

West Calcasieu Airport
Managing Board Meeting Minutes
7000 Southland Field Road, Sulphur, LA 70665
March 4, 2025

1. Call to Order

Missy Amidon called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:30 p.m. March 4, 2025 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

2. Invocation

Chad Guidry led the invocation.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Oliver Schrumpf and recited by all board members and guests.

4. Roll Call

The following persons were present:

- ✓ Missy Amidon
- ✓ Chad Guidry
- ✓ Tommy Little
- ✓ Ted Thompson

Also present at the meeting were: Airport Director Tim LaFleur, Oliver Schrumpf, Darla Perry, Chuck Stutes, and Joanne Coleman.

5. Approval of minutes from meetings on February 4, 2025

Tommy Little offered a motion to approve the minutes of the February 4, 2025 regular monthly meeting, 2nd by Chad Guidry. No opposition. Motion carried.

6. Additions/Deletions to the Agenda

There were no additions or deletions at this time.

7. Proposal from Larson Ventures on available property

Item #7 was tabled at this time.

8. Discuss/Approve Authorization to receive bids for the AWOS Relocation project contingent upon approval of FAA

After a brief discussion, Tommy Little made a motion for a resolution approving authorization to receive bids for the AWOS Relocation Project contingent upon FAA approval, 2nd by Ted Thompson. No opposition. Motion carried.

9. Discuss/Approve Change Order 3, 4 & 5 for terminal

After a brief discussion, a motion was made Chad Guidry by for a resolution to approve:

Change Order No. 3 on the New Terminal Building Project for additional labor and material to install necessary piping and catch basin near entry gate as well as pouring finished concrete in the interior space of the ramp/stairs area for a total increase of \$16,074.02.

Change Order No. 4 on the New Terminal Building Project for additional labor and material to excavate and backfill an additional 2 ft of the building pad area for a total increase of \$16,805.90.

Change Order No. 5 on the New Terminal Building Project for 61 additional days for rain, material, and coordination delays.

The motion was 2nd by Tommy Little. No opposition. Motion carried.

10. Discuss/Approve Policy for Emergency Disaster Policy for Employees

After a brief discussion, Chad Guidry made a motion for a resolution approving the Emergency Disaster Policy for employees, 2nd by Tommy Little. No opposition. Motion carried.

11. Finance Report – Mrs. Darla Perry

Darla Perry reported that in January the airport YTD revenue was \$736,520 and expenses were \$381,912. January closed with a net ordinary income of \$225,366.

Tommy Little offered a motion to accept the Finance Report as presented, 2nd by Ted Thompson. No opposition. Motion carried.

12. Director's Report – Mr. Tim LaFleur

Tim LaFleur reported that Pat Williams had to come out to work on the audible alarm for Hangar B. It was repaired quickly. The NDB was struck by lightning. A bucket truck came out and was able to repair it quickly. They had to close the airport for approximately 6 hours due to FAA regulations because the landing gear collapsed on a plane.

After a brief discussion, Tommy Little made a motion to accept the Director's Report as presented, 2nd by Ted Thompson. No opposition. Motion carried.

13. Engineer's Report – Mr. Chuck Stutes

Chuck Stutes reported that the terminal building is roughly 90% complete.

By the end of March they will be submitting plans for the AWOS relocation project.

After a brief discussion, Chad Guidry made a motion to accept the Engineer's Report as presented, 2nd by Tommy Little. No opposition. Motion carried.

14. Old Business/New Business

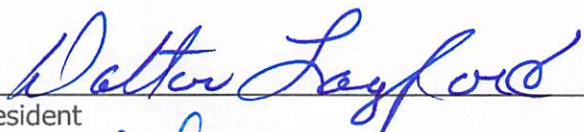
Oliver Schrumpf suggested the board put a committee together to create policies for leasing classroom space in the new terminal building. He also stated that the cleanup of the public areas needs to be addressed.

15. Public Comments

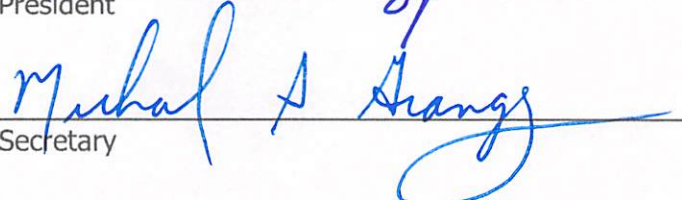
There were no public comments at this time.

16. Adjournment

Tommy Little offered a motion to adjourn the meeting, 2nd by Chad Guidry. No opposition. Motion carried. The meeting was adjourned at approximately 5:04 p.m.



President



Secretary