

Southland Field - West Calcasieu Airport Managing Board
Minutes of the Meeting convened Tuesday, October 2, 2012,
at Offices of Devall Towing, 2244 Swisco Road, Sulphur, LA

Pursuant to notice posted on the door of the West Calcasieu Airport 24 hours earlier and emailed to Board members and the media, the monthly meeting of the Board was called to order by Chairman, Tim Dougherty, at 4:48 p.m. Present: Tim Dougherty, Dalton Langford, Bill Hankins, Matt Vincent, R.K. Levens, Joseph R. Palermo, Jr., also present, accountant: Darla B. Perry, Mayor Chris Duncan, Engineer Chuck Stutes, and Attorney, Oliver Schrupf, serving as adhoc secretary, and airport tenant, George Simon.

Invocation was given by Tim Dougherty; Pledge of Allegiance led by Joseph R. Palermo, Jr.

Motion to approve the Minutes as written made by Bill Hankins, seconded and approved unanimously.

There were no additions to the agenda.

Darla Perry provided a financial report. Financial report is copied and attached to these minutes. Darla said that though the report is better than budgeted, it shows negative due to depreciation.

The manager's sales report for September 2012, was attached to the financial report and is incorporated herein.

The Engineer report was given by Chuck Stutes. He said that he and Sam Larsh and Dalton Langford met with Alan Taylor of Louisiana DOTD and two other engineers at the airport the previous week to go through the scope of work for the electrical project which will involve all runway and taxi way edge lights, REILS, and lights north of the north end of the runway. He said this project will total approximately \$600,000 and will be funded 90% by FAA grant, 10% by DOTD grant. The DOT requests an alternate be set up for use of LED lights vs. incandescent. The FAA would not participate in LED lights. Chuck said that project is expected to be bid in early 2013 and that construction should be able to be began by mid-2013. The Board inquired about the status of the fuel tank bid date. Chuck said that he will schedule the return date for the bids on fuel tanks and hopefully have more people interested in bidding.

Dalton Langford reported that he attended a meeting with Chris Kelly of the DOTD in Alexandria and praised DOTD for the red tape they go through to work with FAA in obtaining grants.

George Simon made comments to the Board. He said he moved to Southland Field about six weeks before Hurricane Rita and in his opinion neither the prior Board nor this Board is yet to utilize the potential that Southland Field has. He said the facility does not have a functional fixed base operation and needs to provide full service to attract pilots. He complained that the Board went 14 years without raising rent on any of the based operations then suddenly increased rent by 15% predicated on fuel purchases. The facility does not provide full service to corporate pilots, for example the operation cannot service chemical toilets in corporate jets. He said that they are unable to get rental cars quickly enough and can't sell fuel adequately if linemen are out cutting grass instead of working the line.

Mr. Simon gave an example that three weeks prior the linemen were out cutting gas and there was a note on the door with a phone number to be called if anyone needed service. Mr. Simon said he spent \$11,000 to start a flight school at the facility and he is very interested in the facility reaching its full potential.

He said that the Board is not going to solve its problems by hiring an inexperienced manager and having inadequate staff. He said there have previously been three cleaning women hired in succession, but currently no one doing cleaning in the terminal. And linemen were doing grass cutting. He says an airport never grows up, you have to raise it and dress it just like a child. He suggested that the Board needs to be more involved in the daily operation of the airport to properly understand its needs.

Oliver Schrupf requested George Simon provide an email or a letter with some specific suggestions of ideas or programs that the Board could consider implementing.

Darla Perry reported that two resumes had already been received from applicants for the managerial position. Darla proposed an advertisement to be placed in the Journal of the American Association of Airport Executives at a cost of \$295 for thirty (30) days. R.K. Levens moved to authorize the advertisement. The motion was seconded and approved unanimously.

Bill Hankins made a motion to approve the job description provided by Darla Perry as written. After discussion, this motion was seconded and approved unanimously.

Chairman Tim Dougherty appointed Darla Perry, Dalton Langford, and Joseph R. Palermo, Jr., to a committee to arrange for meetings with applicants and to interview them and make recommendations to the Board.

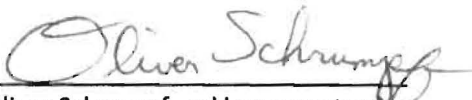
Matt Vincent announced that this would be his last meeting as he is moving on to other endeavors involving helping children. He said the West Cal Port Harbor and Terminal District will name his replacement.

Dalton Langford inquired about the application of one of the linemen for sick pay. Darla Perry and Oliver Schrupf advised him that the existing policy authorizes the sick pay and no additional action is required.

Matt Vincent gave some closing remarks summing up that he believes that with some enthusiasm the Board will resolve the problems and make the airport all that it can be.

On motion of Joseph R. Palermo, Jr., to adjourn, duly seconded and unanimously approved the meeting concluded.

Date: October 2, 2012


Oliver Schrupf, ad hoc secretary