

South Central Louisiana Human Services Authority
Board Meeting Minutes
May 8, 2025

Members Present: Bryan Zeringue (Lafourche), Sarah Hensley (Terrebonne), Barbara Fuselier (St. Charles), and Rachel Becnel (St. James),

Members Absent: Dr. Eric Melancon (St. Mary), Dymphna Landry (Assumption), Erica Lambert (Terrebonne) and Ms. Nicole Bourgeois (Lafourche)

Guest in attendance: Kristin Bonner (Executive Director), Misty Hebert (Deputy Director), Kensie Lasseigne (Developmental Disabilities Director), Stephanie Benton (Secretary), and Macy Comeaux (HR Director)

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Bryan Zeringue called the meeting to order at 4:14 p.m.
Opening Prayer & Pledge of Allegiance	Ms. Rachel Becnel led the prayer and Mr. Bryan Zeringue led Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated we do not have a quorum.
Approval of Minutes	Minutes from the March 13, 2025 meeting were reviewed.
Board Issues	• <u>Board Member Travel Reimbursement</u>: Board Members were reminded to submit travel reimbursement forms. • <u>Board Vacancies</u>: Ms. Zeringue reported we continue to advertise for the Board vacancy in St. John the Baptist parish. • <u>Board of Ethics Financial Disclosures due May 15, 2025</u>: Mr. Zeringue reminded all Board Members the Financial Disclosures are due May 15, 2025. • <u>Agenda Planning (Governance Process)</u>: Due to a lack of quorum, we will move this item to the June 2025 Meeting.
Executive Director Report	<u>Agency Update</u>: Kristin Bonner • <u>Strategic Plan</u>: Due to a lack of quorum, we will move this item to the June 2025 Meeting. • <u>HB 559</u>: Ms. Bonner discussed the HB 599, which states the Executive Director reports to the Surgeon General and not a Board. During session last week, individuals discussed the difficulties these changes would present and the proposed bill was amended. Reporting to the Surgeon General has been removed, although they will be involved in the ED evaluation process. More news to come at a later time. • <u>Required Reporting to LDH</u>: Ms. Bonner reviewed the Required Reporting to LDH to include Reports Submitted as Necessary/Requested, Reports Submitted Weekly, Bi-Weekly, Monthly, Quarterly, Annually, and Biennial. • <u>LPAA Asset Protection</u>: Ms. Bonner reported we are required to report LPAA Asset annually. All items found with the exception of one (1) projector and one (1) portable printer. • <u>EEOC, Lawsuits & Staff Complaints</u>: Ms. Bonner reported no EEOC, Lawsuits or Staff Complaints have been reported.
Fiscal Report	<u>Fiscal Report</u>: Janelle Folse • <u>January & February Monthly Budget Summary</u>: Due to a lack of quorum, we will move this item to the June 2025 Meeting. • <u>Escrow Report</u>: Ms. Folse reviewed the Escrow Report as of March 31, 2025. The report includes local accounts and escrow activities - SCLHSA Account, Medicare/Medicaid Account, Imprest Fund, Employee Social Affairs Committee Account, Designated Funds and LDH on behalf of SCLHSA.

Operational Report	<u>Operational Report:</u> Misty Hebert • <u>Safety Audit:</u> Ms. Hebert reported the Safety Audit was recently completed and the Agency scored the following: Behavioral Health – 98%, Administration – 98% and Developmental Disabilities – 100%. Ms. Hebert discussed there is a new definition regarding the dates of completion of the Defensive Driving Course – exact three (3) years. This will take a little time to resolve. • <u>AP OBH Audit Results:</u> Ms. Hebert discussed the AP OBH Audit Results. Each clinic is visited once a year and everything is reviewed. All four (4) Behavioral Health sites scored 100%. • <u>LaPAS:</u> Ms. Hebert reviewed the FY25 3rd Quarter LaPAS. There are two (2) new indicators in which we are working out the kinks. We continue to struggle with the number of patients seen by the Integrated Primary Care Team. • <u>Top Diagnosis FY25 3rd Quarter:</u> Ms. Hebert reviewed the FY25 3rd Quarter Top Diagnosis to include Mental Health Diagnosis, Substance Abuse Diagnosis and Primary Care Diagnosis for SCLHSA and separately by each clinic. Ms. Hebert also reviewed the Developmental Disabilities Top Diagnosis – Psychological and Medical Diagnosis.
Developmental Disabilities	<u>Developmental Disabilities Report:</u> Kensie Lasseigne • <u>Developmental Disabilities Program Update:</u> Ms. Lasseigne • <u>AP Audit Results:</u> Ms. Lasseigne reported on the AP Audit Results from April 10, 2025. They received 100% on most.
Old Business:	Mr. Zeringue discussed how much he enjoyed the Employee Day held in April.
New Business:	• <u>Macy Comeaux – Monitoring ED Performance:</u> Ms. Comeaux will review at the next meeting in June.
Views and Comments by the Public	None
Consideration of Other Matters	• <u>Board Meeting Schedule:</u> The next Board Meeting will be held on Thursday, June 12, 2024 @ 6:00pm at the Administration office – 158 Regal Row.
Adjournment	Meeting adjourned at 4:52 pm.