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Jeff Landry, Governor  
Susana Schowen, Secretary

## Workforce Investment Council

# Industry-Based Certification Committee Meeting

Tuesday, June 10, 2024

9:00am

## Meeting Minutes

- I. **Call to order** IBCC Chairman Mike Palamone called the regular meeting of the Industry-Based Certification Committee (IBCC) to order at 9:00 AM.

II. **Roll call**

WIC Director Kaffia Arvie conducted the roll call:

Number in attendance: 11 Quorum Obtained yes

| Email checklist |                              |   |                 |  |
|-----------------|------------------------------|---|-----------------|--|
| X               | Member                       | X | Designee        |  |
| X               | IBCC Chairman Mike Palamone  |   |                 |  |
|                 | Secretary Susie Schowen      | X | Osmar Padilla   |  |
| X               | WIC Chairman David Helveston |   |                 |  |
|                 | Austin Lewis                 |   |                 |  |
|                 | Renee Amar                   |   |                 |  |
| X               | Dr. Missy Hopson             |   |                 |  |
|                 | Gary Warren                  | X | Aaron Davis     |  |
| X               | Brandon Smith                |   |                 |  |
| X               | David St. Etienne            |   |                 |  |
|                 | Dr. Wendi Palermo            | X | Jessica Lemoine |  |
|                 | Louis Reine                  |   |                 |  |
| X               | Jessica Vallelungo           |   |                 |  |
|                 | Dr. Lisa Vosper              |   |                 |  |
| X               | Jacquelyn Craddock           |   |                 |  |
|                 | Thomas Jones                 |   |                 |  |
| X               | Joel Thames                  |   |                 |  |
|                 |                              |   |                 |  |
|                 |                              |   |                 |  |
|                 |                              |   |                 |  |

**III. Comments from the Chairman**

- a. Chairman Palamone thanked everyone for coming to the meeting today.
- b. Chairman Palamone advised that there were a few IBCs that needed to get through for approval.
- c. Chairman provided the rules of what is being asked to cover in the presentations.

**IV. Comments from Secretary Schowen, LWC**

- a. Assistant Secretary, Osmar Padilla was in attendance in the place of Secretary Schowen. He decided not to speak and provide comment on behalf of the Secretary.

**V. Review and approval of previous minutes (June 10, 2025)**

- a. **Motioned by David St. Etienne**
- b. **2<sup>nd</sup> by Assistant Secretary Osmar Padilla**

**VI. IBC Application Review and Approval**

- a. Manufacturing/Architecture and Construction Pathway Bundle (Region 8)
  - Presented by Region 8
    - a. Motion to defer the bundle to get together with a mentor to be able to gather everything needed to give a full overview of everything needed.
    - b. Motioned by: David St. Etienne & 2<sup>nd</sup> by Jessica Vallelungo
- b. Business Bundle ( Region 8)
  - Presented by Tara Robbins
  - Motioned by David Helveston and 2<sup>nd</sup> by Jacquelyn Craddock to have IBCC to be moved forward to the WIC agenda.
- c. BASF Plant Science Credential (BASF)
  - Motioned by Jessica Vallelungo & 2<sup>nd</sup> by David St. Etienne to defer the bundle for the bundle to be combined with the upcoming Environmental Protection and Sustainability Basic Bundle submitted by LSU. The mentor for both of the bundles with be Joel Thames.
- d. Manufacturing & Construction-All presented by Dr. Marjorie Taylor
  - Drafting Bundle (Orchard Foundation)
    - 1. Motioned by David Helveston and 2<sup>nd</sup> by Jacquelyn Craddock to have IBCC to be moved forward to the WIC agenda.

- Electrical Bundle (Orchard Foundation)
- CITF Crafts Bundle (Orchard Foundation)
- NCCER Crafts (Orchard Foundation)

1. All were unanimously voted to defer for additional information because the different levels that were offered were not compatible to provide a higher wage job.

**VII.** At this time, WIC Director mentioned that the meeting was over the allotted time and that a vote would have to go into place to extend the meeting time for the final bundle to be heard and to complete the meeting.

- a. Motioned by Jessica Vallelungo and 2<sup>nd</sup> by David Helveston

**VIII. IBC Application Review and Approval-Continuation**

- a. LA Agritechnology Specialist Advanced Credential (LSU AgCenter-LA FFA)
  - Presented by Cade LeJune
  - Motioned by David St. Etienne and 2<sup>nd</sup> by Joel Thames to be approved and moved to the WIC agenda. All passed

**IX. Other Business**

- a. Dr. Missy Hopson requested a new meeting be scheduled in July as an emergency meeting. It was agreed upon and Chairman Palamone stated that the date will be sent out.

**X. Public Comment**

- a. Comment were made thanking the council for the work they do and the information they provide to help keep students in Louisiana to try to provide them with a high wage.
- b. Some of the IBC's will be expiring within the next few months and that the list would need to be updated.

**XI. Adjournment**

- a. David St. Etienne made a motion to adjourn the meeting and David Helveston second the motion Chairman Palamone adjourned meeting at 11:35 am.