

South Central Louisiana Human Services Authority

Board Meeting Minutes

September 11, 2025

Members Present: Sarah Hensley (Terrebonne), Barbara Fuselier (St. Charles), Dr. Eric Melancon (St. Mary), Rachel Becnel (St. James), and Dymphna Landry (Assumption)

Members Absent: Bryan Zeringue (Lafourche), and Erica Lambert (Terrebonne)

Guest in attendance: Kristin Bonner (Executive Director), Misty Hebert (Deputy Director), Janelle Folse (Fiscal Director) Kensi Lasseigne (Developmental Disabilities Director), and Stephanie Benton (Secretary)

Agenda Item	Action Recommended/Outcome
Call to Order	Vice Chairman Sarah Hensley called the meeting to order at 6:01 p.m.
Opening Prayer & Pledge of Allegiance	Ms. Barbara Fuselier led the prayer and Ms. Sarah Hensley led Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated we have a quorum.
Approval of Minutes	Minutes from the July 10, 2025 meetings were reviewed. ○ Motion to approve the minutes from the July 10, 2025 meetings by Ms. Barbara Fuselier, seconded by Ms. Rachel Becnel, motioned carried.
Board Issues	• <u>Board Member Travel Reimbursement</u>: Board Members were reminded to submit travel reimbursement forms. • <u>Board Conflict of Interest Statement</u>: Board Members reviewed and signed their Conflict of Interest Statements. • <u>Board Vacancies – St. John the Baptist and Lafourche</u>: Ms. Bonner reported Ms. Nicole Bourgeois has resigned from her position in Lafourche Parish. We continue to advertise for the vacancies in St. John the Baptist and Lafourche parishes.
Executive Director Report	<u>Agency Update</u>: Kristin Bonner • <u>Vacancies/Turnover Rate</u>: Ms. Bonner reviewed the FY25 vacancies/turnover rate for the agency. The total number of employees – 170 and the total numbers of employees that separated – 20. Ms. Bonner also reviewed the separation action reasons. • <u>Town Hall Project Update</u>: Ms. Bonner gave an update of the Town Hall Project. They are currently working on resolving the plumbing issues. The line is being cleaned out today and liner will be placed next week. Once the work is complete, we will receive funds owned back to SCLHSA in the amount of \$375,000.00. • <u>Act 351 – Verification of Citizenship</u>: Ms. Bonner discussed Act 351 – Verification of Citizenship. This law was passed and went into effect August 1, 2025. As a governmental agency, SCLHSA is required to verify legal status of all persons seeking service or benefits. All persons will have to show proof of legal status in order to receive services or benefits from our agency. Ms. Bonner attended an Executive Director meeting to discuss the topic and all the ED's have been talking to their attorneys. We are seeking guidance from our attorney, as this goes against HIPPA and 42CFR by providing names to ICE. • <u>LA DOGE Report (Department of Government Efficiency)</u>: Ms. Bonner reviewed the LA DOGE Report. We were asked to develop a proposal within 30 days to reduce SGF by 10%, not affecting services. Our first initiative is to privatize pharmacy services by outsourcing with Genoa Healthcare. SCLHSA is the only LGE who hasn't converted their pharmacy. Second, we reduced one (1) FTE in Marketing through a layoff. Using the position as a billable social worker in the BH clinic. Third, we have eliminated one contractor providing psychologist services. SCLHSA still has two (2) contractors for testing BH and DD. We have not received any news since submission.

Fiscal Report	• <u>FY27 Budget Request</u>: Ms. Bonner reviewed the FY27 Budget Request to include restoring a SS Counselor 4 at TBHC and a SW 4 at SMBHC, one (1) RN and two (2) LPC positions; replace one (1) contracted RN with a civil service position; ECSS Contract - EMT initiatives; market adjustments for professional service contractors, and replacement of two (2) aged vehicles. • <u>Accountability and Delegation of the ED</u>: All board members reviewed the Accountability and Delegation of the Executive Director for any changes. No changes reported. • <u>ED Contract Report</u>: Ms. Folse will review the Agency Contract Report. <u>Fiscal Report</u>: Janelle Folse • <u>Monthly Budget Summaries and Revenue Reports – June & July</u>: Ms. Folse reviewed the FY 24-25 Budget Analysis for June as of 6/30/2025, and the FY 25-26 Budget Analysis for July as of 7/31/2025, including projected revenues/expenditures and the Legislative Appropriated Budget. Ms. Folse also reviewed the FY24-25 Revenue Report for June as of 6/30/2025, and the FY25-26 Revenue Report for July as of 7/31/2025. ○ Dr. Eric Melancon motioned to approve the FY 24-25 Budget Analysis and Revenue Report for June as of 6/30/2025, and the FY25-26 Budget Analysis and Revenue Report for July as of 7/31/2025, seconded by Ms. Barbara Fuselier, motion carried. • <u>Financial Closure of FY25</u>: Ms. Folse reviewed the FY25 Financial Closure Report. We were appropriated to collect \$7.9 MIL, we collected \$5.4 MIL. The difference in appropriated amount was \$2MIL in excess authority. Ms. Folse reviewed the revenue in IATs and how they were spent. SGF appropriated 16.8 MIL, we drew down 16.8 MIL, Federal Funds appropriated \$183,935.00, we spent \$79,584.11, FSGR appropriated \$3.1 MIL, we sent up \$2.9. • <u>Appropriated Budget FY26</u>: Ms. Folse reviewed the FY26 Appropriated Budget. SGF - \$18 MIL, 9% to DD \$1.6MIL, Federal Funds (AOT Grant) - \$500,000.00, FSGR - \$3.1 MIL, IAT - \$7.9 MIL, letter only has programs amounting to \$5.4 MIL – the difference between appropriation and OBH allocations is \$2.5 MIL. • <u>Escrow Report</u>: Ms. Folse reviewed the Escrow Report as of June 30, 2025. The report includes local accounts and escrow activities - SCLHSA Account, Medicare/Medicaid Account, Imprest Fund, Employee Social Affairs Committee Account, Designated Funds and LDH on behalf of SCLHSA. • <u>FY27 Projected Need</u>: Ms. Folse reviewed the FY25 – 26 Budget Analysis and Revenue Report for July as of 7/31/2025. • <u>FY27 Grants/Contracts</u>: Ms. Folse reviewed the FY26 Professional Services and Social Services Contracts. The Professional Services Contracts totals \$3,753,810 and Social Services Contracts totals \$1,575,075. • <u>Rockford Expenses</u>: Ms. Folse reviewed the Rockford Expenses. The total paid to date, out of our escrow account, is \$2,848,577. Within our appropriation, we spent \$420,876. Rockford, in that initial year, cost us \$3,269,454. The recovery of the construction cost is pending. Due to the plumbing problem, there was a settlement agreement between our architect, the construction company and the property owner. Adjustments were made to the recovery to include plumbing problem. We are anticipating getting back \$329,249. The total Rockford expenses for the first year would total \$2,940,204. Our contract for construction was \$2.6 MIL. After we get the recovered construction cost, we come in at \$2.5, which is under the budget.
Operational Report	<u>Operational Report</u>: Misty Hebert • <u>AOT Grant</u>: Ms. Hebert gave an update on the AOT Grant. We recently had the first Steering Committee Meeting that went well. The grant Project Director has been working on community outreach and we have received our first referral. Ms. Hebert discussed they are waiting on news on the continuation budget. Ms. Hensley stated she has seen the AOT flyer with the QR code and commended our work and that it was very well done.

Developmental Disabilities	• <u>Top Diagnosis</u>: Ms. Hebert reviewed the FY25 Quarter 4 Top Diagnosis to include Mental Health Diagnosis, Substance Abuse Diagnosis and Primary Care Diagnosis for SCLHSA and separately by each clinic. Ms. Hebert also reviewed the Developmental Disabilities Top Diagnosis – Psychological and Medical Diagnosis. • <u>PEC Report</u>: Ms. Hebert reviewed the PEC Report for FY25. The FY25 PEC totals 109, this is down from the FY24 total of 164. Ms. Hebert also reviewed the FY25 PEC Return Rate – LBHC is at 53%, down from 75%, RPBHC is at 73%, up from 65%, SMBHC is at 69%, down from 78% and TBHC is at 55%, down from 61%, and the agency is at 61%, down from 65%. • <u>FY25 4th Quarter LaPAS Report</u>: Ms. Hebert reviewed the FY25 4th Quarter LaPAS Report, which includes Administration Activities, Behavioral Health Services, Integrated Primary Care, Developmental Disabilities and General Performance Indicators. <u>Developmental Disabilities Report</u>: Kensie Lasseigne • <u>Developmental Disability Program Update</u>: Ms. Lasseigne reported they have a new contract, starting 10/01/2025, with Bayouland Families Helping Families. Kristin and Kensie met with the new Director. She has great things going on in the community including offering trainings, some with CEU opportunities, which would be beneficial to our staff. We do plan to sponsor some of the trainings. We will also work with them to sponsor a Community Activities Program, which involves getting individuals with developmental disabilities out in the areas with their families to help them to be part of the community. Ms. Lasseigne also reported they have been cross-training the ACT 421 RN to be able to complete PASSAR, which will allow her to go out in the field and work in the hospitals. Ms. Lasseigne discussed the recent Provider Meeting was very informative and went well.
Old Business:	None
New Business:	Annual Board Meeting @ HSIC Meeting in Baton Rouge, November 20 th at 10:00 am.
Views and Comments by the Public	None
Consideration of Other Matters	• <u>Board Meeting Schedule</u>: The next Board Meeting will be held on Thursday, October 9, 2025 @ 6:00pm at the Administration office – 158 Regal Row.
Adjournment	Meeting adjourned at 7:49pm.