

**West Calcasieu Airport
Managing Board Meeting Minutes**
7000 Southland Field Road, Sulphur, LA 70665
November 5, 2024

1. Call to Order

Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:30 p.m. on November 5, 2024 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

2. Invocation

Mike Granger led the invocation.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Oliver Schrupf and recited by all board members and guests.

4. Roll Call

The following persons were present:

- ✓ Dalton Langford
- ✓ Missy Amidon
- ✓ Mike Granger
- ✓ Tommy Little
- ✓ Ted Thompson

Also present at the meeting were: Airport Director Tim LaFleur, Oliver Schrupf, Darla Perry, Chuck Stutes, Joanne Coleman, and Tim Dougherty.

5. Approval of minutes from meetings on October 1 and October 21, 2024

Ted Thompson offered a motion to approve the minutes of the October 1, 2024 regular monthly meeting, 2nd by Mike Granger. No opposition. Motion carried.

Mike Granger offered a motion to approve the minutes of the October 21, 2024 special meeting, 2nd by Ted Thompson. No opposition. Motion carried.

5A. Amendments, additions or deletions to proposed agenda

Ted Thompson offered a motion to add Item 6A. Approval of LA DOTD funding – Terminal Building Reconstruction – Phase II (Construction) \$600,000 and 6B. Discuss and vote on Change Order #2 for Radio Tower Installation with approval with an agreed upon maximum amount, to the agenda, 2nd by Tommy Little. No opposition. Motion carried.

6. Approval of Substantial Completion on the Apron Expansion Project, FAA No. 3-22-0080-023-2021, M.A. No. B6-19087-DA

After a brief discussion, Ted Thompson made a motion to approve substantial completion on the apron expansion project, FAA No. 3-22-0080-023-2021, M.A. No. B6-19087-DA, 2nd by Mike Granger. No opposition. Motion carried.

6A. Approval of LA DOTD funding – Terminal Building Reconstruction – Phase II (Construction) \$600,000

After a brief discussion, Mike Granger offered a motion to approve LA DOTD funding of the terminal building reconstruction Phase II (construction) in the amount of \$600,000, 2nd by Thompson. No opposition. Motion carried.

6B. Discuss and vote on Change Order #2 for Radio Tower Installation with approval with an agreed upon maximum amount

After a brief discussion, Tommy Little offered a motion to approve Change Order #2 for Radio Tower installation, electrician to install conduit, general labor and supervision by general contractor to mount radio tower to new CMU walls as contained in the resolution presented for the increased amount of \$28,138, 2nd by Mike Granger. No opposition. Motion carried.

7. Appoint a committee for the Engineering Services

Board Chairman Dalton Langford appointed Tommy Little, Mike Granger, and Oliver Schrupf to the committee for the review of the Engineering Services RFQs.

8. Finance Report – Mrs. Darla Perry

Darla Perry reported that for September the airport budgeted revenue of \$65,000 and had revenue of \$101,000. The additional income is from the rental of the 12 acres. The month of September closed with a net ordinary income of \$31,916.

Missy Amidon offered a motion to accept the Finance Report as presented, 2nd by Tommy Little. No opposition. Motion carried.

9. Director’s Report – Mr. Tim LaFleur

Tim LaFleur reported some work is being done on the fuel farm and fuel trucks due to regular exposure to the elements. He also reported that all but one hangar is full now.

Mike Granger made a motion to accept the Director’s Report as presented, 2nd by Missy Amidon. No opposition. Motion carried.

10. Engineer’s Report – Mr. Chuck Stutes

Chuck Stutes reported that capital outlay requests were due November 1. They submitted a request for a generic hangar.

He also reported that he estimates the new terminal building is 60% complete.

After a brief discussion, Mike Granger made a motion to accept the Engineer’s Report as presented, 2nd by Missy Amidon. No opposition. Motion carried.

11. Old Business/New Business

There was no old or new business at this time.

12. Public Comments


Oliver Schrupf suggested that the airport start planning a ribbon cutting for when the terminal building is complete.

13. Adjournment

Tommy Little offered a motion to adjourn the meeting, 2nd by Missy Amidon. No opposition. Motion carried. The meeting was adjourned at approximately 4:53 p.m.



President



Secretary