South Central Louisiana Human Services Authority
Board Meeting Minutes
November 13, 2025

Members Present: Bryan Zeringue (Lafourche), Adam Chauvin (Lafourche), Barbara Fuselier (St. Charles), Dr. Eric Melancon (St. Mary), Rachel Becnel (St. James), Dymphna Landry (Assumption), Erica Lambert (Terrebonne),
Members Absent: Sarah Hensley (Terrebonne)
Guest in attendance: Kristin Bonner (Executive Director), Misty Hebert (Deputy Director), Janelle Folse (Fiscal Director) Kensie Lasseigne (Developmental Disabilities Director), and Stephanie Benton (Secretary)

Agenda Item	**Action Recommended/Outcome**
Call to Order	Board Chairman Bryan Zeringue called the meeting to order at 6:02 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Bryan Zerinuge led the Pledge of Allegiance and Ms. Barbara Fuselier led prayer.
Roll Call of Board Members	Secretary called the roll and indicated we have a quorum.
Approval of Minutes	Minutes from the September 11, 2025 meetings were reviewed. Ms. Becnel stated she is listed as absent, but she was present for the September Meeting. Changes will be made. ○ Motion to approve the minutes from the September 11, 2025 meetings with corrections made to Ms. Becnel's attendance by Ms. Barbara Fuselier, seconded by Ms. Rachel Becnel, motioned carried.
Board Issues	• <u>Board Member Travel Reimbursement</u>: Board Members were reminded to submit travel reimbursement forms. • <u>Board Conflict of Interest Statement</u>: Board Members reviewed and signed their Conflict of Interest Statements. • <u>Introduction new Board Member – Adam Chauvin</u>: Everyone welcomed Mr. Chauvin and to Board and Mr. Chauvin gave a brief introduction of himself. He was a contract Peer Support with SCLHSA from 2019 – 2022, served 16-17 years as a Fire/EMS, and now owns an EMS Education business in Lafourche Parish. • <u>Board Vacancy – St. John the Baptist and Lafourche</u>: We continue to advertise for the vacancies in St. John the Baptist.
Executive Director Report	<u>Agency Update</u>: Kristin Bonner • <u>Global Governance Commitment</u>: Board members reviewed the global governance commitment and no changes were recommended. • <u>Governance Style</u>: Board members reviewed the governance style and no changes were recommended. ○ Motion to approve the global governance commitment and governance style as written by Ms. Barbara Fuselier, seconded by Dr. Eric Melancon, motion carried. • <u>Global Linkage</u>: Board members reviewed the global linkage and no changes were recommended. • <u>Unity of Control</u>: Board members reviewed the unity of control and no changes were recommended. ○ Motion to approve the global linkage and unity of control as written by Dr. Eric Melancon, seconded by Ms. Erica Lambert, motion carried. • <u>Town Hall Project Update</u>: Ms. Bonner gave an update on the Town Hall Project. The plumbing job has been completed and all issues have been resolved. There is an outstanding refund, as part of the amended contract, due to the agency. We should receive the funds by the end of the year.

	• <u>Act 341 – Verification of Citizenship</u>: Ms. Bonner gave an update of Act 341 – Verification of Citizenship. The Attorney General's office will not respond to inquiries regarding concerns of going against HIPPA and 42CFR since it is a federal law. Signs have been posted at all sites. • <u>Executive Director Succession</u>: Ms. Bonner reviewed the emergency executive director succession statement, which relates to who will take place, interim, from sudden loss of ED services. Ms. Bonner reported Ms. Hebert and Ms. Folse will remain as the selected staff members who can be appointed as acting (interim) ED. • <u>Compliance Report</u>: Ms. Bonner reviewed the Annual Compliance Report. The report is created by our Compliance Officer at the end of the year to present to the Board, detailing all activities. • <u>Annual Report</u>: Ms. Bonner reviewed the SCLHSA Annual Report booklet. • <u>Initial Meeting with OBH Assistant Secretary, Holly Howat</u>: Ms. Bonner reported Ms. Holly Howat, OBH Assistant Secretary will travel to THBH tomorrow, November 14th, for an Initial Collaborative Meeting. Ms. Howat has been visiting all LGE's around the state. Ms. Sarah Hensley will be present to represent the Board.

Fiscal Report	<u>Fiscal Report</u>: Janelle Folse
	• <u>Monthly Budget Summary (August)</u>: Ms. Folse reviewed the FY 25-26 Budget Analysis for August as of 8/31/2025, including projected revenues/expenditures and the Legislative Appropriated Budget.
	    ○ Ms. Barbara Fuselier motioned to approve the FY 25-26 Budget Analysis for August as of 8/31/2025, seconded by Dr. Eric Melancon, motion carried.
	• <u>Revenue Report (August)</u>: Ms. Folse reviewed the FY25-26 Revenue Report for August as of 8/31/2025.
	    ○ Ms. Rachel Becnel motioned to approve the FY 25-26 Revenue Report for August as of 8/31/2025, seconded by Ms. Dymphna Landry, motion carried.
	• <u>FY27 Budget Request</u>: Ms. Folse reviewed the FY27 Budget Request. SGF - $19.7 MIL, IAT – $6.7 MIL, fees & self-generated revenue $3.2 MIL, federal funds (AOT) $500,000.00. Total $30.2 MIL. The FY27 Budget Request includes inflation (travel, operating services, supplies and contracted services), salaries & related benefits, St. Mary Parish positions restored, ECSS Program, vehicle replacement and IAT excess authority reduction.

Operational Report	<u>Operational Report</u>: Misty Hebert • <u>Agency Statistics</u>: Ms. Hebert reviewed the eClinicalWorks FY 25 Quarter 4 Agency Statistics to include Quick Stats totaling 19,602 completed appointments, and Visit Trends • <u>Satisfaction Survey Results</u>: Ms. Hebert reviewed the FY25 Quarter 4 Client Satisfaction/Outcome Survey Results. There were 333 surveys completed. The overall results were good. • <u>Top Diagnosis 1st Quarter</u>: Ms. Hebert reviewed the FY26 Quarter 1 Top Diagnosis to include Mental Health Diagnosis, Substance Abuse Diagnosis and Primary Care Diagnosis for SCLHSA and separately by each clinic. Ms. Hebert also reviewed the Developmental Disabilities Top Diagnosis – Psychological and Medical Diagnosis.
Developmental Disabilities	<u>Developmental Disabilities Report</u>: Kensie Lasseigne • <u>Satisfaction Survey Results</u>: Ms. Lasseigne reviewed the DD Satisfaction/Outcome Survey Results for FY25 Quarter 4. There were 78 total surveys completed – IFS 27, FFF 20, Entry 15, and Waiver 16. The overall results were good. • <u>Act 421 Report</u>: Ms. Lasseigne reviewed FY25 Quarter 4 Act 421 results. There were 231 total appointments and 80.43% assessments completed. The annual summary there were 929 total appointments. Ms. Lasseigne also reviewed the waiver report for FY25 Quarter 4. There were 1,368 waiver recipients – SW 341, ROW 132, CCW 288 and NOW 607.

	• IFS Funded vs Unfunded Report: Ms. Lasseigne reviewed the IFS report for FY25 Quarter 4. There were 500 total unique individuals. Total requests - 724, 94% requests funded – 679 and 6% requests unfunded – 45. • Value Based Payment (VBP) Retention: Ms. Lasseigne discussed the Value Based Payment Retention. OCDD has established an incentive payment for direct support providers who are demonstrating that their staff is maintaining continuous employment for an eighteen (18) month period to assist with staff retention. This is for staff who provide in-home services and/or vocational services direct support workers.
Old Business:	None
New Business:	Annual Board Meeting @ HSIC Meeting in Baton Rouge, November 20th at 10:00 am. Mr. Zeringue will attend the meeting with Ms. Bonner.
Views and Comments by the Public	None
Consideration of Other Matters	• Board Meeting Schedule: The next Board Meeting will be held on Thursday, January 8, 2026 @ 6:00pm at the Administration office – 158 Regal Row.
Adjournment	Motion to adjourn by Ms. Barbara Fuselier, seconded by Dr. Eric Melancon, motion carried. Meeting adjourned at 7:13 pm.