

# **West Calcasieu Airport Managing Board Meeting Minutes**

March 5, 2019

## **I. Call to order**

Vice Chairman R. K. Levens called to order the regular meeting of the West Calcasieu Airport Managing Board at approximately 4:30 p.m. on March 5, 2019, at the offices of Southland Executive Airport, Conference Room, 7000 Southland Field Road, Sulphur, Louisiana.

## **II. Invocation**

Wilmer Dugas led the invocation.

## **III. Pledge of Allegiance**

Pledge led by Jackson Schrumpf and recited by all board members and guests.

## **IV. Roll call**

The following persons were present:

- ✓ R. K. Levens
  - ✓ Dana Keel
  - ✓ Don Chamblee
  - ✓ Wilmer Dugas
- (Chairman Dalton Langford and Joe Palermo were absent.)

(Others also present at the meeting were: Tim LaFleur, Jackson Schrumpf, Chuck Stutes, Darla Perry and Sheila Burton.)

## **V. Approval of minutes of the February 5, 2019 regular monthly meeting**

Vice Chairman entertained a motion to approve the minutes of the February 5, 2019 regular monthly meeting. Wilmer Dugas made a motion to approve the minutes of the February 5, 2019 regular monthly meeting, 2<sup>nd</sup> by Dana Keel. No opposition. Motion carried.

**VI. Additions/Deletions To Agenda**

There were no additions or deletions to the agenda.

**VII. Finance Report**

Darla Perry reported the budgeted amount for January 2019 was \$16,377.50; and the actual amount was \$17,290.22. Darla told the Board that on the "Budget Versus Actual Year to Date," the Airport is doing significantly better than budget due to the First Flight head count. Darla announced First Flight is running 520, which is close to the 550 capacity. There was a brief discussion about First Flight's housing capacity.

Darla stated she is working on the budget and hopes she can present it at the next meeting. Wilmer Dugas made a motion to accept the Finance Report, 2<sup>nd</sup> by Don Chamblee. No opposition. Motion carried.

**VIII. Director's Report**

Director Tim Lafleur reported Sunbelt Sealing is working on the punch list for the apron and taxiway/ramp and will be back tomorrow to fix some of the apron area that needed to be addressed from the last overlay, tie-downs and striping. Tim stated they should be done by Friday. Vice Chairman Levens asked if they will be within budget; and Darla answered yes, that it's by contract.

Vice Chairman Levens entertained a motion to accept the Director's Report. Wilmer Dugas made a motion to accept the Director's Report, 2<sup>nd</sup> by Don Chamblee. No opposition. Motion carried.

**IX. Engineer's Report**

Chuck Stutes announced they are still struggling with the T hangar project, but it should be completed soon. Chuck stated he has received 5 different expert opinions interpreting the code, and he has also spoken to a local state fire marshal rep who has given his opinion. Chuck briefly explained how the reviewing process will work. The Board briefly discussed the T hangar project.

Chuck told the Board they still need to do close-out on the FAA grant for the rehab of the apron and taxiway A, and they are still working on plans for taxiway B and the aprons for the T hangars. Chuck said they should be bidding sometime between May and July. Chuck stated they have closed out all of the other FAA projects that have been lingering for a long time.

Vice Chairman Levens entertained a motion to accept the Engineer's Report as presented. Wilmer Dugas made a motion to accept the Engineer's Report as presented, 2<sup>nd</sup> by Dana Keel. No opposition. Motion carried.

X. Old Business

Attorney Jackson Schrumpf asked the Board if they would like for him to revise the agreements, to submit just the one regarding members of the board do not have to live in the parish. Vice Chairman Levens asked if they could have two separate resolutions instead of one. Mr. Schrumpf asked the Board if they wanted him to create two separate resolutions and submit them both. Vice Chairman Levens answered yes. Mr. Schrumpf stated he would get them done and submit them to the Board so that someone from the Board could bring them to the agencies.

XI. New Business

There was no new business to come before the Board.

XII. Public Comments

There were no public comments at this time.

XIII. Chairman's Update

There was no Chairman's Update given at this time.

XIV. Adjourn

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Vice Chairman Levens entertained a motion to adjourn. Dana Keel made a motion to adjourn the meeting. Meeting adjourned at approximately 4:42 p.m.

  
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Chairman

  
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Acting Secretary