

STATE OF LOUISIANA
MUNICIPAL POLICE SUPPLEMENTAL PAY
BOARD OF REVIEW



FEBRUARY 13, 2014, 10:00 P.M.

BOARD MEMBERS PRESENT:

Bry Layrisson, Chairman

Danielle LeBoeuf

Ternesia Hutchinson

STAFF PRESENT:

Paul Schexnayder, Esq.

Katie Ryland

MICHELLE S. ABADIE, CCR
Baton Rouge, Louisiana

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1 Okay. At our last meeting, Ms. Bushnell was approved
2 for her application as a dispatcher, and she was also
3 approved with Act 110 money downtown with the legislature.

4 We're bringing her back before the Board because we
5 didn't an audit of all of the warrants, and we noticed
6 that her job title was a police records clerk.

7 So we asked for more information from Covington
8 Police Department on her job title and a job description.
9 At that time, we were then notified that her job title had
10 again changed back to a dispatcher.

11 So, giving you some more detail on her, when her
12 application was submitted to us, she was actually holding
13 the title of a police records clerk. She was not a
14 dispatcher at this time. So she was ineligible to receive
15 supplemental pay from April of 2013, to January of 2014,
16 under the title of police records clerk, but she can pick
17 back up as a dispatcher in January of this year.

18 **MR. LAYRISSON:**

19 Does she have arrest authority?

20 **MR. SCHEXNAYDER:**

21 Well, the law specifically applied to dispatchers.

22 **MS. RYLAND:**

23 Dispatchers, they don't have to have that.

24 **MR. SCHEXNAYDER:**

25 No.

1 **MS. LEBOEUF:**

2 Okay. So when is she eligible?

3 **MS. RYLAND:**

4 She was eligible in her dispatcher position when she
5 submitted her application, but then she was not eligible
6 in her police records clerk.

7 **MS. LEBOEUF:**

8 There's a piece in the middle where she she's not?

9 **MS. RYLAND:**

10 Yes. We did not pay her her Act 110 money because we
11 wanted to make sure of the correct dates and everything.

12 **MS. HUTCHINSON:**

13 So her Act 110 money --

14 **MS. RYLAND:**

15 She was due \$10,000, but -- based on her inaccurate
16 application at the time.

17 **MS. HUTCHINSON:**

18 Because at that time, it said that she was a
19 dispatcher?

20 **MS. RYLAND:**

21 We thought the entire timeframe. So then, when we
22 got all the corrected dates and all of the correct PAF's,
23 she's only due \$5,417 of the \$10,000 because she was
24 overpaid for the timeframe where she was a police records
25 clerk.

1 **MS. HUTCHINSON:**

2 Got you.

3 **MS. RYLAND:**

4 But now she can begin receiving again -- I mean,
5 she's received the whole time because we never took her off
6 because they never took her off.

7 **MS. LEBOEUF:**

8 They never took her off the warrant?

9 **MS. RYLAND:**

10 Correct.

11 **MS. HUTCHINSON:**

12 Did you deduct that?

13 **MS. RYLAND:**

14 Correct. She's not getting the total amount of
15 \$10,000. She's only getting the \$5,417.

16 **MS. HUTCHINSON:**

17 So the Act 110 money has not been actually disbursed
18 to her?

19 **MS. RYLAND:**

20 Correct.

21 **MS. HUTCHINSON:**

22 Okay.

23 **MS. RYLAND:**

24 I just wanted to make sure you all were okay with
25 that.

1 **MS. LEBOEUF:**

2 But we don't -- she doesn't owe us any regular
3 supplemental pay back?

4 **MS. RYLAND:**

5 No. We're deducting that from her Act 110.

6 **MS. LEBOEUF:**

7 Got you.

8 **MS. HUTCHINSON:**

9 Okay.

10 **MS. LEBOEUF:**

11 Are you okay with that?

12 **MS. HUTCHINSON:**

13 Yes.

14 **MR. LAYRISSON:**

15 So do we need a motion, or are we all okay with that?

16 Do we need a motion?

17 **MR. SCHEXNAYDER:**

18 You probably need a motion.

19 **MR. LAYRISSON:**

20 All right. I'll entertain a motion to --

21 **MS. HUTCHINSON:**

22 I'll make a motion to approve the adjusted amount of
23 \$5,417.

24 **MS. LEBOEUF:**

25 I'll second it.

1 **MR. LAYRISSON:**

2 Any opposed?

3 (No response.)

4 The motion carries.

5 Sulphur Police Department

6 Jennifer Young

7 **MR. LAYRISSON:**

8 The next item on the agenda, the Sulphur Police
9 Department, Jennifer Young and Melanie Burleson.

10 **MS. RYLAND:**

11 Okay. While also performing our audit, these two
12 ladies also came up as police records clerks.

13 **MR. SCHEXNAYDER:**

14 Are they still clerks?

15 **MS. RYLAND:**

16 Yes.

17 **MS. LEBOEUF:**

18 And have always been clerks?

19 **MS. RYLAND:**

20 Now -- no.

21 **MS. LEBOEUF:**

22 No. She was a communications officer.

23 **MS. RYLAND:**

24 Yes. Jennifer Young started out in '05, as a
25 communications officer, but has since been a records clerk

1 for years. Now, with Jennifer Young, she should not have
2 been put on. This was an oversight.

3 **MS. LEBOEUF:**

4 She wasn't eligible as a communications officer?

5 **MS. RYLAND:**

6 She was not eligible as a police records clerk when
7 her application was submitted.

8 **MS. LEBOEUF:**

9 So was she eligible --

10 **MS. RYLAND:**

11 We pulled her application --

12 **MS. LEBOEUF:**

13 Okay. So her application said police records clerk.
14 It did not say communication officer?

15 **MS. RYLAND:**

16 Correct.

17 **MS. LEBOEUF:**

18 Even though she was a communications officer back in
19 2005?

20 **MS. RYLAND:**

21 Correct. When her application was submitted, she was
22 a police records clerk in 2010.

23 **MS. HUTCHINSON:**

24 She was never supposed to receive supplemental pay?

25 **MS. RYLAND:**

1 No. She was put on the spreadsheet as a police
2 officer.

3 **MS. HUTCHINSON:**

4 On the warrant that they submitted?

5 **MS. RYLAND:**

6 On the spreadsheet that we do, so she was entered as
7 a police officer in the system.

8 **MS. LEBOEUF:**

9 She has always been a police records clerk?

10 **MS. RYLAND:**

11 Correct.

12 **MR. LAYRISSON:**

13 And is it our mistake, or --

14 **MS. RYLAND:**

15 Yes, yes.

16 **MS. LEBOEUF:**

17 Oh, gosh.

18 **MR. LAYRISSON:**

19 Okay. So it's our mistake, I don't believe we can do
20 anything but --

21 **MS. LEBOEUF:**

22 But stop it, right?

23 **MR. LAYRISSON:**

24 Right.

25 **MS. RYLAND:**

1 She needs to come off.

2 **MR. LAYRISSON:**

3 Yes.

4 **MS. RYLAND:**

5 Yes.

6 **MR. SCHEXNAYDER:**

7 How did we make the mistake? They applied and we
8 just didn't catch it?

9 **MS. RYLAND:**

10 Yes.

11 **MR. LAYRISSON:**

12 And that's prior to my service on the Board.

13 **MS. HUTCHINSON:**

14 Prior to mine, too.

15 **MS. LEBOEUF:**

16 Everybody's.

17 Are they both the same situation? She would just --
18 I guess we better do them separate.

19 **MS. RYLAND:**

20 That's Jennifer Young.

21 **MR. SCHEXNAYDER:**

22 Let's do them separate.

23 **MS. LEBOEUF:**

24 Yes. We can do them separate.

25 **MR. LAYRISSON:**

1 Yes.

2 Sulphur Police Department

3 Melanie Burleson

4 **MS. RYLAND:**

5 Okay. Melanie applied as a communications officer.
6 Sulphur just did not let us know when her job title
7 changed to a police records clerk.

8 **MS. HUTCHINSON:**

9 We're on from --

10 **MS. RYLAND:**

11 You all want to finish Jennifer first?

12 **MR. SCHEXNAYDER:**

13 Yes, let' do that.

14 Jennifer Young

15 **MS. HUTCHINSON:**

16 I'll make a motion to suspend her supplemental pay
17 based on the fact that she is not in an eligible position.

18 **MS. LEBOEUF:**

19 I'll second that.

20 **MR. LAYRISSON:**

21 The motion carries.

22 (Off-the-record discussion.)

23 Melanie Burleson

24 **MR. LAYRISSON:**

25 Now we'll move on to Melanie.

1 **MS. LEBOEUF:**

2 Melanie.

3 **MR. LAYRISSON:**

4 Melanie was a communications officer --

5 **MS. LEBOEUF:**

6 Was Melanie our fault, or Melanie was their fault?

7 **MS. RYLAND:**

8 Their fault for not letting us know her job title had
9 changed.

10 **MS. HUTCHINSON:**

11 Changed, okay, so when did it change?

12 **MS. RYLAND:**

13 2012.

14 **MS. HUTCHINSON:**

15 So can we then have them to repay our money?

16 **MR. SCHEXNAYDER:**

17 We can try. We've been trying, right? I mean, not
18 this one, but the others?

19 **MR. RYLAND:**

20 Covington owes money, and he was in the new chief's
21 money we went to on Monday. I mean, I can if you all want
22 me to.

23 **MS. HUTCHINSON:**

24 Yes, because --

25 **MR. LAYRISSON:**

1 The next item on the agenda, legal matters?

2 **MR. SCHEXNAYDER:**

3 I think we just took care of them all.

4 **MS. LEBOEUF:**

5 How convenient was that?

6 **NEW APPLICATIONS SUBMITTED FOR APPROVAL**

7 **MR. LAYRISSON:**

8 Under new applications, we have 154.

9 **MS. LEBOEUF:**

10 Golly, it's a bunch.

11 **MS. HUTCHINSON:**

12 I'm sure they're old.

13 **MR. LAYRISSON:**

14 I think Baton Rouge graduated an academy.

15 **MS. LEBOEUF:**

16 True.

17 **MS. HUTCHINSON:**

18 I guess because they all have prior experience, that
19 they don't -- their hire date was 2/18.

20 **MS. LEBOEUF:**

21 Wow. Act 110 is only \$300, a miracle.

22 **MS. HUTCHINSON:**

23 No. Look at this one.

24 **MS. LEBOEUF:**

25 Yes, I know. It's so low.

1 **MS. HUTCHINSON:**

2 No. Look at the --

3 **MR. SCHEXNAYDER:**

4 The one out of Golden Meadow.

5 **MS. LEBOEUF:**

6 Yes. Is that right on Natchitoches? Prior service,
7 4/6/97 to '07, we've got to give him credit for that? His
8 P.O.S.T. was in '97, wow.

9 **MS. HUTCHINSON:**

10 He's doesn't have a five-year break?

11 **MS. LEBOEUF:**

12 No, he didn't. It's got to be right under it.

13 **MS. HUTCHINSON:**

14 Well, he's just going back to '12, August '12, right?

15 **MS. LEBOEUF:**

16 Yes. I'm just -- \$5,400.

17 Gosh, New Orleans hired a bunch.

18 **MS. HUTCHINSON:**

19 Okay. Like the people from New Orleans, though, some
20 of them look like they were hired on 4/21/13, so he must
21 have prior experience, right, and not just some new --

22 **MS. LEBOEUF:**

23 Yes, but they're not effective to 4/21/14.

24 **MS. RYLAND:**

25 Right, so that means they didn't have any.

1 **MS. HUTCHINSON:**

2 So we're just going ahead -- okay.

3 **MS. LEBOEUF:**

4 We're just approving them based on the application we
5 received, not as though the date is now.

6 **MS. HUTCHINSON:**

7 Based on the application we received?

8 **MS. RYLAND:**

9 Correct.

10 **MR. SCHEXNAYDER:**

11 What was that?

12 **MS. LEBOEUF:**

13 Some of the dates are in the future.

14 **MR. SCHEXNAYDER:**

15 Wow. Are you sure that's not a typo?

16 **MS. RYLAND:**

17 I don't know.

18 **MR. SCHEXNAYDER:**

19 I've never seen anything close to that.

20 **MS. LEBOEUF:**

21 Who is it?

22 **MR. SCHEXNAYDER:**

23 The guy out of Rayville.

24 His first name is C-Z-Y-Z.

25 **MS. LEBOEUF:**

1 Okay. Are you all ready?

2 **MS. HUTCHINSON:**

3 Yes.

4 **MS. LEBOEUF:**

5 I'll make a motion to approve the new applications.

6 **MS. HUTCHINSON:**

7 I'll second.

8 **MR. LAYRISSON:**

9 Motion carries.

10 **SET TIME AND ATE OF NEXT MEETING**

11 **MR. LAYRISSON:**

12 All right. We have our next meeting tentatively set
13 for June 5th, at 10:00 a.m.

14 **BUDGET MATTERS**

15 **MS. HUTCHINSON:**

16 Can we go back to budget matters? There is no issues
17 at this point since we're not having another meeting until
18 June 5th. Session will be over at that point, so is there
19 a budget pending?

20 **MS. LEBOEUF:**

21 Uh-huh.

22 **MS. RYLAND:**

23 No.

24 **MS. HUTCHINSON:**

25 Can you send me a projection, like just a projection

1 so we can see where we are?

2 **MS. RYLAND:**

3 Yes, got it. I can do that.

4 **MS. HUTCHINSON:**

5 Okay.

6 **ADJOURN**

7 **MR. LAYRISSON:**

8 I would like to entertain a motion to adjourn.

9 **MS. LEBOEUF:**

10 I'll make that motion.

11 **MS. HUTCHINSON:**

12 I'll second.

13 **MR. LAYRISSON:**

14 Motion carries. It's unanimous.

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STATE OF LOUISIANA

PARISH OF EAST BATON ROUGE

I, Michelle S. Abadie, Certified Court Reporter in and for the State of Louisiana, as do hereby certify that the foregoing nineteen (19) pages constitute a true and correct transcription of the meeting held on February 13, 2014, regarding the Police Supplemental Pay Board;

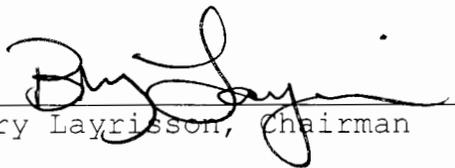
That the minutes of this meeting was reported by me in the voice writing method and thereafter reduced to printed copy by me;

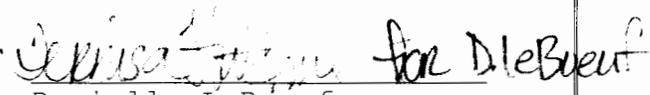
And that I am not related to any of the parties herein, nor am I otherwise interested in the outcome of this matter.



MICHELLE S. ABADIE, #24032

*** APPROVAL OF THE MINUTES ***


Bry Layrisson, Chairman


Danielle LeBoeuf