725.

On motion of R.K. Levens, seconded and passed, the meeting adjourned at 6:17 p.m.

April 1, 2014


Oliver "Jackson" Schrupf, acting Secretary